

Unapproved Minutes  
Caledonia Central Supervisory Union  
**TWINFIELD UNION SCHOOL DISTRICT**  
**BOARD OF DIRECTORS' BOARD MEETING**  
Tuesday, December 10, 2024

Call to Order by Patrick Healy

Present: Patrick Healy, Mark Kaufman, Janna Osman, Sara Cain, Erin Barry, Principal Stephanie Ainslie, Kendra Padilla, Superintendent Matt Foster, Director of Finance Michael Concessi

Changes to agenda: Discuss personnel change

Public Comment: none

Consent Agenda:

November 12, 2024 – a **motion** to approve the minutes by Janna Osman and seconded by Sara Cain. Motion approved.

November 26, 2024 – a **motion** to approve the minutes by Mark Kaufman and seconded by Sara Cain. Motion approved.

Superintendent Report – no questions.

Principal Report – Stephanie was present to answer any questions.

Student Services Report – no discussion

CVCCSD Budget Review – Jody Emerson was present to do a presentation on the CVCCSD budget. Goals: Long term planning, Educational Quality & Community Involvement. CVCC is working towards the ability to offer a full day educational program. This would allow more student enrollment into the programs. Jody went over the budget factors. Jody also shared the revenue sources and the revenue received by tuition. Jody explained the programs that are open to the public for use such as automotive, culinary catering etc.

PE Staff Presentation – Tom Costello, Bret Halverson, Pam Quinn, Sarah Gallagher

Presentation on the PE classes at Twinfield School. Went over the National Standards, the challenges in PE (class times, different abilities etc.). High School PE focuses on individual activities that they can do throughout life such as golf, tennis, biking etc. Went over the activities that students participate in.

Nordic Rocks – brings supplies to schools. Lenny's Program – local donor has created a fund at Lenny's for students that need shoes. Went over the family nights that happen throughout the year. Discussed the importance of the trail and bike systems that the students utilize.

FY26 Budget – Michael Concessi was present to highlight some items.

Only one change from the previous budget provided. Added summer program for \$104k. Michael went over the drivers again. Michael went over the LTW ADM per pupil amount and the importance of being under the penalty if possible. Twinfield LTW ADM is under the penalty trigger. Michael showed the residential tax rates for FY26 – within line from last year. Michael answered any questions that the board

had regarding certain figures in the budget. Question on where transportation is at. Currently going to use the electric bus for the season to see how it goes. The board will work to get out information to the community to get any feedback and answer questions.

Staff Highlight – Matt & Heather Flinn. Presentation on Heather and Matt showcasing their backgrounds and their current teaching model for first and second grade.

Executive Session

A **motion** to go into executive session to talk about the evaluation of a current employee by Erin Barry and seconded by Janna Osman. Motion passed.

Out of Executive Session – no action will be taken.

Next meeting would like to have the music teachers come in.

What are we doing for staff before Holiday break? Stephanie will have an answer tomorrow.

A **motion** to adjourn by Erin Barry and seconded by Patrick Healy. Motion passed.

Minutes respectfully submitted,  
Nicky Cole