

10/12/23 - BPA FLC Region 7 Meeting Minutes

INTRODUCTIONS AND ADVISOR UPDATE – Everyone went around the room and introduced themselves. Tina shared that Jesse took a new job at Georgia Tech. Jesse will finish out this year as a Regional Advisor and Mike volunteered to take over for him next year. Mike will be in Headquarters with us this year, so he can get a feel of what needs to be done. It was shared that Connie Anderson is not doing BPA this year.

WORKPLACE SKILLS ASSESSMENT PROGRAM EVENTS UPDATE – Tina mentioned to make sure *not* to print out the WSAP until **after** November 1st because that will be the version we will use for regionals. This will have the most updated information.

REGIONAL LEADERSHIP CONFERENCE - Pre-submit Deadline is Monday, December 4th @ 5:00pm this year. Note the time change. Also, please have your students registered by Friday, November 10th. Laptops needed for programming events. No other items needed for other events. We are using JudgePro and AnswerWrite again this year. Substitutes are needed by Monday, December 4th. Please do not print out student schedules until Friday, December 15th. Fill out the pre-submit form and send to Tina. If the student does not submit anything by the pre-submit deadline, they will be dropped from the competition. Tina passed around an event list from last year and asked advisors to sign up for and initial beside the competition they are willing to be an administrator/proctor for. Two volunteers per school are needed (must be 2 years out, if past student) Please send names to Tina for correspondence. Headquarters is in the same spot as last year. Make sure to reinforce the Dress Code with your students and make sure you hold them accountable. Door Prizes are same as last year. \$20 per chapter. Registration in main lobby. Please stay at the assigned tables given to your school. Award ceremony conversation was had about entertainment ideas. Breakout sessions were suggested. Northwood University does a good presentation (45 min) on "Dining Etiquette." Melissa Deboer will forward the contact information onto Tina. Dawn Perez she would do a session on Torch Awards or Finance. It was suggested that maybe SVSU could put together a scavenger (picture) hunt. Mike suggested "content creators" for a breakout session, he has contact info he will pass along. SVSU has an Art gallery the students could visit (this will also count for 10 points for a Torch Award category). Dawn Perez volunteered to be the MC for the Awards Ceremony. A discussion was held about Sponsorships for this year. Tina referenced the template letter that Tina & Jesse put together. It was asked if we see prices staying the same in the next 5 years? Tina mentioned that the biggest change came when we switched to SVSU because Baker used to cover ¾ of the food budget and SVSU doesn't cover any. Someone made the suggestion to just have the students pay more because businesses are struggling. Advisors are struggling to get businesses to be sponsors. We reminded advisors that the sponsorship money is due by December 4th. Tina reviewed the region 7 budget and reported that \$1583.64 in savings.

CANCELLATION PROCEDURES – Tina referenced the call list and reminded everyone to call the next person on this list if there is a cancellation. She circulated the list around the room and asked advisors to initial beside their name if their contact information was correct and make changes if needed. Tina also mentioned making sure that you are signed up for the REMIND notification because we communicate this way as well.

REGISTRATION PROCEDURES & INSTRUCTIONS – Registration was increased to \$25 as talked about at our Region 7 Advisor meeting in March. Tina referenced the registration packet and said to keep it handy. She pointed out the RLC session time schedule on page 4 and the two lunch sessions for students. Meals will be in the Marketplace again this year. Parking at SVSU will be in J1 section.