

RESPONSE TO FEEDBACK ON PRECONDITIONS REPORT

The table below indicates where to find specific responses to the feedback. Reports are attached to our response email, and revised sections are written in **RED**. Requested evidence documents are also attached to this email.

Programs	All Met	Needs Additional Information	CSUCI Responses
General/ Institutional		Precondition 8- Evidence that demonstrates how candidates are informed of the existence of the grievance process – orientation materials or meeting agendas where the grievance process was discussed.	Precondition 8: Added links to Institution's Orientation planning guide; Evidence: 1. Institution's Orientation planning guide, with information about the grievance process. ("Grievances_FINAL_Planner" attached)
Preliminary Multiple/Single Subject		Precondition 5- Reader could not find how 144 hours of support and 45 hours of EL support are obtained	Precondition 5 for these programs does not address these types of support. No revisions were made.
Preliminary Single Subject Intern		Precondition 1- The Application Guide for Post-Baccalaureate students applying for full admission, and the link to the Intern Eligibility Requirements webpage that lists "earned baccalaureate" under the third item, both did not include information regarding how candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education.	Precondition 1: Intern preconditions report revised to reflect this more clearly; Evidence: 1. Updated Application Guides attached: a) "Application Guide Postbac Conditional Admission" and b) "Application Guide: PostbacFullCredential"; 2. webpage with Intern requirements updated (find link in the report under this precondition) Precondition 4: Links updated in preconditions report. Handbook was re-attached with correct page numbering;

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		Precondition 4- The “intern candidate support log,” “midterm evaluation,” and the “final evaluation” are not linked. Also, please update the page numbers in the Intern Handbook, as they currently read as either page 10 or page 27. Precondition 5 – Same issue with the handbook. Also, please provide evidence of the 144 hours of support and 45 hours specific to teaching English learners. (b) Please provide a link to documentation, such as an MOU, that states this. Precondition 6- Please clarify how the sample MOU provided addresses this precondition. Precondition 7- Please identify the specific districts involved and the specific Single Subject credentials. Precondition 8- Based on the linked “Early Completion Internship Option” document, it is unclear where candidates would access this information. Precondition 11- Please include a statement from the participating districts about the availability of qualified certificated persons holding the credential.	Evidence: 3. “Intern Candidate Support logs” Attached; 4. “Midterm/ Final Evaluation” Documents attached. 5. “Intern Handbook” (Attached); Precondition 5: Link to revised handbook (with correct page numbering) and link to MOU added to report Evidence: 6. Revised “Intern Handbook” (Attached); 7. “CSUCI Intern Placement Agreement” (attached) Precondition 6: report revised to describe requirement. Evidence: 1. Link added to Intern Eligibility page describing requirement for a full-time employment contract (item 8 on that page). Precondition 8: The report describes where candidates can access this information on our Single Subject Program website. Evidence: 1. Link to Single Subject Program Page (see “Early Program Completion Option” under “Additional Information”) Precondition 11: The report describes the need for Education Specialist

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		Precondition 12: Please clarify the process for interns who want a Bilingual Authorization and provide evidence such as information in a handbook or website.	Teachers in the workforce throughout Ventura County. Evidence: 1. Statement of Local Need, Ventura County Precondition 12: The revised section clarifies the process by which interns may seek a Bilingual Added Authorization. Evidence: 1. Link to the Bilingual Added Authorization Program Website
Preliminary Administrative Services		Please include a one-sentence description of the process the program will use to verify that the preconditions are met by each candidate as well as the tracking method used to keep this information on file (e.g. an admissions or Preconditions checklist in each candidates file).	A short statement was included at the beginning of this document outlining the process used to verify and track that all requirements are met.
Preliminary Education Specialist		Precondition 2-This precondition is written for MS/SS programs. Please revise. Precondition 4-Please provide evidence of the tracking system that shows the process followed by the program to assure that each candidate has completed each requirement of the credential.	Precondition 2: This section was revised in the report. Evidence: 1. Updated Application Guides attached: a) "Application Guide Postbac Conditional Admission" and b) "Application Guide: PostbacFullCredential"; Precondition 4: Additional description of this process was added to the report.

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			Evidence: 1. Credential Recommendation Spreadsheet (Attached)
Preliminary Education Specialist Intern		Precondition 5- Reader could not find how 144 hours of support and 45 hours of EL support are obtained	Precondition 5: Link to revised handbook (with correct page numbering) and link to MOU (aka "Intern Placement Agreement") added to report Evidence: 1. Revised "Intern Handbook" (Attached); 2. "CSUCI Intern Placement Agreement" (attached)
Bilingual Authorization		Precondition 1- Information provide is for concurrent candidates only. Provide information for post-credential candidates. Precondition 2- Catalog link does not direct to the referenced information, update. Provide analyst's checklist or equivalent showing how and when the program verifies that a candidate's prerequisite teaching authorization includes an English Learner Authorization.	Precondition 1: the report was revised to add a second link to the "Add-On" Bilingual Added Authorization Program. Evidence: 1. Link to document outlining "Add-On Bilingual Added Authorization" Precondition 2: The report was revised to include more specific links to program requirements. Our apologies, the link to that program is no longer live in the updated catalog, as it is currently undergoing a curriculum review process. 1. Link to requirements for Bilingual Added Authorization Concurrent Program; 2. Link to requirements for Bilingual Added Authorization Add-on Program;

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			3. Attachment: Bilingual Added Authorization Recommendation Check Spreadsheet (Analyst's checklist attached)