

##

## Instructions

1. **Make a copy of this document** and keep it somewhere safe. It lists all the possible question types, and shows you how to format your questions.
2. **Use the template on page 2** to write the questions you want to be exported to your typeform.
3. **Every question must start with the question type in square brackets.** This lets us know which question type to create. For example:

*{Email} What's your email?*

4. **Multiple Choice, Dropdown, and Ranking questions:** Use indented, lettered bullets to list the possible choices. Example:

*{Multiple Choice} What's your favorite animal?*

- a. *Cat*
- b. *Hippo*
- c. *Giraffe*
- d. *Other*

5. **Opinion Scale and Rating:** The scale starts at 1 by default. Choose a number from 5 to 10 (for Opinion Scale), or 1 to 10 (for Rating) to set the number of steps in the scale. Put this number in curly braces. For example:

*{Opinion Scale} {7} How likely are you to recommend us to a friend or colleague?*

6. Changing the font and color of text in this document won't affect the text in your typeform. You can change that in your typeform's *Design* settings.

##

1. {Welcome Screen} Welcome to my typeform!
2. {Multiple Choice} What's your favorite animal?
  - a. Cat
  - b. Dog
  - c. Other
3. {Short Text} What's your name?
4. {Long Text} Tell us a bit about yourself
5. {Phone Number} What's your phone number?
6. {Email} What's your email address?
7. {Statement} This is a statement
8. {Ranking} Rank these foods in order of preference:
  - a. Pizza
  - b. Hamburgers
  - c. Pasta
9. {Yes No} Do you love pizza?
10. {Opinion Scale} {5} How much do you love pizza?
11. {Rating} {8} How much do you love broccoli?
12. {Date} When is your birthday?
13. {Number} How old are you?
14. {Dropdown} What is your employment status?
  - a. Full time
  - b. Part time
  - c. Unemployed
15. {Legal} Do you accept our terms and conditions?
16. {File Upload} Please upload a photograph of yourself
17. {Website} What's your company website?
18. {Thank You Screen} Thank you for answering my typeform!