

MASCONOMET REGIONAL DISTRICT
Budget and Capital Improvement Subcommittee
Meeting Minutes **January 30, 2026**

MEMBERS PRESENT: J. McLean, Chair (Boxford), W. Hodges (Topsfield), Kendra Petrone (Middleton)

OTHERS: Jeff Sands (Masconomet), Mike Harvey (Masconomet)

1. Call to Order

J. McLean, Chair, called the Budget and Capital Improvement Subcommittee to order on 1/5/26 at 1:05 PM.

2. Meeting minute for 1/5/26 approved

3. Capital Improvement Discussions

- o Reviewed CMTA proposal
 - Prices range from 60M to 80M (Geothermal)
 - 200 page report
 - CMT will present for free at a future meeting. Team agreed we should do this after budget season
- o Discussed MSBA timing and actions
 - No further action until town meeting
 - Estimates made previously were based on MSBA estimations
 - Ask is \$1.7 M for schematic design costs (typically 15% of total design costs)
 - OPM - \$460K
 - Design Services - 1.27 M
 - See December 11th email for details from Jeff
 - All monies will be spent in the first year
 - Once approved, checklist due June 1st
 - Presently spending \$800K a year on HVAC, \$200K on repairs/maintenance
 - Team agreed that we need to crank up the communication side to folks
- o STANTECH
 - Revised change order #6 with revised RDA
 - Acceptance of gift from Masco Sports Foundation expected at next meeting
 - New delta above MSF contribution but can be covered within budget
 - Will not go back to cons comm until March 5th
- o VISION Sports
 - Asked for a quote to move forward with design
 - Expect to have something end of next week
 - Might be a category 3 capital request for this year
- o Other category 3 items
 - Jeff to send around category 3 ideas for consideration
 - Note that the siding peeling on building will be addressed as part of the roof project

4. FY26/27 Operating Budget Discussion

- Jeff Sands stated that there is \$29K less in state's budget as minimum aid per kid has decreased
 - Retirement declarations due today. End of career payments may offset any savings

5. Other business

- Next meeting targeted for late Feb

6. Meeting adjourned at 2:08 PM