

March Board Meeting
Sunday, March 28th, 5:00pm

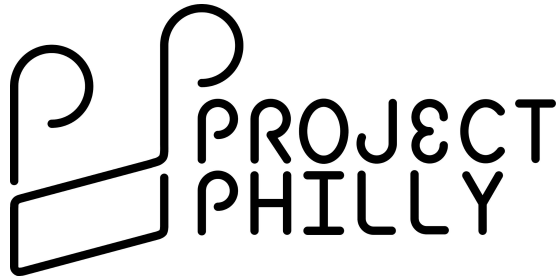
Google Hangouts

Invitees: Sage Bleakney, Sarah Botelho, Elise Brady, Liz Clough, Adam Davis, Colleen Keeler, Sam Rosen, Sharisse Sutherland, Morgan Williams, Christian Hopkins

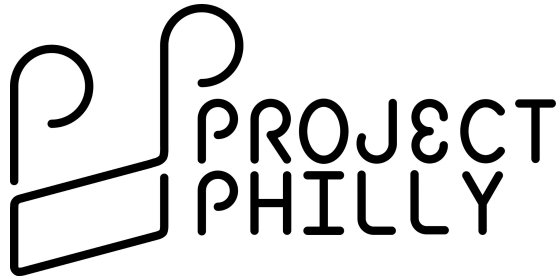
Morgan Williams - Executive Director
Elise Brady - Director of Membership
Colleen Keeler - Director of Social Activities
Sharisse Sutherland - Director of Business
Sage Bleakney- Director of Finance
Liz Clough - Board Member at Large
Sam Rosen - Board Member at Large
Adam Davis - Session Delegate

Agenda

1. DEI Committee Updates (Morgan)
 - a. First meeting: went well, glad that Raafi was there to provide a framework
 - i. What does the committee look like?
 - ii. Next steps: another meeting, move forward from there
 1. Have another chair, have the drive come from membership instead of Morgan
 - iii. 2nd Meeting: Sometime in April
 - iv. Might add more people to the committee
 1. More conversation and more viewpoints
 - v. Keep sending out minutes, mention joining again during rehearsal (3/28)
 - vi. Survey to define DEI from membership
2. Summer Plans - interest and feedback survey?
 - a. Social events--virtual, in person, or hybrid?
 - i. What will the summer be?
 1. Biweekly/monthly outdoor meetups (include choices in the survey, decide from there, add suggestions for places to meet)
 - a. Outdoor common areas (will work to get access to a



- restroom facility during meetups)
- b. Keep locations limited to city locations (locations need parking in some capacity)
- c. Meetups will still adhere to social distance guidelines (masks, 6 ft. apart, etc.), vaccine not required or asked about
- d. Maybe look into scheduling for parks we are meeting in?
- 2. One group, no need to split up
- 3. Choosing repertoire?
 - a. No summer concert
 - b. Old song/New song splits?
 - i. Maybe some songs that didn't come through in the spring?
 - 1. Songs can be carried into the fall, good to get more time to learn
- 4. Attendance requirements
 - a. Much more relaxed than normal, "rehearsals" can be hangouts if not enough people are there
- 5. Wave dues for the summer
- 6. Send plan out before Interest Survey so that people know what the plan and rationale is
- 7. Open Board Meeting after the Interest Survey is due (maybe May?)
- 3. Content team updates (Christian)
 - a. Email from Ricky
 - i. A lot busier, will not be able to work on fall session audio on time
 - b. Meeting to replan
 - i. Steven will be providing professional editing work for fall audio, deadline will be late April
 - 1. Quote: \$400
 - 2. Once we have the songs, what will be done with the online concert?
 - 3. Maybe combine semesters into one large concert?
 - ii. Derek will be editing all the videos (THANK YOU!)
 - iii. Steady decline in submissions of audio and video
 - iv. Spring Content
 - 1. Video instructions needed for the No Control video
 - a. Input needed, Morgan will come up with something if



needed

- i. Maybe have something askew about appearance until the bridge?
- ii. Wear black with some bling and look peppy during the song, have fun with it, party it up

4. Swag Stuff

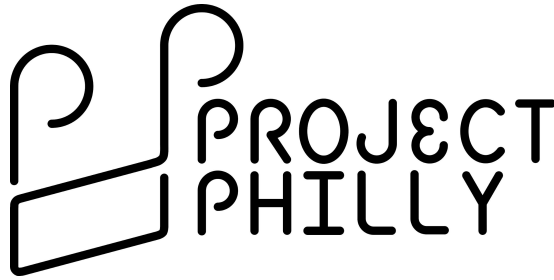
- a. Spring merch (go with University Tees)
 - i. Hats
 - ii. Masks
 - iii. T-shirts (maybe lighter shirts for summer weather?)
 - 1. 2 shirt options
 - a. V-neck women's cut
 - b. Men's cut
- b. Sharisse will look at comments, send another survey
- c. Lighter colored things?

5. Social Events

- a. Another Social Committee meeting needs to happen soon
- b. Should social events need to be mixed up?
 - i. Tough to get more people to show up
 - ii. Let Colleen know about events
 - iii. Maybe weekend walks?
 - iv. Picnics at the park before rehearsals?

6. Interest Survey

- a. Elise will draft and send it next week to the board



PREVIOUS MEETING'S MINUTES

February 2021 Board Meeting

TBD

Google Hangouts

Invitees: Sage Bleakney, Sarah Botelho, Elise Brady, Liz Clough, Adam Davis, Colleen Keeler, Sam Rosen, Sharisse Sutherland, Morgan Williams, Christian Hopkins

Morgan Williams - Executive Director

Sarah Botelho - Director of Music

Elise Brady - Director of Membership

Colleen Keeler - Director of Social Activities

Sharisse Sutherland - Director of Business

Sage Bleakney- Director of Finance

Liz Clough - Board Member at Large

Sam Rosen - Board Member at Large

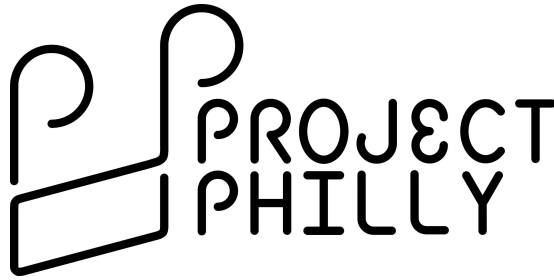
Adam Davis - Session Delegate

Christian Hopkins - Online Content Team

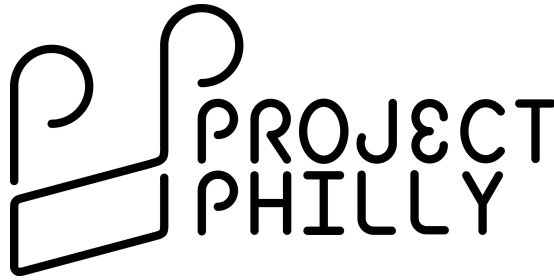
1. Summer 2021 Plans (Morgan)

- a. Still mulling this over/waiting to see what is possible based on vaccination/covid situation in our area
 - i. No rush, no decision as of yet
 - ii. Hold vague "meet ups" at an outdoor location somewhere in the city
- b. One idea: "rehearse" at Rittenhouse square; pay ethical society "rent" to have access to their 1st floor bathroom.
- c. MW shared this idea with content team at last meeting
- d. Any other thoughts/ideas?
 - i. Parking needs to be addressed, go somewhere where parking is available
 - ii. Still need bathroom access
 - iii. Maybe somewhere in West Philly?
 - iv. Think about when we should share about Summer 2021
 1. Maybe announce before interest surveys are sent out
 2. Have a vague plan before the end of March

2. Annual donation (Morgan)



- a. \$1500 to be sent to WST
 - i. Morgan will send check
 - b. \$500 to be donated to COVID musician's relief fund for Philadelphia
 - i. Continue to allow membership to vote on smaller donations, continue to donate to WST
 - c. Mystery check?
 - d. Remind people to use Amazon Smile! (Colleen)
3. DEI committee email (Morgan)
- a. Call for committee members sent out on feb 3rd. First meeting to take place mid/late February
 - i. We need more volunteers for committee
 - 1. Board should reach out to people to volunteer for committee in addition to Morgan
 - ii. Reminder will be sent out again before deadline
 - b. Maybe people think it is an interview
 - i. Important to have some way to articulate why they want to join
 - c. Meeting once a month
4. Content Updates (Christian/Morgan)
- a. Fall Audio
 - i. Quote from Ricky for all 4 songs is \$740 due to large number of tracks
 - 1. Some delays in editing due to other commitments
 - 2. Stephen has volunteered to edit some of the songs in the summer
 - 3. May need to find another 3rd party editor depending on deadlines
 - 4. Cut Never Gonna Give You Up from Fall load, as we already have a video for them
 - 5. Maybe cut some tracks from each part (most challenging to edit?)
 - 6. Discuss in content team meeting
 - 7. Ask Ricky how to cut costs?
 - a. Try to get price down to \$500 or \$550
 - ii. Virtual concert?
 - 1. Combine fall songs and spring songs?
 - a. No details yet
 - b. Maybe late summer, in place of summer recordings?
 - c. Split up concerts?
 - i. What will people be willing to donate /how often
 - ii. Premier fall songs at the end of the spring, spring songs at the end of the summer?
 - b. Fall videos



- c. Spring Video
 - i. Spring video planning team met 2/4
 - 1. Planned for 2 videos, meeting again to come up with ideas for 3rd video
 - 2. Videos will be less complicated
- d. Spring Audio
- 5. Music
 - a. Sarah on maternity leave this week until middle of summer semester. Backup points of contact identified and notified.
 - i. Starts after Feb Board Meeting
 - ii. Education Things
 - 1. Perc-Shop
 - a. Feb. 21st - Adam and Sage
 - 2. Arrangement Review Workshop
 - a. March 21st - Morgan
- 6. Misc.
 - a. Another Project merch sale for the summer? (Discuss at next board meeting)
 - i. Hats/Ballcap
 - ii. Masks
 - iii. Sunglasses?
 - iv. Summer shirts (tank tops, short sleeve)
 - v. Must hit minimums to avoid costs going up
 - b. Online Contingent?
 - i. Discuss at next board meeting
 - c. Referral gift for someone who auditioned but is not on active list
 - i. Wait until the end of Spring
 - d. Open Board Meeting/State of the Organization
 - i. Use an open board to gauge ways to go about summer semester?
 - 1. Send out an interest survey with open feedback, have an open board meeting with time at the beginning to talk about the summer semester
 - ii. Include information from DEI Committee
 - iii. Term limits for board members?
 - iv. Recruitment strategies?

