UNIVERSITETI - UNIVERSITY
"ISA BOLETINI"
MITROVICË

Course Outline Model (Syllabus)		
Faculty:	Economics	
Name of study program:	Business and Management	
Department:	Specialization: Bank Finance and Accounting	
Level:	Bachelor	
The code of subject:		
Subject:	Investment project management	
Subject Status:	Compulsory	(Compulsory or Elective)
Semester:	V	(Winter / Summer)
Total hours:	2+1	(According to approved programe)
ECTS:	7	(According to approved programe)
Schedule / Hall		
Academic year:	2022/2023	
Professor:	Prof. Asoc. Dr. Bashkim BELLAQA	
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Brief content of subject	Study of standard concepts of project and investment management, project phases and types of investment decisions. Evaluation and efficiency of investments according to adequate methods. Study of project team roles and criteria for project team selection. Management of projects and investments in limited circumstances. Managerial tasks and project management, conflict management and development of teamwork skills. Negotiation and decision making in investment projects. Reports and audit of investment projects.
Aims	The aim of the project and investment management course is to provide students with contemporary knowledge in the field of project and investment management. Creating knowledge and skills to understand and apply contemporary methods and standards for project and investment management.

Expected goals and outcomes	Upon successful completion of this course, the student will be able to: • **Describe** the importance of managing investment projects in a dynamic business environment, • **Understand** the process of planning and scheduling investment projects and the division of tasks and responsibilities, know how to build CPM diagrams, PERT to determine the degree of risk of non-implementation of investment projects, • **Implement** the process of monitoring, controlling and auditing the project and investments based on the planned activities, • **Argue** the application of CPM technique, PERT to determine the realization of activities planned by management, • **Recommend** a sustainable approach to investment project management by conducting the necessary analyzes in order to use resources rationally and efficiently, and • **Create** investment decision analyzes by type of investment project decisions, using relevant resources and benefits.	
PROGRAM	**Weeks**	Topics
	Week - I	Introduction to the course, concepts and syllabus reading
	Week - II	Organizational strategies and project selection
	Week - III	The role of project management and organizational structure
	Week - IV	Project group
	Week - V	Management of the preparatory phase of the investment project and investment study
	Week - VI	Projects, presentations, etc
	Week - VII	The first test
	Week - VIII	Planning and scheduling investment projects
	Week - IX	Management of risk, conflicts and negotiation of investment projects
	Week - X	Financing and evaluation of economic efficacy of investment projects
	Week - XI	Management and evaluation of investment project resources
	Week - XII	Governing the implementation of investment projects
	Week - XIII	Evaluation of control and closure of the investment project
	Week - XIV	Projects, presentations, etc
	Week *- XV*	Second Test

LITERATURE	**Basic literature:** 1. Suzana Panarit: " Menaxhimi i projektit ", Tiranë, 2015 2. Muhamet Mustafa : Menaxhimi i Investimeve 2009, Botimi i pestë 3. Shore, David A., Launching and Leading Change Initiatives in Health Care, Organizations: Managing Successful Projects. San Francisco: Jossey-Bass, 2014 **Additional literature**: 1. Thomsett, Rob: Thired Wave Project Management, A Handbook for maznaginng the Complex Information Systems for the 1900 s, Yourdon Press computing Series, New Jersy 2013 2. Dennis Lock : Project Management" 2012 3. Harrison F. & Lock D. Advanced Project Management. A structured approach. 4th edition. Gower Publishing Ltd. England. 2014
Teaching method ology	Teaching will take place through lectures, practical assignments, individual and group interpretations, periodic self-assessments, etc. All these will be realized in the theoretical and practical aspect by presenting the materials in audiovisual form through electronic technology. Presentation of the learning topic in Power Point. Repetition of the previous topic by a certain group of students, analysis, research and team exercises. Case study or assignment (for the exercise class) related to the taught topic, etc. In theoretical terms, general scientific knowledge based on contemporary literature will be provided. The practical part will be realized mainly through concrete examples from the literature and from the practical knowledge of private and public manufacturing enterprises and for-profit organizations. The ratio between the theoretical and practical part is given in the table part of the study program. Practical theory ratio: 65% theory and 35% practice / seminars / exercises.

Contribution to student workload (which should correspond to student learning outcomes 1 ECTS credit = 25 hours)

Activity	Hours	Days/weeks	Total
Lectures	2	15	30
Exercise sessions (with TA)	1	15	15
Consultation with professor	1	15	15
Colloquia / seminars	3	3	9
Independent tasks	1	15	15
Student's own study time (in the library or at home)	4	15	60
Final preparation for the exam	2	7	14
Time spent on assessment (tests, quizzes, final exam)	2	5	10
Projects, presentations, etc.	2	5	10
Total			175

EVALUATION	Evaluation methods The assessment of the knowledge and skills acquired by the student will be done through participation and interactivity in lectures and exercises with 10%, Papers and group research projects with 10%, the first assessment test with 40% and the second assessment test with 40%. Total points 100%. Grade grades: 50-less - grade 5 (five) 51-60% - grade 6 (six) 61-70% - grade 7 (seven) 71-80% - grade 8 (eight) 81-90% - grade (nine) 91-100% - grade (ten)
ACADEMIC POLICIES	The student is obliged to attend lectures and exercises. Plagiarism and copying in exams are punishable under the university's statute and other regulations. The code of conduct applies to both students and teachers.

Mitrovicë **Subject teaching professor:**

03/01/2022

(Name Surname)

(Signature)