

# Meeting Minutes - WiP

**Location:** Kodosky Reading Room

**Date:** Tuesday 05/24/2016

**Time:** 12:00 pm - 1:30 pm

## Attendance:

1. Kristy	2. Franki	3. Rebecca	4. Erin	5. Jackie
6. Madisen	7. Majo	8. Qianyu	9. Shirin	10. Heidi

## Agenda Items:

1. Sandwiches arrive from Jason's Deli!
2. Officer Elections
  - a. President/Treasurer: Kristy
  - b. Social: Madisen
  - c. Academic: Erin
  - d. Outreach: Jackie
  - e. Web: Rebecca
3. [Website](#) update planned
4. Reach out to new members: international students, postdocs, administrators.
5. Upcoming events [calendar](#)
  - a. Next Happy Hour: June 7th (repeats every 1st Tuesday)
    - i. Hole in the Wall, with food provided from Yatai
  - b. Next Meeting: June 21st (repeats every 3rd Tuesday)
    - i. Food from Thai Kitchen, plus bubble tea (from UTea Town?)

## Action Items:

1. Academic / Erin
  - a. Can WiP advisor count as a faculty committee assignment? (June 21st)
  - b. Solicit [Invited Speaker](#) Recommendations and discuss Colloquium schedule with Prof. Raizen (June 21st)
  - c. Brainstorm ideas for next lunch meeting (journal articles etc)
  - d. Contact potential faculty advisors (June 21st)
2. Social / Madisen
  - a. Happy Hour Location (June 7th)
  - b. Email math & astro re: RLM mixer availability (June 21st)
3. Outreach / Jackie
  - a. Email incoming grad students re: mentors (June 21st)
  - b. Email uWiP re: panel or mentors (June 21st)

- c. Alumni mailing list (?)
- 4. Website / Rebecca
  - a. Bring camera (June 7th) etc.
  - b. Recruit help (June 21st)
- 5. Budget & Membership / Kristy
  - a. Summarize budget for FY15/16 (June 21st)
  - b. Update mailing list (June 7th)

Other notes:

- 1. Informal Friday lunches continue! Invite your friends, and meet by the RLM elevators at 12pm Fridays.
- 2. If you are interested in helping with any of the above tasks (especially the website!), or have any thoughts/questions/concerns, just send us an email at [utaustinwip@ph.utexas.edu](mailto:utaustinwip@ph.utexas.edu).
- 3. For future discussion: <https://sites.google.com/site/womeninphysicsatut/get-involved/projects>