

Rockingham County Schools

511 Harrington Hwy Eden, North Carolina 27288 Phone: 336-627-2600

To: All Parents of Students Enrolled in Title I Schools

From: Human Resources Department

Subject: Notification to Parents of Teacher Qualifications

The purpose of this notice is to inform parents of children attending a Title I school of their right to know the professional qualifications of the classroom teachers who instruct their child. As a recipient of these funds, Rockingham County Schools will provide you with this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and core academic subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether teacher assistants provide services to your child and, if so, their qualifications.

In addition, the law requires that all schools that receive Title I funds must provide notification to every parent in the school whose child is being taught for four or more weeks by a teacher who is not "Highly Qualified," regardless of whether or not the teacher is being paid with Title I funds.

Rockingham County Schools is committed to providing instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. If you would like to receive any of the information listed above for your child's teacher, please complete the request form and send in as directed.

Teacher/Teacher Assistant Information Request Form

Request for Information About Teacher/Teacher Assistant Qualifications

Instructions to Parents:

Please complete this form. Use a separate form for each teacher or teacher assistant. Return the completed form to your school's office or mail to:

Rockingham County Schools, Human Resources Department
511 Harrington Hwy,
Eden, North Carolina 27288

Information will be sent to you within 30 days.

School Name: _____

Name of Teacher: Mr. Mrs. Ms. _____

or

Name of Teacher Assistant: Mr. Mrs. Ms. _____

Grade Level: _____ Subject (if applicable): _____

Name of Parent(s) Requesting Information: _____

Name of Student: _____

Mailing Address (where information is to be sent):

Street Address: _____

City: _____ State: _____ Zip Code: _____

Daytime telephone number in case of questions: _____

For district use:

Received by school/date/initials:

Received by HR/date/initials;

Completed by initials/date mailed:

Copy to:

Notes:

The Rockingham County School System does not discriminate on the basis of race, color, national origin, sex, disability, age, homelessness or otherwise in its educational programs and activities and in employment.
ROCKINGHAM COUNTY SCHOOLS