Goodhue Independent School District #253
Goodhue, MN 55027

The Board of Education met in regular session on Wednesday, February 21, 2018, in the multi-purpose room at Goodhue School. Roll call was taken with the following board members present: Jerry Stehr, Tris Danielson, Jerod Thomforde, Char Volkmann, and Ann Buck. Absent: Amber Lohman. Also present: Mr. Mike Redmond, Mrs. Michele Rehder, Todd Lechtenberg, Brittany Gadient, Michelle Goodman, Josh Wieme, Steve Voth, Caitlin Peters, and Monica Atkinson

Chair Buck called the meeting to order. The Pledge of Allegiance was recited.

A motion was made by Tris Danielson and seconded by Ann Buck to approve changes to the agenda in new business. Motion was carried unanimously.

Mr. Opsahl gave the Elementary Principal's Report. - Elementary

Mrs. Rehder gave the High School Principal's Report. - High School

Mr. Lechtenberg gave the Business Manager Report. - Budget Update

Superintendent Redmond gave the Superintendent Report

A motion was made by Tris Danielson and seconded by Jerry Stehr to approve the following consent items: Approve the regular board meeting Minutes of regular board meeting on January 22, 2018
Approval of expenditures for the months of January/February
Approval of the the following hires: Jon Renken-- Long Term Substitute Math Teacher (beginning mid-April through end of school year); Arielle Richardson-- Long Term Substitute Art Teacher (beginning mid-April through end of school year);
Approval resignations: Amber Atkinson- Spanish Teacher (effective at conclusion of this school year); Mark Opsahl- Cross County Varsity Coach; Kim Lundak-- NHS Advisory;
Approval of terminations:
Approval of fundraisers: Spreadsheet
Approval of donations from the following: Donations
Approval of grants: $500 for student breakfast funds from Minnesota School Social Workers Association (Caitlin Ternes wrote grant)
Approval of lane changes:

Information item-- School District real property may be disposed of at the Education Foundation's consignment auction on April 8, 2018 Note- This is a legal requirement for

the school district to sell or auction items (ie. Used scoreboard, used vehicles, used furniture, etc.)

Information items-- Facilities Planning Committee Information & Recommendations and School Building Bonds

A motion to approve a resolution for a bond referendum to be held on May 8, 2018
Member Jerry Stehr moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 253, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed $30,285,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of the school site and facility, including the renovation, upgrading, equipping and construction of additions and improvements to the existing site and facility; acquisition of land for future improvements; and the completion of deferred maintenance projects to the existing site and facility. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 specified herein shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

The school board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

3. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 8, 2018, between the hours of 12:00 o'clock p.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling place and the precincts served by that polling place, as previously established and designated by school board resolution adopted on November 20, 2017 for school district elections during calendar year 2018 not held on the day of a statewide election, is hereby designated for this special election.

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at the combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in the combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in the combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

Special Election Ballot

Independent School District No. 253
(Goodhue Public Schools)

May 8, 2018

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**Instructions to Voters:**
**To vote, completely fill in the oval(s) next to your choice(s) like this:** 

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To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

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**School District Question 1**
**Approval of School District Bond Issue**



**Yes**



**No**

Shall the school board of Independent School District No. 253 (Goodhue Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed $30,285,000 to provide funds for the acquisition and betterment of the school site and facility, including the renovation, upgrading, equipping and construction of additions and improvements to the existing site and facility; acquisition of land for future improvements; and the completion of deferred maintenance projects to the existing site and facility?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.**

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Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of $1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the clerk in an amount not less than $1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the office of the County Auditor, the administrative offices of the school district, and the office of any other local election official conducting the test.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling place during the special election. The

election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

13. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by Jerod Thomforde. On a roll call vote, the following voted in favor: Char Volkmann, Tris Danielson, Jerod Thomforde, Jerry Stehr and Ann Buck
and the following voted against: None
whereupon said resolution was declared duly passed and adopted.

A motion was made by Ann Buck and seconded by Char Volkmann to approve submission of construction project Review and Comment to the Minnesota Department of Education

A motion was made by Ann Buck and seconded by Jerry Stehr to approve the purchase of a property-- 305 N. 4th Street.

Purchase Agreement

The board members discussed the various committees they attended this past month.

Upcoming Meetings:
GCED All School Boards Meeting-- March 28; 5:30-8:30; RSVP to Cindy Luhman due by March 7
Building and Grounds - March 6 at 7:45 AM
Tentative: Building Plan Informational Meetings-- March 20 at 5:30 PM and April 14 at 9:00 AM
South East Minnesota United Purchasing (SEMUP)--food purchasing coop informational meeting-- March 14 from 5:00-7:00 PM at Cannon Falls Elementary School [RSVP to Judy Lodermeier by February 28]

A motion was made by Tris Danielson and seconded by Ann Buck to adjourn. The motion carried unanimously.