July Meeting Notes
07/17/2025

Statewide Longitudinal Data System (SLDS)

Meeting Presentation

Type of Meeting	*Sustainability Advisory Group*
Facilitator:	Katherine Hochevar
Note Taker:	AI assisted note taking
Timekeeper	Heather MacGillivary
Attendees:	Katherine Hochevar, Danielle Ongart, Michael Vente (absent), Jenna Zerylnick (absent), Amanda Neal, Jess Kostelnik, Soumanetra Ghosh, Stephanie Stout-Oswald

Agenda Items:
- Welcome & Roll Call (5 mins)
- Group Updates (5 mins)
  - Program Updates if applicable
  - Governing Board Update
- Use Case Dry Run - Discussion
- Future Meetings & Close (5 min)

Open
Call to Order ● Roll Call was taken, Quorum was reached ● Agenda and Objectives reviewed
Meeting Updates The Governing Board meeting is scheduled for July 18th to review and vote on program priorities and Phase 1 use cases. The **Build and Implementation Advisory Group** recommended improvements for the use case dry run, including: ● Engaging applicants early for clear and complete information. ● Justifying data needs. ● Streamlining rubric scoring technology. ● Providing clear turnaround times for applications. ● Clarifying when external research requests will be available (**Winter 2027 for external researchers, Fall**

2026 for state agency staff).
- **Batching Phase 1 use cases** (already implemented as "strategic groupings" in abstracts).
- Documenting Phase 1 use cases for the Governing Board, even with TBD details.

The program manager emphasized the ongoing **co-construction of use cases** with continuous discussion and refinement throughout the fall. A significant milestone is the impending **contracting with a vendor** within 10 days, which will enable more discovery and data ingestion.

Phase 1 Use Case Review and Process Refinements

The timeline for Phase 1 use cases includes:

- **July 18th:** Governing Board approval of program priorities and initiation of Phase 1 use cases with preliminary approval of strategically grouped Phase 1 use cases from the Governing Board.
- **July-August:** Adding data elements to use cases (list in progress).
- **September:** "True-up" of OIT Discovery and prioritization with the vendor to confirm data elements.

A key discussion point was the **transformations and calculations** needed for data elements. It was acknowledged that it's too early to finalize these methodologies due to unknown data types and formats. However, there will be ample time for discussion and co-construction of these aspects in the fall, once data is ingested.

The group decided to **continue using a Google Sheet for rubric scoring** for now, rather than switching to a Google Form, to allow for a holistic view of feedback. They approved adding an **overall approval question (using a "stoplight" approach: Yes, No, Cannot Approve at this time)** to the scoring mechanism to gauge consensus.

Discussion on Use Case Abstracts and Data Scope

The meeting focused on the **abstracts for Phase 1 use cases**, specifically "high school experiences through curricular programs" (AP, IB, concurrent, CTE, etc.). These abstracts are intended for preliminary approval by the Governing Board on Jul 18, 2025 .

Concerns were raised about the level of detail in the abstracts and the need to be clear about **causality versus correlation** in research questions. It was clarified that the abstracts serve as a **high-level starting point** for the Governing Board to approve the direction, with the understanding that more detailed methodology and data definitions will be co-constructed later.

The group discussed the importance of **broadening data requests** to avoid inadvertently limiting future research questions. For example, instead of just focusing on "completers" for AP scores, the request should encompass all AP test scores to allow for analysis of both success and "failure" points in the pathway. This aligns with the need to justify data collection while not being overly restrictive or specific at this initial stage.

It was emphasized that the abstracts are **"good enough for now"** for the Governing Board's preliminary approval, and the **detailed data request application form** will be the document where the group will define specific data elements, methodologies, and deliverables.

Next Steps

The group will continue to **build out the data request application forms** collaboratively, incorporating feedback and ensuring they meet the group's standards. There will be future working sessions to finalize these forms. The goal is to demonstrate a thoughtful plan for data requests to enable timely data ingestion once the vendor is on board.

Future Meeting Length and Cadence
- July 31, 2025 & Aug 14, 2025 - regular meeting 11-12
- August 8th & 14th - open office hours to drop in and discuss use cases

Close

- Recap Action Items
  - Watch for meeting invites
- Next Meeting's Agenda
  - **Focus of the Next Meeting:** Approval of Initial Use Cases
- Adjourn Public Meeting