

WORONI

BOARD MEETING MINUTES: 23rd June, Time 12PM

Meeting Venue:	Woroni Boardroom, Lena Karmel Office		
Meeting Opened:	12 pm		
Meeting Closed:	12.53pm		
Present:	Josie Ganko, Julia Faragher, Georgie Kamvissis, Jonathan Tjandra, Phoebe Lupton		
Apologies:	Steph David, Nick Richardson		
No.	Item	Minutes	Action Items
1	Acknowledgement of Country	Josie	
2	Confirmation of Previous Minutes	Done out of session.	
3	Previous Action Items:	- Nick to look into whether we need registration from ANUSA to make attendance at EdCon happen. - Noah to determine whether radio studio desk is a fixture or merely furniture. - Noah to call ANU about radio skirting board. - Steph meeting with ANUSA Queer* Officer about the radio collab. - Jonathan will start selling furniture and asking	

		cleaners to move to new office	
Print			
4	News Outline	- <i>Nothing to report</i>	
5	Content Outline	- Need new content team hired ASAP. - Old team members can stay on in the same position without reapplying. - A change in position would require a new application - Consider asking for written pieces from applicants to potentially use in bush week edition - Timeline (4 week break): - Week 1: hiring - Week 2: sourcing - Week 3: Sent to art by 7th July - Week 4: Sent to printers by 14th July - Magazine release 24th July (Bush week market day)	- Phoebe to start hiring immediately - Phoebe to begin sourcing content immediately - will begin by herself while in hiring process - Phoebe to consult Nick about news pages in bush week edition.
6	Creative Outline	- Georgie will be away for break - Cover art, and divided pages already completed. - Sub-editors can help with layout	- Georgie meeting with sub-editors to discuss work over break

Radio			
7	Radio Outline	Message from Steph: - Currently collaborating with queer department and AIDS action council (meeting Monday) for a street party collaboration and ANUSA for shared events in bush week (meeting tba) which will probably require \$? - We are getting a server from IT in the next week to further support our auto software which might be a bit of a logistical annoyance	
TV			
8	TV Outline	- 28 videos published this semester, more in post production. - New team can work off videos already in the works.	
Finance			
10	Finance update Outline	Business Transaction: \$1325.77 Online Saver: \$158,692.18 Term Deposit: \$60,000 - Still waiting on some sub-editor honoraria bank details - Need to change over signatories to bank account to new EIC and DEIC - Might need to wait till end of break (Josie away)	- New board members to provide employment details for banking etc.

		- Finance approvals still need to go through Noah/Ben while things get handed over	
Administration			
11	Administration Update and Outline	- Beginning to make plans for 70th year anniversary in 2020 - Ben and Natalie (previous DEIC's) taking on project with library. - Mentioned that the ethics of former board members self-appointing themselves to roles should be considered, especially in regards to honoraria.	
Agenda Items			
12	Election of Editor-in-chief	- Nomination taken prior to meeting: Julia Faragher - Advance votes from Nick Richardson and Steph David: 2 votes for Julia Faragher - In meeting votes: all present (5) vote for Julia Faragher - Julia Faragher unanimously elected to Editor-in-Chief	- Declare Casual vacancy of TV Editor.
13	Bush Week Edition	- Covered in content above - Most important to get content as quickly as possible. - Consider establishing themes for all three semester's magazines in advance	

		- Suggested that we build the theme off the pre-existing cover art.	
14	Bush Week Stall	- <i>Market Day wednesday 24th July</i> - ANUSA social portfolio already put out call for stalls - Need to order more merchandise - Consider new options - Beanies - Stickers	- Josie to arrange Woroni EOI for stall. - Josie to organise roster closer to date. - Josie to order more merch (no more water bottles)
15	Change signatories	Bank Accounts: Business Transaction Account – BSB: Account Number: To be taken off as signatories: Benjamin Lawrence, Sang Yeop Yim. To be put on as signatories: Julia Faragher, Josefine Ganko. Method of operation: 1 signatures required to move funds from account. Sang Yeop Yim to be given Netbank and Card access on the Business Transaction Account. Netbank details and/or card/s will not be shared and the card will only be used by the person whose personal name appears on the card. Business Online Saver – BSB: Account Number: To be taken off as signatories: Benjamin Lawrence, Sang Yeop Yim. To be put on as signatories: Julia Faragher, Josefine Ganko. Method of operation: 2 signatures required to move funds from account. Term Deposit – BSB: Account Number:	Julia and Josie to attend bank to have the signatories changed over.

		To be taken off as signatories: Benjamin Lawrence, Sang Yeop Yim. To be put on as signatories: Julia Faragher, Josefine Ganko. Method of operation: 2 signatures required to move funds from account.	
Other Business			
16	Sem 2 Event	- Previously ran art session in o-week - Probably doesn't make sense for public bush week event - Make more sense to have internal social event after the launch of the new edition.	- Josie look into organising social event for woroni team
17	Board Retreat	- Proposed date of July 19-21 - Everyone can attend except Georgie and JT - Hopefully new TV Editor will be able to attend - Location Ideas - Braidwood - Bowral - Misc. town - Budget: \$1400 (petrol, food, accommodation, activity - mini golf suggested). - Transport: Josie can drive (JT says Nick could perhaps drive as well) - Wifi and heating are important!	- Lock in July 19-21 for Retreat - Josie to find Airbnb and book in the next few days,
18	Enterprise Agreement	- Need someone from the new board to attend Enterprise Agreement and Management Committee meetings on Julia's behalf for the next	- Phoebe to attend Enterprise Agreement meetings on Julia's behalf

		three weeks while she is away - For reference: not particularly relevant as Woroni don't employ anyone officially, but still attend and take on info - Held in ANUSA board-room - Meetings: - Monday 12.30 - Thursday/ Friday management committee meeting with ANUSA and PARSA	
19	Casual Vacancy	- Need to arrange for hiring process for new TV editor (applications, interviews, timeline) - 2 page application with questions - Potentially interviews as well if necessary (based on numbers and strength of applicants) - Application open for 1 week - Then potential interview stage - Hopefully on board in time for retreat.	- TV Editor casual vacancy to be advertised within 48 hours of meeting.