Rev. 2 **DRAFT Minutes** **Jan 17, 2023**	THE NEWARK PARTNERSHIP	**Location:** **Online Meeting**
The Newark Partnership Board of Directors		**Start Time:** 6:30 p.m. **End Time:** 7:32 pm

Attending: Mayor Stu Markham, Caitlin Olsen, Jamie Zingaro, Bob McBride, Olivia Brinton, Max Walton, Kathleen Matt, Dan Rich, Freeman Williams, Tom Coleman, Paul Keely
Presiding Officer: Polly Sierer Chair
Staff: Leann Moore, former Executive Director
Absent: Chris Locke, TY Brooks
Excused:
Visitors/Guests: Julie Spagnolo Northrop Realty (formerly of Long&Foster Realty) new office in Creek Commons just established and a new member of TNP. Happy to offer her office for TNP meetings in person.

Item Topic	Summary of Discussion	Outcome/Action
Approval of Minutes of **November 2022, Meeting**	Motion: Lopata Second: Rich Unanimous approval	Minutes Approved without changes
Approval of Treasurer's Report through Dec 30, 2022,	Motion: McBride Second: Rich Longwood Foundation grant is in our account as well as UD funds. Expenses for events: Restaurant Week, which will be recouped from fees.	Report approved as presented Unanimous approval via email vote

Executive Committee (ExComm)

Bylaws review – *By* outside counsel. Update: Polly has found an outside counsel with no present or potential conflicts with the interests of TNP or TNP Directors after a great deal of searching through attorneys. The referral was from one of the potentially conflicted attorneys.
Dan McAlister of McAlister Law Wilmington, DE, is willing to engage as Attorney and will review

appropriate
subjects as part of the published board resolution for a flat fee of $4500, with additional costs to be negotiated as needed. There will be no need for additional retainers.

It was moved and seconded that the October 2022 motion to seek outside counsel be rescinded. Motion Lopata Second Robinson's support for unanimous

General discussion affirmed that this was a cost we might well avoid and solve by looking at the ByLaws and Conflict of Interest Policy. We can address this through changes we may make in the relationship between the Board and standing committees.
Max Walton is willing to help review the by-laws (gratis) to address the changes as long as a committee helps with the review and suggests changes to Max for a formal statement. Max would not act as an attorney in this review but as a board member of TNP working with the committee.

We expect any changes to come back to the TNP Board for final approval.
We should not expect to do this quickly and should take the time to make appropriate studies and changes. Recalibrating our governing documents at this stage of our life as an organization makes great sense to most members. We might consider changes in how the decision-making is done as part of TNP while engaged in this process. Matt Robinson, Dan Rich, and Roy Lopata will work with Max on this committee. Moved and Seconded that this be done.

Bylaws review per Oct. 2022 Board motion – outside counsel update

General bylaws and conflict of interest policy review

TNP Executive Director candidates interview process – update

5 candidates interviewed; 3 finalists called for second interviews. We expect to have a choice to recommend by Friday, Jan 20, for the Executive Committee to review and decide.

First hiring, the Executive Committee recommended the ExDir candidate to the Board. Board then approved the hiring at the next Board meeting.

It was suggested that we convene a Zoom meeting on Jan 24 at 3:30 pm to vote to review an offer of employment among finalists on the Board. If there is no agreement, the meeting will be canceled, and another path will be developed.

TNP Program Director Hire – on hold until new ED is hired

Executive Director Report

ED Transition Report Leann will continue to update this- email any suggestions to her for revisions or clarifications in any of the items. Take out the confidential information despite the fact this is a nonpublic document.

Longwood Foundation Mini-Grant Program -

Sasha Aber will participate as a Business Person along with Roy and Bob in the review process. The application is not as complete as it might be. Follow-up questions will be likely and can be via email and zoom/phone meetings. 12 Applications have come in so far. The Board must approve the awardees for the grants. Final applications can be downloaded from the website

City Council Presentation – update Leann's Report of TNP 2022 will be the basis for her final report to City Council for TNP.

Membership: Membership New/Renewals update Not a lot of activity in December due to holidays. We did increase by 5 student memberships, with a few renewals in late Dec Individuals and Businesses. DE Tool Exchange and Mariposa Arts. Leann expects more memberships as part of the application for the mini-grant process. 4 Business 1 NonProfit and five students

Fundraising/Grants: Longwood Grant was received and booked

Events:

Holiday decorating contest (December) – businesses – update

Restaurant Week 2023 – update just Dinner 6-10 pm 13 Restaurants participating with both in-dining and take-home options.

The holiday decorating contest was surprisingly close in judging. We did not get as many participants as hoped, but it did increase following on social media due to the

Committee Reports	
NonProfit Enhancement	Cohort-Based DiversityEquity Inclusion training started in Jan; this was for those who wanted to continue DEI training following the general session held earlier this year. The first session was small in number but very helpful; 2 more sessions are to be held in the next few months. Most of the Non-profit meetings/events this year will be networking and/or professional development meetings with other groups. This is a good way to extend our circle of knowledge about other groups in NC County and DE who might serve Newarkers or who provide services that Newark folks might find helpful. Bob McBride will represent nonprofits on the MiniGrant review process. We greatly appreciated Leann's service to TNP and our Committee.
Civic Engagement	Not much to report- Meeting next on Jan 25 at Peach Blossom Eatery during dinner hours. Members asked for volunteers from the Board for the enhanced Civic Engagement Committee.
Economic Enhancement	Met today to view the path ahead with a new ExDirector. We were hoping to interest people from diverse industries to work on the committee and hoping to make contact with new businesses as they apply for licenses in Newark.
Community Announcements* *These events are not sponsored by The Newark Partnership but may interest members.	Elkton Rd Project dedication Friday, Jan 20, at 10 AM.. .in the Suburban Square SC parking lot near M&T Bank. Mark Farrell will be the new Chief of Police for Newark, it was announced today. He is an internal candidate and a long-time Newark police officer.
Public Comments: None tonight.	

Note: There was no TNP Board Meeting in December 2022

Special Board Meeting to review Executive Director candidates on Jan 24 3:30.

Next full TNP Board Meeting – Tuesday, February 21st at 6:30 pm – Location TBD

Respectfully Submitted: Robert McBride, Secretary,