

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
January 29, 2025
PUBLIC SESSION AGENDA

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DATE: January 29, 2025
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

I.	Call to order by the President
II.	Statement of Conformance to the Open Public Meetings Act
III.	Flag Salute
IV.	Roll Call
V.	Executive Session
VI. R.C.V.	Approval of minutes from the following meetings: December 11, 2024 Work Session December 18, 2024 Executive Meeting December 18, 2024 Public Board Meeting January 8, 2025 Reorganization Meeting
VII.	<u>Student Liaison Report</u>
VIII.	<u>Student and Staff Recognitions</u> ● PEP Students of the Month - see list
IX.	<u>Communications</u>
X.	<u>Presentations</u>
XI.	RECESS - <i>Full copies of the agenda will be available after the recess</i>
XII.	<u>Presentations</u>

XIII.	<p><u>Committee Reports</u></p> <p>Strategic Planning Committee - no report</p> <p>Buildings & Grounds Committee - no report</p> <p>Finance Committee - no report</p> <p>Communications Committee - no report</p> <p>Curriculum Committee - no report</p> <p>Legislative Report - no report</p> <p>Policy Committee - no report</p> <p>Special Education Advisory Committee - no report</p> <p>Scholarship Committee Report - no report</p> <p>Township Liaison Report - no report</p> <p>Emergency Preparedness Report - no report</p> <p>Burlington Township Foundation Liaison - no report</p>
XIV.	<p>Superintendent's Monthly Report -</p> <p> A. Personal Update</p> <p> B. Superintendent's Monthly Report - January 2025</p>
XV.	<p><u>Open to the Public (Agenda Items Only)</u></p> <p><i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.</i></p>
XVI.	<p>Dr. Bell's Report for Board Action -</p> <p><i>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.</i></p>

		A.		<u>PERSONNEL</u>	
	R.C.V.	1.		Recommend approval of the following substitutes for the 2024/25 school year, pending meeting employment requirements, as listed:	
				<u>SUBSTITUTES</u>	
				<u>Sub Teachers</u> Alina Addari, Olivia Impomeni, Alexandra Kahlau, Kristen Mackney, Machell Pettis, Isabella Wall, Abbey Wilkie	
				<u>Sub Secretaries</u> Aiman Shaikh, Saman Shaikh	
				<u>Sub Maintenance</u> none	
				<u>Sub Nurses</u> none	
				<u>Sub Bus Drivers</u> none	
				<u>Sub Bus Aides</u> none	
	R.C.V.	2.		Recommend accepting the following list of Emergent Hires, as listed:	
			a.	none	
	R.C.V.	3.		Recommend accepting, with regret, the retirement/resignation of:	
			a.	Recommend approval to accept, with regret, the retirement/resignation of Ivy Glass , Special Education Teacher at Burlington Township Middle School @ SS, effective April 1, 2025, last day of work being March 31, 2025. Mrs. Glass is also requesting payment of all accumulated sick and personal days. Mrs. Glass will have served the district for 31 years.	
			b.	Recommend approval to accept, with regret, the resignation of Rachel Scranton , Science Teacher at the Burlington Township	

			Middle School @ SS, effective March 8, 2025, last day of work being March 7, 2025. Ms. Scranton will have served the district for 6 months.	
R.C.V.	4.		Recommend approval of the following leaves of absence :	
		a.	Rescind previous approval of a medical leave of absence for employee #55123251, utilizing sick days, effective December 9, 2024 through December 20, 2024, returning to work on January 2, 2025.	
		b.	Recommend approval of a maternity/child-rearing leave of absence for employee #98823727, utilizing sick days, effective March 3, 2025 through June 19, 2025 returning to work on the first staff day of the 2025-2026 school year.	
		c.	Recommend approval of a maternity/child-rearing leave of absence for employee #70564398, utilizing sick days, effective May 12, 2025 through January 2, 2026 returning to work on January 5, 2026.	
		d.	Recommend approval of a medical leave of absence for employee #87553871, utilizing sick days effective January 29, 2025 through February 14, 2025 returning to work on February 18, 2025.	
		e.	<i>(Adjustment to end date previously approved on November 20, 2024 agenda)</i> Recommend approval of a family medical leave of absence for employee #18743047, utilizing sick days, effective October 11, 2024 through January 29, 2025, returning to work on January 30, 2025.	
		f.	Recommend approval of a medical leave of absence for employee #19175603, utilizing sick days, effective April 28, 2025 through May 9, 2025, returning to work on May 12, 2025.	
R.C.V.	5.		Recommend approval of the following positions :	
		a.	Personnel Listing for 2024-2025 as of January 29, 2025	
		b.	Recommend approval of Elizabeth Harrison as Preschool Expansion Teacher - PEA FUNDED at B. Bernice Young School,	

				effective March 24, 2025 through June 30, 2025, at the MA level, Step H, salary as negotiated, prorated, pending meeting employment requirements. Submission has been made to the County.	
R.C.V.	6.			Recommend approval of the following transfers :	
		a.		Christie Bricker from RN, Step P to Certificated School Nurse, at the BA+15 level, Step Career, effective February 1, 2025.	
R.C.V.	7.			Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:	
		a.		none	
R.C.V.	8.			Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:	
		a.		Extra/Co-Curricular & Coaching Stipends for 2024-2025 as of January 29, 2025	
		b.		Recommend approval to accept, with regret, the resignation of Jill Houseworth as Class of 2026 Co-Advisor at Burlington Township High School, effective January 6, 2025. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.	
R.C.V.	9.			Recommend approval of additional teaching time for the following staff members for the 2024-2025 school year, as listed:	
		a.		2024-2025 Extra Duties as of January 29, 2025	
R.C.V.	10.			Recommend approval of summer days for the following staff members, as listed:	
		a.		2024-2025 Summer Extra Duties as of January 29, 2025	
R.C.V.	11.			Recommend approval of deduct days for the following staff members, as listed:	
		a.		none	
R.C.V.	12.			Recommend approval of the following student teacher placement,	

				pending meeting student teacher requirements, as listed:	
			a.	Thomas Rowley , a student at Rowan University, to complete a student teaching placement from January 21, 2025 through May 1, 2025 and September 2, 2025 through December 17, 2025 at Burlington Township High School, Health & Physical Education with Thomas Maderia as the Cooperating Staff Member.	
			b.	Erica Gillaspy , a student at Rutgers University, to complete a student teaching placement from January 15, 2025 through June 24, 2025 at Fountain Woods School, with Kimberly Baker as the Cooperating Staff Member.	
			c.		
	R.C.V.	13.		Recommend approval of the following individuals for Team and Coordinator positions as listed:	
			a.	2024-2025 Teams and Coordinators as of January 29, 2025	
	B.			<u>STUDENTS</u>	
	R.C.V.	1.		Recommend approval of home instruction for the following students, as listed:	
			a.	Student 1760426621 ; effective 1/2/2025 to 2/15/2025. Student 8066280054 ; effective 1/3/2025 to 1/31/2025. Student 9069350669 ; effective 12/16/2024 to 1/29/2025. Student 6366998495 ; effective 1/21/2025 to 2/7/2025. Student 3855663973 ; effective 1/21/2025 to 2/14/2025. Student 2997811925 ; effective 1/21/2025 to 4/15/2025.	
	R.C.V.	2.		Recommend approval of the special education or alternative placement, as listed:	
			a.	Student 7759760837 to attend Burlington County Alternative School. Student 4988213858 to attend Home Instruction Facility - DiNovi Operant Learning Center.	

	R.C.V.	3.		Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:	
			a.	none	
	C.			<u>MISCELLANEOUS</u>	
	R.C.V.	1.		Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:	
			a.	District Facilities Report - December 2024	
			b.	Field Trips - December 2024	
			c.	<u>Student Demographics - December 2024</u>	
			d.	<u>Suspension Report - December 2024</u> (Report is considered privileged in nature.)	
			e.	<u>Residency Flash Report - December 2024</u>	
			f.	Presenter Approval Forms - Submitted December 2024 - None	
	R.C.V.	2.		Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:	
			a.	<u>First Reading</u> (<i>Revised First Reading where noted</i>) none	
			b.	<u>Final Adoption:</u> none	
			c.	<u>Job Descriptions - First Reading:</u> none	
			d.	<u>Job Descriptions - Second Reading:</u> none	
			e.	<u>Job Description - Reviewed:</u>	

					none						
				f.	<u>Rescind Job Description:</u> none						
	R.C.V.	3.			Recommend approval of overnight trips:						
				a.	Recommend approval of an overnight field trip for the HS Peer Leadership students to the Elks Student Leadership Conference at the Ocean Place Resort and Spa in Long Branch, NJ, February 7, 2025 - February 9, 2025. Also recommend the approval of transportation to and from the conference. Chaperone: Dr. Vecere						
				b.	Recommend approval of an overnight field trip for HS Model Congress at Rider University in Lawrenceville, NJ on March 20, 2025 - March 21, 2025. Also recommend the approval of transportation to and from the conference. Chaperone: Richard Lee						
				c.	Recommend approval of an overnight field trip for HS FBLA students to the NJ FBLA State Conference and Competitive Events in Atlantic City, NJ on March 9, 2025 - March 12, 2025. Also recommend the approval of transportation to and from the conference. Identify Parent Chaperones. Chaperones: Robert Carson and Jennifer Williams						
	R.C.V.	4.			Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)						
				a.	RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports. <u>Case Numbers</u> <table><tr><td>284418</td><td>284785</td><td>284807</td><td>285021</td><td>285233</td></tr></table>	284418	284785	284807	285021	285233	
284418	284785	284807	285021	285233							
	R.C.V.	5.			Recommend approval of the following curricula for the 2024-2025						

				school year:	
			a.	BTHS Courses of Study 2025-2026	
	R.C.V.	6.		Recommend approval and acceptance of items required by the NJDOE as listed:	
			a.	Statement of Assurance Regarding the Use of Paraprofessional Staff 2024-2025	
	R.C.V.	7.		Recommend approval of school calendar: <ul style="list-style-type: none"> ● 2024-2025 Calendar 	
		D.		<u>BUSINESS</u>	
	R.C.V.	1.		Recommend approval for payment of the January Bill List.	
	R.C.V.	2.		Recommend approval of the following business reports:	
			a.	Treasurer's Report - December 2024	
			b.	Board Secretary's Report - December 2024	
			c.	Cafeteria Report - December 2024	
			d.	Transfer Report - December 2024	
	R.C.V.	3.		<p>Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of December 31, 2024, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).</p> <p>Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2024, and that</p>	

				sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.	
	R.C.V.	4.		Recommend acceptance of the following reports on Tuition:	
			a.	Tuition Contracts Billed	
			b.	Tuition Contracts Paid	
	R.C.V.	5.		Recommend approval of the transfer of funds from the district's Capital Reserve account in the amount of \$1,485,489.00 for Fire Alarm Replacements at Burlington Township Middle School and Fountain Woods Elementary School (<i>Note: The balance of the Capital Reserve account prior to this withdrawal is approximately \$6.2 million</i>).	
	R.C.V.	6.		Recommend approval of the transfer of funds from the district's Capital Reserve account in the amount of \$47,480.00 for engineering and environmental consultant services associated with the demolition of structures on the property located at 1609 Mount Holly Road, Burlington, NJ 08016 (known as Mattson's Market).	
	R.C.V.	7.		Recommend approval of a resolution authorizing the issuance and sale of bonds of the school district in the aggregate principal amount of up to \$38,178,000; making certain covenants to maintain the exemption of interest on said bonds from federal income taxation; and authorizing such further actions and making such determinations as may be necessary or appropriate to effect the issuance and sale of said bonds (<i>Reaffirmed - item originally approved January 8, 2025</i>).	
	R.C.V.	8.		Recommend approval of a resolution to accept the settlement agreement between the Burlington Township Board of Education and the parents on behalf of student #8540896847.	
	R.C.V.	9.		Recommend approval to accept the donation of a 2008 Chevrolet Suburban from the Burlington Township Fire Department.	
	R.C.V.	10.		Recommend approval to authorize the Qualified Purchasing Agent to solicit bids for electrical panel replacements at Burlington Township High School - Hopkins Building.	

R.C.V.	11.		Recommend approval to accept the ACFR as of June 30, 2024 , the Management Report as of June 30, 2024 , and the Audit Synopsis as of June 30, 2024 with no recommendations or objections for the year, as presented by the Independent Auditor at work session on December 11, 2024.	
R.C.V.	12.		Recommend approval of the transfer of funds from the district's Capital Reserve account in the amount of \$39,040.00 for the addition of a fall arrest/restraint system for the front-of-house lighting catwalk and two side lighting positions in the Performing Arts Center at Burlington Township High School.	
R.C.V.	13.		Recommend approval to authorize submission of the grant application for the Esports Industry Career Exploration Competitive Grant (25-AG49-G06) for Burlington Township Middle School at Springside.	
R.C.V.	14.		Recommend approval of a resolution to authorize submission of the grant application for the New Jersey Department of Community Affairs FY2025 Local Recreation Improvement Grant in the amount of \$98,884.63.	

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

XIX. Executive Session

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- XX. Adjourn Meeting
Next Board of Education Business Meeting **February 26, 2025**