

REGULAR MEETING MINUTES
EAGLE HARBOR TOWNSHIP PLANNING COMMISSION
May 1, 2025

- **CALL TO ORDER**

- ☐ Meeting called to order by Chair Laura Bonde at 1:00 p.m.

- **ROLL CALL & RECOGNITION OF VISITORS**

- ☐ **MEMBERS PRESENT:** Laura Bonde, Jeane Olson, Tom Healy, Anthony Carter.
 - ☐ **MEMBERS ABSENT:** None

- **VISITORS PRESENT:** Zoning Administrator Susan Hockings.

- **AGENDA APPROVAL AND ADDITIONS**

- ☐ Approval of Agenda: **Motion** by Jeane Olson **second** by Laura Bonde to approve the agenda. **Vote:** unanimous. **Motion Carried**

- **MEETING MINUTES APPROVAL**

- ☐ **Motion** by Tom Healy, **second** by Laura Bonde to approve the minutes of the February 6, 2024 Workshop, Public Hearing and Special Meeting **Vote:** unanimous. **Motion Carried.**

- **PUBLIC COMMENT:** None

- **OTHER MATTERS TO BE REVIEWED BY THE PLANNING COMMISSION:**
None

- **OLD BUSINESS:** None

- **DISCUSSION FOR MATTERS NOT ON THE AGENDA**

- ☐ **Correspondence Received:** None
 - ☐ **Planning Commission Members:** None
 - ☐ **Members of the Audience:** None

- **ZONING ADMINISTRATORS REPORT:** Zoning Administrator Susan Hockings will be presenting a proposal to the Township Board to hire Deckerd Technologies, a company that specializes in Short Term Rental compliance and monitoring software for government entities. She will get an estimate of the cost.
She requested that the Planning Commission revisit the distance requirement for STRs
We received 3 or 4 new permits this year. 2 permits were not renewed. We now have a total of 46 STR permits.
Susan also suggested we revisit the cap on STR's and consider lowering it. (This was placed on the Future Topics List in July of 2024)
Susan has also been informed that the policy of not voting twice on an issue does not apply to the Township Board member on the Planning Commission. The Planning

Commission Bylaws were reviewed and there is no mention of not voting twice. It does apply to the Planning Commission member on the ZBA and the Township Board member on the ZBA. This is stated in the ZBA Bylaws.

- **REPORT OF THE TOWNSHIP BOARD REPRESENTATIVE:** None
- **REPORT OF THE ZBA REPRESENTATIVE:** None
- **NEW BUSINESS**
 - ☐ Swear In Re-appointed member: Anthony Carter was sworn in as a re-appointed member of the Planning Commission by Secretary/Clerk Jeane Olson
 - ☐ Set Meeting Calendar: Meeting dates for 2025-2026:
June 5, 2025,
July 10, 2025,
August 7, 2025,
September 4, 2025
October 2, 2025
November 6, 2025
December 4, 2025
May 7, 2026
All meetings will be at 1 p.m. at the Township Hall
 - ☐ Topics for Future Consideration:
We received an email from Kerrie Richert suggesting a reduction in the percentage of STRs to 13% which he says would be about 65.
Kerrie also suggested we look into restrictions on night lighting. He has a neighbor that leaves outdoor lighting on all night long He has discussed this issue with his neighbor several times. In the upcoming Parks Committee Survey there is night sky viewing as an item to pick in one of the questions and he is interested to see how many pick that as one of their 5 choices.
Other items to add to the Future Topics List are
 - ✓ Lower the percentage of STRs allowed
 - ✓ Reconsider the distance requirement for STRs
 - ✓ Revisit Fee Schedule for STRs
- **DISCRETIONARY PUBLIC COMMENT:** None
- **ADJOURNMENT**

Motion by Jeane Olson, **second** by Tom Healy to adjourn. **Vote:** unanimous.
Meeting adjourned 2:10 p.m.

CERTIFICATION

I, the undersigned, Jeane Olson, the official Secretary of the Eagle Harbor Township Planning Commission, Keweenaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Planning Commission of said Township at a regular meeting held May 1, 2025.

Jeane Olson, Secretary
Eagle Harbor Township Planning Commission