

Teaching roles, leadership, and other employment

Comments:

GSA leadership roles include:

- **Record-Keeper** -- Duties mainly include minute-taking at every meeting, and of course weighing in on all GSA group decisions.
- **Public Relations Officer** -- The PR Officer is responsible for compiling and synthesizing weekly departmental events into the HCW Weekly email that is sent out on Sunday nights/ Mondays. Additionally, they put together posters for Madlit (the annual grad conference).
- **Social Chair** -- The responsibilities for the social chair involve (unofficially) sending out emails for GROANs when they occur and planning one or more social events for the graduate students over the course of the year.