



2025 REQUEST FOR PROPOSALS

Deadline to Apply:
Sunday, June 15th 11:59PM PST

ABOUT US

The Latina Giving Circle of San Diego, founded in 2013, unites Latinas in a powerful act of collective giving to address the most pressing needs within the San Diego Latine community. We believe that by pooling our resources and talents, we can create transformative change and uplift the voices and leadership of Latinas as catalysts for change.

For the 2025 giving cycle, we will direct our support to San Diego County organizations serving immigrant populations. This collaborative approach allows us to make a greater impact than we could individually, fostering a stronger, more resilient, and empowered community, ensuring organizations that support immigrants have our collective support.

We count on the support of over 200 members and allies. The Latina Giving Circle is fiscally sponsored by the International Community Foundation.

From this [request for proposals](#), Latina Giving Circle will award at least \$30,000 to organizations bridging the challenges in accessing systems and services for immigrant communities to thrive. Past grant sizes have ranged from \$5,000 - \$10,000. We invite groups of any size and experience to apply, however, preference will be given to organizations with Latinas in leadership positions (staff, volunteers, or board).

An information session on this Request for Proposals with some helpful grantwriting tips for new organizations was hosted on Wednesday, May 21. View the [recorded Zoom Information Session here](#).

For more information on the Latina Giving Circle, please visit our [website](#). Also be sure to connect with us via our social channels!

Connect with us on [FACEBOOK](#), [INSTAGRAM](#), [LINKEDIN](#)

ELIGIBILITY CRITERIA

- This RFP is open solely to established 501(C)(3) organizations, or nonprofits that are fiscally sponsored by a 501(C)(3) organization
- Applications that are not complete will be deemed ineligible.
- Groups of all demographic composition are invited to apply, however, priority will be given to applications from organizations that have Latinas present in their board and leadership.
- We honor the privacy and safety concerns of our grant partners. Funded organizations will not be required to be publicly recognized.

WHAT WE DO NOT FUND

- Capital or endowment campaigns
- Political campaigns or religious campaigns. Religious organizations are welcome to apply for non-religious programs or campaigns.
- 501(c)(4)
- Fundraising events
- Individuals
- Scholarships for tuition
- Programs outside of San Diego County. Applicants may be located anywhere in California but programs must take place in San Diego County.

IMPORTANT DATES

- Grant application deadline is **Sunday, June 15th**. Applications submitted after the deadline will not be accepted.
- All applicants will be notified of the status of their application by **early July**.

HOW TO APPLY

Our goal is to make this application as accessible as possible.

- Complete the questions in the following form to the best of your ability. Bullet points are welcome. Language that has been developed for other applications and funders is also welcome; there is no need to remove any reference to other funders.
- The submission platform is through [our website](#) and saving of work is not possible. Please draft your application on a separate document and copy/paste your responses.
- Applications can be submitted [online](#) or in hard copy format. However, email applications are preferred. If you prefer a hardcopy application, please email preguntas@latinagiving.org. The application will need to be received at our fiscal sponsor's office, International Community Foundation at 2505 N Ave, National City, CA 91950, by the deadline.
- An information session on this Request for Proposals with some helpful grantwriting tips for new organizations was hosted on Wednesday, May 21. View the [recorded Zoom Information Session here](#).

PROPOSAL COMPONENTS

The grant program allows for general operating support. A detailed program budget is not required and selected grantees will not be required to submit progress or final reports.

Required Attachment

- Copy of 501(c)3 IRS tax-exempt determination letter for your organization or for the fiscal sponsor

General Organization Information

Name of Organization _____

Name of Fiscal Sponsor (if applicable) _____

EIN Number of Organization or Fiscal Sponsor _____

Organization or Fiscal Sponsor Address

Street Address Line 1 _____

Street Address Line 2 _____

City _____

State/Province _____

Postal/Zip Code _____

Country _____

Organization Phone Number (____) - ____ - ____

Website Address (if available) _____

Social Media Links (if available) _____

Primary Contact for Request

Full Name of CEO or
Program Director if Fiscally Sponsor _____

First Name

Last Name

E-mail for CEO or Program Director _____

Address

Street Address

Street Address Line 2

City

State

Postal/Zip Code

Country

Phone Number of CEO or Program Director ____ - ____ - ____

Full Name of Organization's Primary Contact for this application (if different from Executive Director)

First Name

Last Name

Title or Relationship to Organization of Primary Contact

E-mail of Primary Contact

Phone Number of Primary Contact

____ (____) ____ - ____ - ____

About the Organization

Mission Statement (250 word count):

Year the Organization was Founded

We are looking to support organizations whose internal diversity reflects the communities in which they work. What percentage of your current full and part-time staff members are Latina? _____

What percentage of your board members are Latina? _____

Approximately, what percentage of your volunteers are Latina? _____

What was your budget for 2024? \$_____

What is your anticipated budget for 2025? \$_____

Has your program or organization been impacted by recent federal policy changes or stop work orders? Yes/No

About the Program

Please describe the purpose of the funding you are requesting and answer all questions in the space below:

- How would the funding be used to bridge the challenges in accessing systems and services for immigrant communities to thrive (ie. existing programs, building out capacity, addressing gaps in service, establishing new partnerships)? 200 words or less
- Why is the funding important for your work? 100 words or less
- If you were to be granted the funds, how would they be used and managed (ex: staffing, volunteers, program expenses)? Feel free to be honest about how this flexible funding could fill gaps in your general operating budget. 100 words or less

If you were to be awarded, would your organization be comfortable with public recognition of this grant through the following channels? Please note, these responses do not impact your eligibility or competitiveness in any way.

Email to membership? Yes/No

Social media posts? Yes/No

In-person event with membership? Yes/No

Press release and interviews with media? Yes/No

Tax Exempt Status Verification

Please provide a copy of your organization's 501 (c) (3) IRS tax-exempt determination letter. If you are applying under a fiscal sponsor, attach a copy of your fiscal sponsor's most recent IRS determination letter along with proof of sponsorship on the fiscal sponsor's letterhead that establishes the relationship. If you do not yet have fiscal sponsorship but will be fiscally sponsored by July, please email us at preguntas@latinagiving.org for suggested next steps.

Upload 501c3 Letter of Your Agency or Fiscal Sponsor

Proof of Sponsorship (if fiscally sponsored)

Submission

You are now ready to submit your proposal to the Latina Giving Circle through our website form. Before submitting, please carefully review your submittal and ensure you have completed all the requirements to the very best of your ability. You will not be able to make changes to the application once it is submitted.

Should you have questions regarding the RFP, please contact the Latina Giving Circle at preguntas@latinagiving.org