

Meeting Minutes: 2025 Executive Board Meeting

Date: January 16, 2025

Time: 6:00 PM

Location: Dawson High School

Attendees:

- Michael Robinson
- Jeff Peter
- Blair Gillard
- Ricardo Elizondo
- Tom Trigger
- Susan Barcelona
- Consuella Conner
- Perry Sontag
- Keith Lemons
- Joanie Havens
- Ed Lau

Meeting Objective: First Board Meeting of 2025 Season

Summary of Key Discussion Points

- **Chapter Meeting Schedule:**
 - Upcoming chapter meetings scheduled for:
 - Mon, Dec 9, 2024 (In-person)
 - Mon, Mar 24, 2025 (Pearland Dawson HS)
 - Wed, Jul 23, 2025 (In-person, Dawson HS)
 - Mon, Aug 11, 2025 (In-person, Dawson HS)
 - Wed, Sep 17, 2025 (Zoom)
 - Wed, Oct 9, 2025 (Zoom)
 - Dec 2025 (In-person, Dawson HS)
 - Proposal to hold an additional meeting on Mar 24, 2025.
- **Membership Communication:**
 - Establish a distribution list for member communication. Blair will share her spreadsheets and utilize TASO enrollees as a resource.
- **Training and Development:**
 - Discussion on the need for a structured training plan for new and returning

- officials, including Arbiter training and scorekeeping.*
 - *Proposal to move first-year training to May to align with AVA Spring League matches.*
 - **Scholarship Proposal:**
 - *Michael proposed an annual scholarship for a senior nominated by their coach, to be voted on by at-large members.*
 - **Feedback from Members:**
 - *Concerns about disrespectful attitudes at meetings and treatment of new officials.*
 - *Need for more training opportunities, including video resources and court training.*
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Decisions Made During the Meeting

- *Confirmed the dates and locations for chapter meetings as listed above.*
 - *Approved the scholarship proposal for one high school senior nominated by coaches.*
 - *Proposed mandatory attendance for first-year members at new member meetings.*
 - *Agreed to hold executive board Zoom calls one day prior to each chapter meeting to discuss agenda items.*
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Action Items Assigned

- **Blair Gillard:**
 - *Share membership contact distribution list by February 1, 2025.*
 - *Create a video tutorial for officials on how to input mileage and submit preference sheets, to be uploaded to the chapter website by February 15, 2025.*
 - *Continue with scrimmage attendance assignments based on member sign-ups.*
 - **Michael Robinson:**
 - *Coordinate the scholarship proposal details, including distribution of funds, by March 1, 2025.*
 - **Tom Trigger:**
 - *Organize an additional board meeting for March 24, 2025, to discuss training and upcoming season practices.*
 - **Consuella Conner:**
 - *Follow up with the Scheduler regarding assignment concerns for new officials.*
 - **Secretary/Treasurer:**
 - *Track all incoming and outgoing member fees, chapter dues, and scrimmage fees; establish a reporting system by the next meeting.*
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Follow-Up Tasks/Next Steps

- *Next Board Meeting scheduled for April 28, 2025.*
- *Blair to meet with coaches regarding parking organization for officials.*
- *Review of member training materials and Arbiter guidance for further development.*
- *Compile feedback from the roundtable discussion for further action on training and respect initiatives.*

Meeting adjourned at 7:30 PM.