

McClure

Southeast of Saline English Department

Assignment: Personal Goals Letter to Parents or Guardians

Instructions:

In a **personal** letter in either closed or open form, discuss your personal goals as they relate to the following times in your life:

- 1) the current school year
- 2) the college comp class (and perhaps other college classes)
- 3) post-high school plans
- 4) your career and life goals.

Be honest, make your letter personal and memorable, and try to explore your feelings about the plans that you describe. Remember--your audience already knows you and wants to hear more about what you plan to do with your life. Remember also that your parents may be experiencing some anxiety about your leaving home. Your tone can be light or serious, but you should try to calm any fears your parents may have about your readiness to manage life on your own.

Early drafts of this letter should contain an MLA-style name block in the upper left corner, but for the final draft, which is to be mailed to your parents or guardians, strip off the name block, use just the friendly letter format pictured below, and sign the letter.

P.S. Most friendly letters are handwritten, but I encourage you to computer-generate this letter and all essays written for this class.

You'll want to see the models and pay attention to discussion before starting this letter. For examples of open and closed form parent letters, see <https://sites.google.com/site/gamccclure/expos1>

