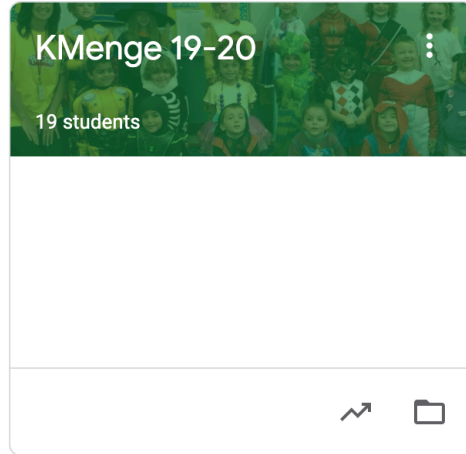
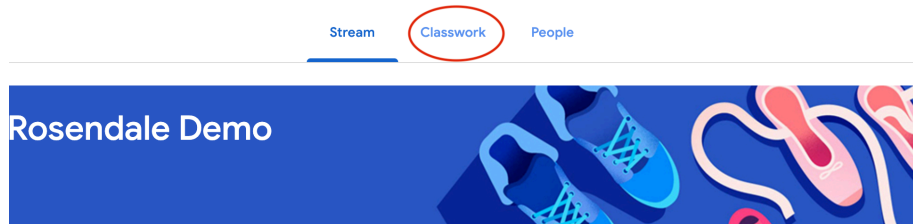


# How to Turn In A Google Classroom Editable Document Assignment

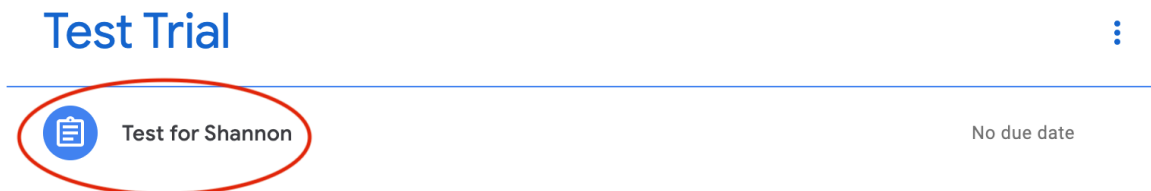
1. Login to Google Classroom from Classlink.
2. Click on the **Classroom** you would like to enter.



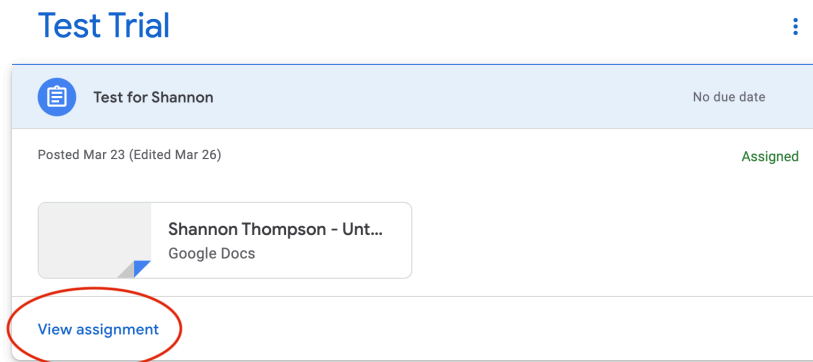
3. Click **Classwork** (middle top).



4. Click on the **assignment** you would like to complete.



5. Click **View Assignment**



6. Click “**Your Name**” (Upper Right Hand Corner)

The screenshot shows a Google Classroom assignment titled "Test for Shannon" by Cindy Wilde, assigned on Mar 23. The assignment is worth 100 points. On the right, a "Your work" panel shows the student "Shannon Thompson" is assigned. A red circle highlights the student's name in the list. Below the name is a red "Add or create" link. At the bottom of the panel is a blue "Turn in" button.

7. Edit your assigned document. When you are finished click **Turn In**.

The screenshot shows a Google Docs interface. The title bar says "Shannon Thompson - Untitled document". The menu bar includes File, Edit, View, Insert, Format, Tools, Add-ons, and Help. The toolbar shows various editing tools. The document content area contains the text "This is a test document to show you how to edit." A red circle highlights the "TURN IN" button in the top right corner of the document window.

8. When Google Classroom pops up click **Turn In**.

The screenshot shows a "Turn in your work?" dialog box. It states "1 attachment will be submitted for 'Test for Shannon'." Below this, there is a list of attachments with one item: "Shannon Thompson - Untitled document". At the bottom right of the dialog are two buttons: "Cancel" and "Turn in".