

**INDEPENDENT SCHOOL DISTRICT #912**

MILACA, MINNESOTA 56353

Monday, September 15, 2025 6:00 p.m.

ALC

**REGULAR BOARD MEETING**

**I. CALL TO ORDER REGULAR BOARD MEETING AND PLEDGE OF ALLEGIANCE -**

*Chairperson Aimee Struffert*

**II. ROLL CALL - CLERK Those present: Those absent:**

*Voting Rotation: Jennifer Corrow, Jere Day, Caity Eggen, Sara Larsen, Nathan Neuhart, Aimee Struffert*

**III. APPROVAL OF AGENDA**

**IV. PUBLIC FORUM**

*Open forum is a specific time set-aside during School Board Meetings for members of the public to communicate to the board, even if they are not on the agenda. To participate in the open forum, please sign in on the clipboard before the meeting is called to order.*

*Guidelines for the open forum:*

- When your name is called, please stand. Remember to state your name, address and the organization you represent. Please limit your comments to five minutes, with a maximum of 15 minutes per topic. These limitations are needed to run a timely and orderly board meeting.*
- Most information about students is also private under Minnesota law. The Board cannot allow public discussion of information that could identify individual students.*
- Personnel matters should not be discussed because most of those issues are private under Minnesota law. If you have a concern with a district staff member, try to resolve the issue with the individual. If you cannot resolve the issue, follow the district's chain of command.*
- The School Board is eager to listen to your remarks; however, Board Members are not able to debate issues that arise during the open forum. The forum is an opportunity for the citizens to speak and the board to listen. Items brought before the Board through the Public Forum may be answered immediately if the information is known, or referred either to the Administration or to a Board Committee for further study. If issues presented at Public Forum need further Board action and are unrelated to the current meeting agenda, the item will be placed on a future agenda for action.*
- We urge participants in the forum to model civil, respectful speech on topics appropriate for the forum. Thank you so much for your willingness to present your thoughts and questions to us. (See School District Policy 206 Public Participation in School Board Meetings for further information. This policy, in its entirety, can be found under Policies on the School District Website.)*

**V. COMMITTEE REPORTS**

*No Committee Meetings*

**VI. PRESENTATIONS**

*Presentation by Ms. Colleen Bell and students who participated in the Impressions of Peru Trip in August.*

**VII. PRINCIPALS/DIRECTORS/COORDINATORS REPORTS**

**A. High School Principal - [Report](#)**

**B. Elementary Principal - [Report](#)**

**C. Activities Director/Dean of Students - [Report](#)**

**D. Community Education Director/Facilities Manager - [Report](#)**

**E. Business Manager Report - [Report](#)**

**VIII. APPROVAL OF THE CONSENT AGENDA**

*The consent agenda is used for those items on the agenda that usually do not require discussion or explanation as to the reason for board action. At the request of any individual school board member, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.*

**A. Approval of Minutes (Enclosure)**

[August 18, 2025 Regular Board Meeting](#)

**B. Approval of Bills (Enclosures)**

1. [Checks - July](#)
2. [Wires - July](#)
3. [Checks - August](#)
4. [Wires - August](#)

**C. Approval of Wire Transfers Listed Below:**

PMA/MN Trust Transfers to First National Bank

8/4	\$300,000.00
8/11	\$300,000.00
8/29	\$800,000.00

MSDLAF to First National Bank

8/14	\$800,000.00
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**D. Personnel Items**

**New Positions / Change in Assignment / Replacement:**

1. Hire Leila Sanchez, Paraprofessional, 33.75 hours per week, \$16.33 per hour, effective August 25, 2025
2. Hire/accept notice of assignment with Kayla Fetters, Child Specific Nurse, 7 hours per week, \$27.00 per hour, effective September 8, 2025
3. Change in assignment/accept notice of assignment with Lauren Mycue, Wrap Around Care/Kids Town Aide, up to 40 hours per week, from \$15.10 per hour to \$15.47 per hour, effective September 2, 2025 - May 29, 2026
4. Change in assignment/accept notice of assignment with Chelsey Holland, Wrap Around Care Supervisor/Kids Town Aide, up to 40 hours per week, from \$16.09 per hour to \$16.49 per hour, effective September 2, 2025 - May 29, 2026
5. Change in assignment/accept notice of assignment with Jesse Hadrava, Wrap Around Care/Kids Town Aide, up to 30 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
6. Change in assignment/accept notice of assignment with Annabelle Foote, Wrap Around Care/Kids Town Aide, up to 40 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
7. Change in assignment/accept notice of assignment with Teresa Nelson, Kids Town Aide, up to 7.1 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025
8. Change in assignment/accept notice of assignment with Ann Solberg, ECFE Classroom Aide, from 20.5 hours per week to 14.5 hours per week, from \$13.45 per hour to \$13.78 per hour, effective September 8, 2025 - December 19, 2025

9. Change in assignment/accept notice of assignment with Christine Torkelson, Kids Town Aide, up to 5 hours per week, from \$14.00 per hour to \$14.35 per hour, effective September 2, 2025 - May 29, 2026
10. Change in assignment with James Foote, from Summer Cleaner to Student Cleaner, from 40 hours per week to 15 hours per week, \$14.63 per hour, effective September 2, 2025
11. Hire Lucia Stay, Paraprofessional (replacing Tonya Swanson), 34.15 hours per week, \$16.33 per hour, effective September 22, 2025\*\*
12. Hire Matthew Gonzalez, Custodian Class 1 Cleaner (replacing Anthony Rosenthal), 40 hours per week, \$14.63 per hour, effective September 23, 2025\*\*
13. Change in assignment with Charity Hopkins, Food Server/Dishwasher (replacing Cami Speers), from 13.75 hours per week to 30 hours per week, \$16.89 per hour, effective September 15, 2025\*\*
14. Hire Ashley Hemsworth, Kids Town Aide, 12 hours per week, \$12.00 per hour, effective September 8, 2025\*\*

**Staff Leave Requests:**

1. Kelly Neubarth, Paraprofessional, tentative August 25, 2025 - November 21, 2025
2. Stephanie Riely, Class 1 Custodian, intermittent beginning August 13, 2025
3. Stacy Gothmann, Paraprofessional, tentative October 6, 2025 - October 25, 2025

**Resignations / Retirements / Seasonal Layoff / Termination:**

1. Accept the non-renewal of notice of assignment due to restructuring for Leila Sanchez, EL Support Tutor, effective June 30, 2025
2. Accept the resignation of Jodi Allen, Paraprofessional, effective August 19, 2025
3. Accept the resignation of Nikki Dahlquist, Food Server/Dishwasher, effective August 8, 2025
4. Accept the resignation of Cami Speers, Food Server/Dishwasher, effective August 12, 2025
5. Accept the resignation of Tonya Kline, High School Administrative Assistant, effective September 19, 2025

**Lane Changes:**

1. Brent Jergens, MA+10 to MA+20, \$82,442.00
2. Caprice Larson, MA+10 to MA+20, \$58,735.00

**E. Approve the Overnight Trip Request for Milaca High School Marching Wolves to Denver/Colorado Springs, June 29 - July 3, 2026 (Enclosure)**

[Trip Request Form and Itinerary](#)

There will be approximately 30 to 50 students in grades 8-12 and 1 chaperone to every 12 students on this trip. Students who participate in the Marching Wolves during the summer of 2026 are eligible to participate. No student days will be missed. The group will travel to Denver and Colorado Springs where they will have the opportunity to experience dinner shows, museums, scenic hiking, and visit beautiful recreation and national park areas in the Rocky Mountains. Fundraising opportunities will be made available for students to help offset their out-of-pocket cost. The cost for students is approximately \$1,375.00 - \$1,400.00.

**F. Second Reading of Policies with substantive changes (Enclosures)**

[Policy 425 - Staff Development and Mentoring](#)

[Policy 512 - School-Sponsored Student Publications and Activities](#)

[Policy 604 - Instructional Curriculum](#)

[Policy 708 - Transportation of Nonpublic School Students](#)

**G. Approve the Overnight Trip Request for Winona State Honor Band, October 31 - November 1, 2025 (Enclosure)\*\***

[Trip Request Form](#)

There will be approximately 10 students in grades 11-12 and 1 chaperone on this trip. Students who are nominated by the band director are eligible to participate. No student days will be missed. The group will travel to Winona State University to participate in the Honor Band. The cost for students is approximately \$80.00 - \$120.00. The cost to the district will be ~~\$20.00 - \$30.00 for chaperone meals and transportation costs.~~

**IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED**

**A. Approval of Treasurer’s Report (Enclosures)**

[July Treasurer’s Report](#)

[August Treasurer’s Report](#)

Discussion

**A motion is in order to approve the July and August Treasurer’s Reports.**

**B. Acknowledgment of Gifts/Donations**

The Business Manager recommends the following resolution:

Motion by \_\_\_\_\_ to approve the following resolution:

**ACKNOWLEDGEMENT OF GIFTS/DONATIONS**

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

<b>Date</b>	<b>From</b>	<b>Site</b>	<b>Item/Nature of Donation/Gift</b>	<b>Value/Amount</b>
August - 2025	Initiative Foundation	Milaca High School	2025 Tools for Schools Grant	\$2,500.00

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon the following voted in favor there of:  
and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**C. Approval of the Revised Adult Meal Price/Student Additional Lunch Price Fees for the 2025-2026 School Year**

*\*\*Updated per late adjustments sent out from MDE*

Commentary by Superintendent Wedin

<b>Meal Prices</b>	
<b>High School</b>	<b>Additional Lunch:</b> \$5.05 (revised from \$5.50)
<b>Adult</b>	<b>Breakfast:</b> \$2.50 (revised from \$3.85) <b>Lunch:</b> \$5.05 (revised from \$5.50)
<b>Milk Price</b> (individual milk - not milk provided with meal)	\$0.50

Discussion

**A motion is in order to approve the revised Adult Meal Price/Student Additional Lunch Price Fees.**

**D. Certify the Proposed Pay 26 Levy (*Enclosure –to follow*)**

[Preliminary Levy](#)

*Commentary by Superintendent Wedin and Christina Wordes, Business Manager*

Discussion

*The Business Manager recommends that we certify the Proposed Levy at the maximum amount.*

**A motion is in order to certify the Proposed 2025 Pay 2026 Levy at the “Maximum” Amount to be signed by the Clerk at a later date.**

**E. Motion to Accept the Offer from Alan and Elizabeth Helmin for District-Owned Property with the legal description, 160th Avenue (Unassigned), Milaca, MN 56353 (Parcel ##11-005-0701) in the Amount of \$7,000 + Closing Costs.\*\***

Commentary by Superintendent Wedin

Discussion

**A motion is in order to accept the offer from Alan and Elizabeth Helmin for District-Owned Property with the legal description, 160th Avenue (Unassigned), Milaca, MN 56353 (Parcel ##11-005-0701) in the Amount of \$7,000 + Closing Costs.**

**F. Approval of the Agreement for the Transportation of Children and Youth in Foster Care Placement (Enclosure)\*\***

[ISD #912 and Mille Lacs County Agreement](#)

Commentary by Superintendent Wedin

Discussion

A motion is in order to approve the Agreement for the Transportation of Children and Youth in Foster Care Placement.

**X. ITEMS OF INFORMATION AND/OR DISCUSSION ONLY**

**A. Enrollment**

<b>2024-2025</b>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
EC	108	106	106	109	111	112	111	113	109	
K	97	97	99	99	99	97	95	95	95	
1	98	97	96	96	97	98	97	96	96	
2	115	115	114	116	118	118	116	115	114	
3	132	130	130	130	129	129	127	127	127	
4	110	110	112	112	112	111	110	110	110	
5	99	99	99	98	98	97	97	99	99	
6	136	134	135	135	134	134	133	133	132	
<b>Sub Total EC-6</b>	<b>895</b>	<b>888</b>	<b>891</b>	<b>895</b>	<b>898</b>	<b>896</b>	<b>886</b>	<b>888</b>	<b>882</b>	
7	123	121	123	123	122	121	119	118	119	
8	112	112	111	110	109	111	111	110	110	
9	134	134	135	136	133	129	131	128	130	
10	124	123	123	123	124	123	122	119	119	
11	117	117	115	115	115	113	110	110	111	
12	132	132	132	133	134	130	127	126	127	
<b>Sub Total 7-12</b>	<b>742</b>	<b>739</b>	<b>739</b>	<b>740</b>	<b>737</b>	<b>727</b>	<b>720</b>	<b>711</b>	<b>716</b>	
<b>TOTAL EC-12</b>	<b>1637</b>	<b>1627</b>	<b>1630</b>	<b>1635</b>	<b>1635</b>	<b>1623</b>	<b>1606</b>	<b>1599</b>	<b>1598</b>	
	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Home School (families)	38	97	99	100	101	101	101	104	104	
(students)	85	205	207	210	212	213	213	219	219	
Com Christian	103	103	102	102	102	102	102	102	102	
Pre K	31	30	29	29	29	29	29	29	29	
Faith Christian	114	114	114	114	114	114	114	114	114	
Pre K	9	9	9	9	9	9	10	10	10	
ALC Only	10	10	10	11	12	19	20	21	21	
**ALC Credit Make-Up	23	25	24	23	22	25	21	21	21	
**ALC/MHS/RRN	6	6	6	5	5	3	3	3	3	
<b>TOTAL ALC</b>	<b>33</b>	<b>35</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>44</b>	<b>41</b>	<b>42</b>	<b>42</b>	
7-12 OL Full Time	22	25	24	24	24	26	26	26	26	
**7-12OL Partial Supplement	18	16	17	17	17	16	17	17	17	
<b>TOTAL Online</b>	<b>40</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>42</b>	<b>43</b>	<b>43</b>	<b>43</b>	
<b>2025-2026</b>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
EC	85									
K	76									
1	95									
2	95									
3	112									
4	120									
5	105									

6	92
<b>Sub Total EC-6</b>	<b>780</b>
7	133
8	118
9	109
10	133
11	120
12	107
<b>Sub Total 7-12</b>	<b>720</b>
<b>TOTAL EC-12</b>	<b>1500</b>
	<u>Sept.</u> <u>Oct.</u> <u>Nov.</u> <u>Dec.</u> <u>Jan.</u> <u>Feb.</u> <u>March</u> <u>April</u> <u>May</u> <u>June</u>
Home School (families)	28
(students)	62
Com Christian	101
Pre K	27
Faith Christian	102
Pre K	9
ALC Only	13
**ALC Credit	15
Make-Up	3
**ALC/MHS/RRN	3
<b>TOTAL ALC</b>	<b>28</b>
7-12 OL Full Time	24
**7-12OL Partial	23
Supplement	
<b>TOTAL Online</b>	<b>47</b>

\*\*Counts in these areas may overlap with High School enrollment counts.

- B. School Resource Officer Update**
- C. School Board at Open House**
- D. School Board Resignation Plan**

**XI. SUPERINTENDENT AND BOARD MEMBER ITEMS**

**Superintendent Report - [Report](#)**

**Board Member Items**

**XII. MOTION TO ADJOURN MEETING**

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**MILACA SCHOOL DISTRICT MISSION STATEMENT**

*To educate, empower, and engage all students to become caring and responsible citizens who will succeed in an ever-changing world.*

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**MILACA SCHOOL DISTRICT VISION STATEMENT**

*Instilling pride and achieving excellence.*

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## **MILACA SCHOOL DISTRICT BELIEF STATEMENTS**

### ***Student Success:***

*We believe in providing a high-quality, innovative education that prepares every student for college, career, and life.*

### ***Supportive Environment:***

*We believe in creating a safe, positive, and belonging school community where students and staff feel respected, understood, and supported in their academic, professional, and personal growth.*

### ***Community Partnership:***

*We believe that a strong partnership between our students, staff, families, and the wider community is essential for student success.*

### ***Student-Centered Opportunities:***

*We believe every student can learn and thrive. We provide diverse academic and extracurricular opportunities, allowing each student to find their passion, get actively involved, and succeed in their own way and at their own pace.*

### ***Fiscal Responsibility:***

*We believe in being responsible stewards of district resources, ensuring that we use them wisely to support our students and community stakeholders.*