

High Valley Transit District
Board of Trustees Minutes
Monday, September 23, 3:00 p.m
Virtual Meeting via Zoom
Meeting ID: 942 5913 6187
1885 W. Ute Blvd.
Park City, Utah



Members of the Board of Trustees, presenters, and members of the public may attend by electronic means using Zoom (phone or video).

BOARD OF TRUSTEES PRESENT:

Kim Carson, Chair (Via Zoom) 

David Geffen, Vice Chair (Via Zoom)

Malena Stevens, Board Member (Via Zoom)

Canice Harte, Board Member (Via Zoom)

Chris Robinson, Board Member (Via Zoom)

STAFF PRESENT:

Caroline Rodriguez, Executive Director

Brad Herkimar, Ops. Chief Director

Daved Thomas, General Counsel

Beth Ko, Transportation Planner

Gabriel Shields, Capital Development Officer

Allie Shorkey, Human Resource Director

Jolena Ashman, Finance Director

Steven Borup

Ale Sullca, Administrator Assistant

Public Meeting

- 1) Pledge of Allegiance
- 2) Public Comment – None

Work Session

3) Ridership and performance
Presented by Caroline Rodriguez.

4) Capital projects update

Presented by G. Shields, the update covered the capital developments for the SR-224 Bus Rapid Transit and the facility project. He also discussed the installation of new electric vehicle chargers.

5) Finance update

J. Ashman presented a financial update along with a status report on the 2023 audit. Board member C. Robinson raised questions about the year to date (YTD) spreadsheet, particularly regarding the treatment of bond proceeds

6) Winter service planning preview

B. Herkimer provided an overview of the initial winter service plan, meticulously detailing all proposed options for revised and new services for Winter 2024-2025.

Board member C. Robinson inquired about the operational performance of electric buses on the 107 route.

Board member D. Geffen questioned whether UTA would be extending its services along I-80 during the upcoming winter season.

Board Chair Carson requested clarification regarding the scheduling of the 10X service.

Board member M. Stevens indicated that the proposed 104 route could potentially alleviate micro demand for transportation to Woodward.

Board member D. Geffen also sought information regarding the possibility of establishing a new route via the recently completed Silver Creek connector road, emphasizing the appeal of the Anayas and Plat I neighborhoods that are becoming available.

Board member C. Harte raised the issue of whether the 109 route should include a stop at the KJTC. In response, B. Herkimer clarified that the KJTC currently lacks the necessary capacity to accommodate all buses; therefore, riders at the KJTC may utilize the 10X or 101 services instead.

Board member D. Geffen requested that all proposed changes be compiled into a spreadsheet for comprehensive review.

He further recommended engaging in discussions with Woodward regarding a potential cost-sharing arrangement for the 104 route.

Finally, it was acknowledged that considerations for the 110 route are not yet warranted at this time.

Consideration of Approval (if necessary)

7) Discussion and possible approval of an amendment to the Chart of Positions

Approve chart of positions for people contracted out with Via

Position 106: Approval is pending from Wasatch County, expected next week.

Position 107: It was deemed beneficial to add drivers, as it would be well worth the investment.

Position 104: A decision to hold off on any changes until discussions are held with Woodward and factory stores.

Position 109: The board agreed to proceed with adding to the chart to initiate the posting process, with a deeper discussion planned for the upcoming planning retreat.

Board Member Malena Steven moved to amend the chart of positions to include the nine new roles currently contracted out with Via, in addition to the necessary drivers for Position 106, contingent upon the approval from the Wasatch County Council at their upcoming board meeting.

The motion also included the addition of drivers required for the additional block on the 107 Park City to Salt Lake City route, as well as drivers for the 109 Snowball Express, noting that discussions with our partners regarding potential cost-sharing arrangements would take place.

The proposed positions include:

10 bus operators

2 trainers

1 mechanic

In favor:

Board Chair K. Carson

Board Member C. Harte

Board Member M. Steven

Board Member C. Robinson

Opposed: 0

Abstained:

Board Member D. Geffen

8) Board comments

Board member C. Harte expressed gratitude for the hard work of Caroline Rodriguez and her HVT team. Kim thanked them for the trip to Minneapolis.

9) Staff comments

C. Rodriguez mentioned that several of our employees attended the state conference in Logan. She also congratulated Renata (transit operator) and Destri (Deputy Manager). Caroline spoke about the employee housing policy we are developing with Summit County. Additionally, she highlighted the significant improvements being made to our shelters, noting that two employees are diligently working on replacing windows, painting, and cleaning.

Furthermore, we have been in discussions with Park City regarding their paratransit service. They have requested a proposal from High Valley for the potential takeover of Park City Mobility, which we have already provided to them. As I previously mentioned, we will have a draft request for proposals for state lobbying ready by the end of September for the legislative committee to review and approve before it is sent out.

