Eastern Washington University

UAC Meeting
Minutes of October 23, 2025

Members Present: S. Bingo, G. Izon, K. Lopez, R. Sauders, D. Syphers, D. Torres
University Officials: A. Swenson, M. Ward

Past co-chair G. Izon called the meeting to order at 3:04 p.m.

1. **Approval of minutes of October 9, 2025.** ***Hearing no objections, the minutes were approved.***

2. Additions/Changes to Agenda. ***a.*** G. Izon reported that M. Ward will present on the CourseLeaf policy revision process, and this will be added to the agenda. **Hearing no objections, this is approved.**

3. Chair's Report. ***None.***

4. ASEWU Report. ***None.***

5. Administrative Reports. ***None.***

6. Committee Reports. a. Academic Appeals: ***None.***

b. CPAC. M. Ward gave a presentation of the CourseLeaf workflow for policy revisions. The process is new, and the hope is to make it easier to increase transparency. Policies should move forward as one piece and not piecemeal. He stated he would appreciate any feedback and patience as they navigate this new process.

c. HAB. D. Syphers stated they haven't met yet.

7. Unfinished Business. a. AP 303-24, Grading, Grade Changes and Grade Appeals: 1-3 & 1-4 Pass Fail. G. Izon, D. Syphers and S. Bingo met to discuss the changes to this policy and classes that can be offered as Pass/Fail. The policy went to Senate twice last year but wasn't approved and is coming back for further discussion. G. Izon stated the rational wasn't clear when it went to Senate so they will direct the sub-committee to review and draft a new version of the policy. A. Swenson stated the proposal came forward a couple of years ago from three different groups of people that requested a review of the policy. One was from D. Syphers about students being able to take BACRs as Pass/Fail as a way for students to take more difficult courses without hurting their GPA. One was for S. Steiner who has a thesis class that he wanted to have taught as Pass/Fail. The other was from Records and Registration because the courses listed were contradictory. It was sent back to Senate a couple of times because of modality but in the end, it was not approved. G. Izon asked if the committee should let the sub-committee work on the policies and they would bring them to the committee for discussion? D. Syphers stated it would remove the language that these course are not eligible to be Pass/Fail. G. Izon stated his concern is having 15 credits as Pass/Fail because that could be problematic in a major that is 30 credits. A. Swenson stated if that is controlled by CPAC then you could make it a percentage of the credits but that would have to be approved through the policy process. D. Syphers stated he was teaching as Pass/Fail but there were students who needed letter grades, and those students

were able to get that grade. D. Torres asked if this would have any impact on the ability of the student to enter Grad school. D. Syphers stated he has heard about students needing a grade to be able to get into a particular program. A. Swenson stated she will check and get back to the committee. R. Sauders stated they would have to come up with some language because it could affect Financial Aid. D. Syphers stated they can put through the housekeeping change from GECR to BACR for now and then discuss further changes later e.g. number of courses can be Pass/Fail in a degree. D. Syphers moved to change GECR to BACR. **Motion carried.**

b. AP 303-23 Classroom Attendance. D. Syphers moved to postpone indefinitely the previous version and to have the policy the subcommittee created reviewed. **Motion carried.** A. Swenson stated something that D. Bachand has brought up is her department has stricter rules for attendance. R. Sauders asked what we do if the answer is no to section 4-3. D. Syphers stated we adhere to the policy. A. Swenson stated in the previous policy there was a request for students to request leave from SASS (Student Accommodations and Support Services). D. Syphers stated he removed that and took all the specific medical information out. Faculty can be more lenient than the policy. G. Izon stated they need to put something in place. How do we feel about the maximum allowed leave? D. Syphers stated a limit lower than 10% could be an issue if the class meets once a week. K. Lopez stated 10% is fine because there is language about leniency. D. Syphers stated dropping out may be the kinder way to go. They will wait for feedback from G. Cash-James. This will come forward next meeting.

9. New Business. a. AP 303-30 Registration. We will vote on this next meeting and then send it to GAC for approval. ***K. Lopez moved so suspend the rules to make this unfinished business. D. Syphers seconded. Motion carried.*** **K. Lopez moved to approve. D. Syphers seconded. Motion carried.** This will go to GAC for their next meeting.

10. Information Item. ***None.***

11. Good of the Order. ***None.***

12. Adjournment. ***The meeting was adjourned at 5:01 p.m. The next meeting is scheduled on November 13, 2025.***