



CG Kids Director

Common Ground Church in Fredericksburg, Virginia is looking for a part-time Children's Ministry Director. As Director over CG Kids, we are looking for candidates who have a heart for CG Kids and a capacity for detail oriented leadership. The overall goal of this job is to serve kids, connect with families, and train leaders to create a safe and loving environment where kids can grow in Christ.

In collaboration with Pastoral Staff, this role covers ministry to all of our CG Kids, toddlers to 5th grade. The CG Kids Director role ranges from organization of ministry needs throughout the week to leading all CG Kids operations on Sunday mornings. As Director, the candidate will be the primary point of contact for leaders and families, responsible for midweek scheduling and training of leaders, and assist with seasonal programming such as VBS and special services in the liturgical calendar.

Essential Job Functions:

- Scheduling all leaders for CG Kids classrooms, toddlers through 5th grade
- Directing all CG Kids-related activity on Sunday mornings
- Leading our CG Kids leaders - having a heart for our teachers and ministry that encourages and equips them to come in and lead with confidence
- Weekly meeting with CG Kids Pastoral Staff
- Curating and distributing curriculum for CG Kids Sunday mornings
- Coordinating classroom care, ensuring a clean and safe physical space
- Willingness to become proficient in Planning Center for administrative purposes
- Assisting with midweek family connection (for example, remembering birthdays and prayer over kids and families)
- Leading the recruitment and training of new leaders



540.604.4474



1501 Washington Ave
Fredericksburg, VA 22401



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Essential Personal Qualities:

1. Lover of Jesus - A person who has a passion for their own personal transformation to Christ and wants to see this in kids and leaders
2. Strong Servant Leadership - Values humility, hospitality, and honesty
3. Highly collaborative - Ability to work as a team toward a mutual goal
4. Willingness to receive feedback and suggestions from anyone
5. Detail oriented in order to translate vision into reality
6. Willingness to be a listener with a genuine heart for children, parents, and teachers
7. Eagerness to learn to the ins and outs of CG Kids and related administrative procedures
8. Self-motivated to bring energy and enthusiasm to this position and overall ministry
9. Skilled at time management and delegating tasks to fulfill weekly job responsibilities

Expectations of Hours: 20 hours per week, including Sunday mornings

Pay- \$29 per hour

Application Window: Applications will be accepted from Aug 21st - September 18th, 2025.



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