

Notary Contract for Cogan's Mobile Notary Services

Serving Hillsborough County, New Hampshire

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Date of Contract _____ 20 ____ Time of call ____ a.m. or p.m.

Place of Notary of Public services (Name of place and address)

Client Information (Person who is hiring the Notary of Public)

Contact Name _____ Phone no. () _____

Address _____

City _____ State _____ Zip _____

Documents to be Notarized (Client will provide all documents):

1. _____
2. _____
3. _____

(Please attach another sheet for names of additional documents) Check here if attachments are added ☐

Signer(s) of Documents(s) (please print):

(Please attach on another sheet for additional names) Check here if attachments are added ☐

Important reminders/information for the client

1. All signers need to be present at set arrival time
2. All signers need to have a current photo I.D.
3. Client is made aware of acceptable payment types and that payment is due when request is made and is non-refundable unless canceled with at least a 24 hour notice.
(See fees and payment acceptance below)
4. The fees for Mobile Notary Services include travel time, hourly rates and Notary signatures
5. Upon review of documents to be notarized if additional signatures or travel time is involved additional fees will apply accordingly.

Total Notary signatures ____ x \$ ____ = \$ ____

Travel fee ____ miles x's \$0.65 = \$ ____

Total Hours (includes travel time to and from and time spent at the place of signing) \$35 x's ____ = \$ ____

Total Fees \$ ____

Signature of Client / Date

Signature of Notary Public / Date

Fees

Travel Time: \$0.65 per mile to and from (starting point is center of Antrim, NH)

Signature: \$10 per Notary Signature

Hourly Fee: (minimal two hours = \$70) \$35 an hour

Please Note: If you decide to travel to the Notary of Public, notary services will be free of charge

We accept Credit Cards, Venmo & Paypal

Email probertcogan@gmail.com for payment details