



Child Find

What's Required

All children with disabilities residing in the state, regardless of the severity of their disabilities, and who are in need of special education and related services, must be identified, located, and evaluated. [300.111\(a\)\(1\)\(i\)](#)

Each public agency must conduct a full and individual initial evaluation before the initial provision of special education and related services to a child with a disability [34 CFR 300.301\(a\)](#). The initial evaluation must be conducted within 45 school days of receiving parental consent for the evaluation. The purpose of the evaluation is to determine if the child is a child with a disability [34 CFR 300.8\(a\)\(1\)](#) under the Individuals with Disabilities Education Act ([IDEA](#)) and to determine the educational needs of the child [34 CFR 300.301\(c\)\(2\)](#)

PFISD is required to locate, identify and evaluate all students with disabilities enrolled in private schools located within PFISD boundaries [34 CFR 300.131\(a\)](#).

In addition, PFISD must consult with parents and private schools [34 CFR 300.134](#) and determine how much funding is available [34 CFR 300.130](#) who will be served and what services will be provided [34 CFR 300.134\(c\)](#).

Each school district must locate, identify, and evaluate all students with disabilities who are enrolled by their parents in private, including religious, elementary and secondary schools located in the school district. The child find process must be designed to ensure— (1) the equitable participation of parentally-placed private school children and (2) an accurate count of those children [34 CFR 300.131\(a\)](#)

The cost of carrying out the child find requirements in this section, including individual evaluations, may not be considered in determining if the school district has met its obligation under [34 CFR 300.133](#).



What We Do

Child Find is a free referral and information service. Pflugerville ISD (PfISD) serves children who live within its boundaries or attend a private or homeschool within its boundaries. PfISD's outreach activities include the district's handbook statement, newspaper advertisements in the local papers, and website announcements such as SB139 Right to Information.

Early Childhood Intervention

PfISD and Early Childhood Intervention (ECI) agencies hold a transition conference as early as six months prior to the child's third birthday. At this meeting we discuss the continuum of services provided by the school district and obtain information about the child to complete the referral process. The child is evaluated by the district and has an initial ARD meeting prior to the child's third birthday. The child is able to begin services on their third birthday if eligible.

Preschool-Age Children

PfISD provides information on our district website by listing a contact person, as well as a form that can be submitted (<https://www.pfisd.net/Page/7041>), to notify families and community members about how to make a child find referral. A Special Education Coordinator contacts the family and completes the intake process. From the information gathered during the intake process, the child is scheduled either for a screening or a full evaluation. An appointment is scheduled and the district's Early Childhood Assessment Team completes the initial evaluation. The evaluation is then sent to the campus to hold an initial ARD meeting. The Early Childhood Assessment Team will contact the parent prior to the initial ARD meeting to review the evaluation.

School-Age Children

PfISD has a Multi-Tiered Systems of Support (MTSS), which includes Response to Intervention, designed to provide varying levels of support to meet the academic, behavioral, and social/emotional needs of students (<https://www.pfisd.net/Page/4149>). Students are referred at times by the MTSS committee for special education testing. However, a student does not have to receive MTSS in order to be referred for special education testing. A parent, staff member, or community member can make a special education referral to the campus. The campus administrator must respond within five days to the parent request. Students can also be referred by the 504 Committee for special education testing.



Private and Homeschool Students

Referrals for a suspected disability can be made by anyone for students who attend a private or home school located within PfISD boundaries. The district has a Special Education Coordinator who is responsible for the Child Find referral. The information is posted on our district website.

Parent Resources

[Child Find FAQ Region 4](#)

[Early Childhood Child Find Form](#)

[Early Childhood Intervention - Texas Health and Human Services](#)

[Early Childhood Intervention - Easter Seals](#)

[Flowchart for Parent Referral to Special Education](#)

Internal Handbooks

The links below are for internal use only. Requests for access are undeliverable.

[Flowchart for Parent Referral to Special Education](#)

[PSST Referral Packet for Special Education](#)

[Response to Parent Referral for Special Education](#)

[Recommendation for Refusal](#)