

/10/02/2024 Meeting Agenda

Call to Order: 5:30pm

Present: [Attendance Sheet](#)

Note Taker: Ose (Secretary)

Quorum: (8 executive members present to vote on motions)

Meeting Items	Notes	Comments																											
Council Introductions!!	<p>Welcome to ESS F24!! Thank you for making the meeting :) We are so excited to begin working with you all this term!</p> <p>Meetings: Every Wednesday at 5:30</p> <ul style="list-style-type: none">- Absenses, please let us know 24 hours in advance if you cannot make it; if execs have 3 <i>unexcused</i> absences = potential removal from council <p>Short Intro for everyone</p>																												
Meeting Agenda																													
VP of Finance	<ul style="list-style-type: none">• Lots of Updates!• Budget• Review preliminary budget we have created<ul style="list-style-type: none">○ Information for societies:<ul style="list-style-type: none">■ We don't get actual enrollment data or any rollovers until after reading week, please base your data off of this information, based on actuals from last years Fall Term. <table><tr><th>Program Society</th><th>Student Count</th><th>Anticipated Outflow</th></tr><tr><td>ERSSA</td><td>243</td><td>1093.50</td></tr><tr><td>WEBS</td><td>345</td><td>1552.50</td></tr><tr><td>WAGS</td><td>448</td><td>2016.00</td></tr><tr><td>SAID</td><td>37</td><td>166.50</td></tr><tr><td>KISS</td><td>71</td><td>319.50</td></tr><tr><td>PSA</td><td>424</td><td>1908.00</td></tr><tr><td>Geography and Aviation</td><td>155</td><td>697.50</td></tr><tr><td>SFMSO</td><td>68</td><td>306.00</td></tr></table> <ul style="list-style-type: none">○ Need to approve and submit a draft to WUSA this meeting!<ul style="list-style-type: none">■ Motion to Approve Budget■ Things that need to be ran through:■ Supplies Seciton: Broken printer and laptop<ul style="list-style-type: none">• Coffeeshop expenses<ul style="list-style-type: none">○ How many hours are we budgeting for this term?	Program Society	Student Count	Anticipated Outflow	ERSSA	243	1093.50	WEBS	345	1552.50	WAGS	448	2016.00	SAID	37	166.50	KISS	71	319.50	PSA	424	1908.00	Geography and Aviation	155	697.50	SFMSO	68	306.00	
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Last term there was a big deficit are we still okay with that

- Events List
 - Create complete list of events we want to see this term
 - So far MHW, Study Sessions, Murder Mystery Dinner
 - Nacho crawl - we were thinking of keeping this to just the fall term, thoughts?
 - Do we want to increase the budget for events or are we happy with the current amount, current budget leaves room to change things around
- Merchandise?
 - This is something we could look into if there's interest, but would be a significant cost, previous terms have decided against it for sustainability reasons
- Cheque Requests
 - Created a new [form](#) and [google sheet](#)
 - Need access to the linktree to put it for all program societies to access, also should put it on the website
 - We do not have signing authorities yet
 - Outstanding cheque requests - there are considerable amounts of these to follow up on, we will be going through all of these throughout the term :)
- [Finance training](#)
 - If your program society has not had finance training with us yet and would like to do so, fill out the [When2meet](#).
- Finance Team
 - Now that elections are done, we would like to recruit for new members to help us in the finance team
 - Via application, no voting, just council approval

	<ul style="list-style-type: none"> ■ (2) members on the finance team a good amount? 	
VP of Operations	<ul style="list-style-type: none"> - New Printer required for office - New computer required for office potentially supplied by me (Keanu Fukudome) - Coffee shop opening (asking managers about opening) - Posters request form process (explain to council) - linktree 	
VP Internal		
VP of Education		
Communication Director	Access to socials Murder Mystery Post	
Events Director	<ul style="list-style-type: none"> - Faculty Showdown with ASU (October 2024) - Mental Health Week (to be decided) <ul style="list-style-type: none"> - Meeting with Dana - Nacho Crawl (to be decided) - Meeting with WUSA Rep - Exam events - Recruit volunteers (3 - 4 min) 	<ul style="list-style-type: none"> - Tentative Mid Oct - Look into Charity Ball
MHW Director		
Web Director		<ul style="list-style-type: none"> - Get access to the website
Environmental Director		<ul style="list-style-type: none"> - Reach out to ecology lab
First Year Representative		

Program Societies Updates	
Meeting Items	Notes
WEBS	<ul style="list-style-type: none"> - No updates
ERSSA	<ul style="list-style-type: none"> - 1st event is next week
SAID	<ul style="list-style-type: none"> - No Updates
UWAS	<ul style="list-style-type: none"> - Events with Westjet, ALPA, mental health and addiction and RCAF - Community general meetings

	<ul style="list-style-type: none"> - Great student participation (first years) - Aviation Gala prep
KISS	<ul style="list-style-type: none"> • Term is starting off well! Event turnout for our first event (campfire) was good and we're engaging a lot with the new first year students • Second event is this weekend (St Jacobs)
PSA	<ul style="list-style-type: none"> • Held two events and we are planning the rest as we go <ul style="list-style-type: none"> ◦ Update on event turnout: pretty solid so far ◦ Will update in the future
EGSA	No updates
WAGS	<ul style="list-style-type: none"> - Events for the term have been planned! (Games night this Thursday) - Wondering about finances for WAGS this term
SFMSO	No updates
Faculty	

<u>Action Items</u>	<ul style="list-style-type: none"> - Attend weekly meetings, give us 24h notice if you can't make it! - Decide time for ESS General Meeting (happens at least once a term) - Execs: go through your transition documents if you have not done so already - Decide a date for when office hours start. - Make sure you are added to the teams, please let us know if you aren't!! 	
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Meeting Adjourned:6:26pm