

EDUCATION

Masters in Science, Shenandoah University, Winchester, Virginia August 2020

- Major: Education Administration
- GPA: 3.64

Bachelor of Science, Shenandoah University, Winchester, Virginia May 2013

- Major: Kinesiology - Concentration in Pedagogy, Coaching Certificate

Objective

- The purpose of this resume is to inform the reader of specific qualifications and skills that I have in applying for an administrative position in the public school system.

TEACHING EXPERIENCE

Health and Physical Education Teacher, Johnson-Williams Middle School, Berryville, VA August 2013 - Current

- Develop and implement lesson plans and activities for maximum student engagement.
- Collaborate with a variety of teachers to promote cross-curricular lessons including:
 - History - WW2 recruit training activity
 - Math - Utilized a variety of math skills implemented into games and activities
 - Reading - Team collaboration activities to spell out specific words using the entire group
- Promote critical thinking and problem-solving skills.
- Foster interest and appreciation for sustaining a healthy living.
- Innovate and implement meaningful use of technology for both in-person and virtual learning environments.
- Implemented school-wide fundraisers to help support the American Heart Association as well as purchase equipment for physical education.

Administration Practicum Experiences

High School Experience, Clarke County High School, Berryville, VA Spring 2017 - Spring 2020

- Supervised athletic events for Clarke County High School.
- Collaborated with the athletic director to ensure the organization and safety of the students.
- Created schedules in accordance with the athletic director.
- Confabulated with current administrators on policies and procedures involving testing, scheduling, discipline.

Middle School Experience, Johnson-Williams Middle School, Berryville, VA Spring 2017 - Spring 2020

- Coordinated team and department meetings of various subjects.
- Worked with both the principal and assistant principal on the roles and responsibilities of an administrator.
- Provided assistance to the school resource officer when discipline matters occurred.
- Consulted with the principal and IT department in the creation of my practicum project.

Elementary School Experience, Cooley Elementary School, Berryville, VA Fall 2019 - Spring 2020

- Conducted teacher evaluations through a variety of positions and subjects including:
 - 1st Grade, 3rd Grade, and Special Education classes
- Discussed the testing process for each grade level as well as subject matters.
- Assisted in the discipline actions of various students.

Central Office Experience, Clarke County Public Schools, Berryville, VA Spring 2020

- Directed the transportation department in the distribution of food for families during the COVID-19 pandemic.
- Conferred with various school board office administrators in regards to potential methods of food distribution.
- Created schedules and zones for drivers and the routes the drivers would use.
- Led the family acquisition of food for specific locations so families could drive to get their food.
- Delivered food to families.

Leadership Experience

Varsity Golf Coach, Clarke County High School, Berryville, VA Fall 2018 - Current

- Designed practice plans to ensure each student excels in areas that best suit their needs.
- Supported students on the course and helped support the emotional ups and downs of the game.

Division & School Level Innovation Committee, Johnson-Williams Middle School, Berryville, VA Fall 2020-Present

- Worked in congruence with the administrative team and other departments in implementing new innovative educational practices.
- Planned ways to implement innovative strategies through division-wide training.

Varsity Assistant Baseball Coach, Clarke County High School, Berryville, VA Spring 2017 - Spring 2019

- Assisted the head coach in planning and preparing plans for games and practices.
- Led students through collegiate styled practices and workout to maximize physical and mental growth.

Mentor For New Teacher (TIPS Program), Johnson-Williams Middle School, Berryville, VA Fall 2016 - Spring 2017

- Participate in mentor teacher meetings to establish practices to implement with the new teacher.
- Provided written and verbal feedback on teaching practices.
- Assisted the new teacher in getting to know students, faculty, routines, and school policies.

Junior Varsity Head Baseball Coach, Clarke County High School, Berryville, VA Spring 2014 - Spring 2016

- Developed skills to ensure students had the opportunity to excel in the program.
- Communicated with the varsity programs to develop practice and game plans to maximize growth.

OLWEUS Bullying Prevention Committee, Johnson-Williams Middle School, Berryville, VA Fall 2013 - Current

- Worked with a variety of teachers to develop strategies for anti-bullying policies in our school.
- Designed and developed ideas to implement in classrooms to lower rates of bullying.

John Handley High School: Assistant Junior Varsity Baseball Coach, Winchester, VA Spring 2013

- Led student-athletes through strategic workouts to improve their knowledge as well as fundamental skills.
- Guided students through the mental competitiveness and mental importance of the game.
- Conveyed strategies to teach athletes that work towards successful competition outcomes.

Honors and awards

Clarke County Public Schools, Berryville, VA Spring 2018/Spring 2019/Spring 2020

- Nominated by multiple parents for the teacher spotlight award.
- Led the Clarke County Varsity Baseball team to a district championship.

Skills

- Interpersonal and communication skills
- Concurrent Teaching
- Problem solver
- Leadership Experience
- Decision making
- GSuite for Education

References

- Evan Robb
 - Principal at Johnson-Williams Middle School
 - robbe@clarke.k12.va.us
 - 200 Swan Ave, Berryville, VA 22611
 - 540-955-6160
- Sarah Casey
 - Health & Physical Education Teacher at Johnson-Williams Middle School
 - caseys@clarke.k12.va.us
 - 200 Swan Ave, Berryville, VA 22611
 - 540-735-5978
- Andre Kidrick
 - School Security Officer, Athletic Director
 - kidricka@clarke.k12.va.us
 - 200 Swan Ave, Berryville, VA 22611
 - 540-327-0235

Other Related Experience

Shenandoah University: Varsity Baseball Team, Winchester, VA Fall 2008 – Spring 2012

- Season Champions ('10,'11), Conference Champions ('10), Regional Champions ('09,'10), World Series ('09,'10)
- Collaborated with a team of 55 men to work towards seasonal goals.
- Developed leadership skills through teammates and followed other teammates appropriately.