



San Jose State University Multiple Subject Credential/MAT Program Application Checklist

Your application must be complete when you submit it. Please use this checklist to ensure that you have all of the documents needed.

For a detailed explanation of the requirements, go to [How to Apply](#) and/or [Admission Requirements](#)

All documents aside from transcripts are submitted with your CalState Apply application unless otherwise noted.		
1		CalState Apply application LINK <i>Apply for the Multiple Subject Credential Program. This includes the combined credential/MAT program.</i>
2		Transcripts (<i>submit directly to SJSU</i>) LINK <i>International evaluation required for transcripts outside USA/Canada</i>
3		Subject Matter Competency LINK <i>Upload proof of progress towards meeting this requirement: CSET results (at least 1 subtest met), transcripts (qualifying major), CSET Registration showing testing date within 6 weeks, or email from SJSU Credential Services</i>
4		Resume
5		Personal Statement <i>See prompts under the How to Apply link above >> Step 3 >> personal statement</i>
6		Personal Statement (Bilingual Authorization) <i>Spanish authorization complete in Spanish, Mandarin authorization complete in Mandarin, and Vietnamese authorization complete in English</i>
7		Letter of Recommendation 1 <i>Requested and received in CalState Apply</i>
8		Letter of Recommendation 2 <i>Requested and received in CalState Apply</i>
9		Field Experience Hours LINK <i>REQUIRED as of Spring 2026.</i>
10		Certificate of Clearance LINK <i>PDF of the granted Certificate of Clearance from the Commission on Teacher Credentialing (CTC)</i>
11		International Applicants--additional requirements LINK

We're here to help!

- [Email us](#) with any questions.
- Connect in person or via Zoom, visit [Admission Advising](#) for support options.
- Stop by in person Tuesdays 12-1, Sweeney Hall, Rm 219. (Call 408-924-2300) to be let into the building)