

BOARD OF EDUCATION MEETING  
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Northern Cass Library - Rural Hunter, ND  
Thursday, August 11, 2022 – 5:30 p.m.

Present: Sean Jalbert, Penny Johnson, Travis Moser,  
Chris Murch, Todd Olson, Lori Steffes  
Jocelyn A. – Learner Board Member  
Paige Carlson – Business Manager  
Dr. Cory Steiner – Superintendent

Also present: Crysta Schenck, Elementary Principal; Doug Margerum, Secondary Principal;  
Marley Herold, Cass County Reporter, and Kayla Stremick.

Meeting called to order by Vice President Jalbert.

Vice President Jalbert read the board norms.

Murch moved to approve agenda as amended. Steffes seconded the motion which passed (Yes: Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Dr. Steiner presented the financial information included in the consent agenda. Johnson moved to approve consent agenda for the following: minutes from July 14, 2022 general meeting, and August 4, 2022 special meeting; General Fund, Activity Fund, Hot Lunch financial reports for July; heating and electric reports for July; and General Fund bills for payment as presented. Olson seconded the motion which passed (Yes: Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Administrative reports presented. Superintendent: Enrollment, Administrative work calendars, Climate & Culture, positions update, and Rural Cass Special Education update (Level D & Assessments), Fargo Cass Public Health – 2021-2022 School Nurse Report; Elementary Principal report: handbook proposals for the upcoming school year; Secondary Principal report: handbook proposals for the upcoming school year; Activities Director report: update on fall activities starting dates and roster numbers.

Brad Bjerke joined the board meeting via Zoom.

Steffes moved to approve the elementary and secondary handbooks with the discussed changes for the secondary handbook regarding attendance and the Northern Cass Behavior Flowchart. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

TEACHING, LEARNING, LEARNER ACHIEVEMENT  
Middle School update and PCBL update.

#### OLD BUSINESS

Steffes moved to approve second reading of policies ACF Assessment of Threats to School Safety, DKEA Exit Interview, and HCAA-AR Informal Bids or Proposals. Jalbert seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Reminder on Back to School night serving meal on Monday, August 22, 2022 at 4:30 pm.

Reminder of special board meeting set for Monday, September 12, 2022 at 6:30 pm for budget hearing.

#### NEW BUSINESS

Moser moved to approve first readings of policy DAC Confidentiality. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Discussion was held regarding a proposed Learner Code of Conduct addendum to the secondary handbook. No motion at this time.

Olson moved to approve the Return to Learn plan revisions as presented. The plan is required to be reviewed every 6 months according to the ESSER III requirements. Moser seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Moser moved to approve the preliminary budget for the 2022-2023 school year as presented. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve the Business Manager Annual Report as presented. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Murch moved to approve the 2022-2023 certified educator contract for L. Ness for the secondary ELA position. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to approve lane change contract addendums for certified educators M. Engleke, J. Young, K. Zaun, and M. Margerum. Moser seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to approve the 2022-2023 Title consolidated application as presented. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to approve non-tuition agreement with West Fargo School district for Level 10 and Central Cass for Level 5 learner for the 2022-2023 school year. Moser seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Meeting feedback from July presented for information.

Meeting adjourned at 6:50 PM.