



OCONOMOWOC HIGH SCHOOL

Wednesday, September 18, 2025

Dear OHS Students and Families,

Thank you for registering for the **October 14 Fall District ACT Exam** at OHS! This letter is a confirmation of your registration and contains information to help you prepare for your upcoming ACT exam.

Once students receive their scores 3-8 weeks after testing through their MyACT account or in the mail, they can use them to apply to college, technical schools, apprenticeships, or scholarships.

Testing Fees

As a reminder, the cost of taking the test is \$70, and fees will be added to Family Access 1-2 weeks after a student takes their exam. If a student does not take the test, they will not be charged.

Testing Date and Locations

Students will complete testing in person at OHS on **October 14 in the Upper Gym from 7:20 a.m - approximately 12:30 p.m.** Students may arrive as early as 7 a.m. to be checked into their testing location. Students testing with accommodations will test in smaller locations at OHS Main Campus. They should watch for a direct email communication in the weeks leading up to the test that states their test location, letter outlining approved accommodations, and approximate testing end time if they qualify for extended time.

What's New: Test Format

The ACT will be administered digitally on school-managed Chromebooks. Students who do not have a school-issued Chromebook should come to the OHS REC between 7 a.m. and 7:15 a.m. on the day of testing to check out a school device. These tests cannot be run on personal devices.

Please Bring on Testing Day:

- ☐ Fully charged school-issued Chromebook and charger. Students who do not have a school-issued Chromebook should come to the OHS REC between 7 a.m. and 7:15a.m. on the day of testing to check out a school device. These tests cannot be run on personal devices.
- ☐ Several writing utensils for use on scratch paper.
- ☐ [An ACT-approved calculator](#). Please note that calculators cannot be plugged into a computer during testing, so charge them fully the night before, bring a backup calculator, or bring extra batteries.
- ☐ Beverage and a healthy nut-free snack to eat outside the testing room during the designated break time.
- ☐ Photo ID card (driver's license, student ID card). Digital copies are not acceptable.

Preparing to Take the ACT

- ☐ Review the [ACT Behavioral Expectations](#) with your student before test day so they are prepared to do their best.
- ☐ Students can access free IXL ACT Test Prep resources through Classlink to practice.
- ☐ More information about taking the ACT and free ACT practice is available [here](#).

ACT Registration Sessions

Students are scheduled for one mandatory registration session on **Thursday, October 9 during Pride Period and Block B class time in Main Cafeteria 150** to receive test day information, run an app check on their computers for online testing, complete demographic information on answer sheets for paper/pencil testing, and create or update their MyACT accounts, which allows them to send their scores free of charge to multiple colleges and to receive their scores online. Students will return to class once they complete these tasks at their own pace. They will be excused from class while working on testing activities and are responsible for making up work missed during class time. Students should use a personal email account to make their MyACT account, as school Gmail accounts are inactivated after students graduate from OHS.

Make-Up Testing

Make-Up testing will occur on October 28 at OHS East Campus for registered students who miss the initial testing date. Students will automatically be registered for the make-up date if they miss the original testing date.

Registration Cancellation

Families who wish to cancel their registration should email Rhonda Fink at finkr@oasd.org as soon as possible.

ACT Schedule, Buses, and Lunch

Buses will run on their normal schedule, and students will be expected to report to school as normal at 7:20 a.m. Students must arrive on time and be present in the testing room before testing materials are handed out at 7:20 a.m., or they will not be permitted to test per ACT regulations. Each portion of the exam will be given throughout the day and will likely end around 12:30 pm. for students testing with standard time. At that time, students will be able to leave campus or may choose to eat lunch/socialize/study in Cafeteria 150. Students can purchase lunch or bring their own bag lunch.

Students testing with approved accommodations may be testing for a longer period of time or over multiple days. Specific testing schedules, locations, and details about approved accommodations will be sent home to these families by the beginning of October. Boxed lunches are available for purchase upon request for students testing with extended time on Oct. 14, as they may miss the period of time the lunch service is open. Families wishing to purchase a boxed lunch (ham or turkey and cheese sub sandwich, chips, fruit, and bottle of water for \$6.25) should contact Melissa Anders at andersm@oasd.org no later than Friday, October 10. Please list any dietary restrictions or preference for a gluten-free or vegetarian option.

ACT Schedule	
7:00-7:20 a.m.	Testing students arrive at OHS and report to Upper Gym (standard time) or alternate test room for accommodations. Breakfast is available for purchase in the Field House lobby.
7:20 a.m.	Seating and identification of examinees. Directions.
Approximately 8 a.m. - 12:15 p.m. (Timing may be longer for students with approved accommodations)	Test 1 English
	Test 2 Math
	15 min. BREAK in hall
	Test 3 Reading
	Test 4 Science
	5 min. BREAK in room
	Test 5 Writing
Approximately 12:30 p.m.	Tests end. Students who finish testing can leave campus upon completing their test or may choose to eat lunch / socialize / study in Cafeteria 150. Students can purchase lunch or bring their own nut-free lunch items.



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Warm Regards,

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