2022 Canadian Communication Association Student Caucus Meeting
Rencontre du caucus étudiant de l'Association canadienne des communications 2022

Online (Zoom)
May 17, 2022

En ligne (Zoom)
17 mai 2022

MEETING MINUTES — PROCÈS VERBAL

In attendance --- Présences :

- Mariane Bourcheix-Laporte, Simon Fraser University
- Dana Cramer, Toronto Metropolitan University
- Diane Riddell, University of Ottawa
- Chelsea Russell, York University
- Michelle Bartleman, PhD Student, University of Ottawa
- Meghan Wester, Concordia University
- Hubert Alain, Université de Montréal
- Leslie Evelin Salgado Arzuaga, University of Calgary
- Stacey Copeland, Simon Fraser University
- Swati Mehta, Trent University

1. Call to order — Ouverture de la rencontre (Mariane)

2. Territorial acknowledgement — Reconnaissance du territoire (Hubert)

3. Greetings, attendance and brief presentations — Mots de bienvenue, prise des présences et présentations brèves (Mariane)

4. Approval of the agenda — Approbation de l'ordre du jour (Hubert)

    - Hubert presents the agenda and asks for additional agenda items.
    - Dana specifies that she is at Toronto Metopolitan University and asks for clarification in relation to her student representative candidate statement.
    - Motion to approve the agenda with amendments. Moved by Dana, seconded by Swati, approved.

5. Approval of 2021 meeting minutes — Approbation du procès-verbal de la rencontre de 2021
    - Hubert presents the minutes from last year's minutes and asks for comments, questions, and amendments.

- Dana suggests for the minutes to reflect/clarify that Monica Henderson, in her role of student rep, had brought up the question of the CCA's political stance at the AGM. Corrections to the minutes are made.
- Motion to approve the minutes with amendments. Moved by Mariane, seconded by Dana. Approved (all but Dana, Hubert, and Mariane abstain).

6. Student Representative reports — Compte-rendus des représentant(e)s étudiant(e)s
   - Hubert: Focus has been on continuing the initiatives that were started in previous term and on advertising student opportunities made available through CCA (i.e., funding for student conferences and the reimbursement of fees for students attending the CCA conference). Continued collaboration with the *Stream Journal* and discusses the forthcoming call for submissions post-conference. Discusses the organization of a second professional development roundtable for CCA grad students. This year's theme is focused on careers outside of academia for communication graduates. Specifies that all concerns brought up by students were passed on to the CCA board. For example, the political stance of CCA and ensuring the participation of students on the newly formed diversity committee.
   - Mariane: On top of participating in what Hubert has mentioned, has focused on addressing governance issues within CCA and bringing concerns to the board. Discusses the question of accessibility within CCA, particularly in relation to online presentation. Has brought up the question of accessibility to the board and encouraged the board to establish an accessibility policy and make accessibility services at the conference less of an afterthought.

0. Approval of the CCA Student Caucus Terms of Reference (TORs) --- Adoption des termes de références du caucus étudiant de l'ACC
   - Mariane explains the rationale behind the need to clarify and formalize terms of reference. The objectives of the document: clarify the election process and outline the duties of CCA student representatives.
   - Michelle asks about the number of board meetings in a year and whether there should be a mention in the TORs. Mariane explains that this would be in the board governance documents and bylaws, and that the TORs do not have the same legal standing as these documents—they are internal self-governance guidelines for the caucus.
   - Stacey suggests that the duties include communication and collaboration with Stream. Dana brings up the question of timeline regarding the rep's potential contribution to a post-conference issue of Stream, which may take place after their term has ended.
     - Suggested addition to Article 1: "Any scholarly graduate student communications output which may come from the CCA conference during a representative's term will carry forward past the June 30th bylaw end date."
   - Michele brings up the question of clarify the related fields of study in Article 2.1. Mariane responds that this would be clarified through the CCA bylaws given that representatives must be CCA members in order to be elected.
   - Michele proposes the following amendment to Article 2.4:

    - 2.4. The term of office will begin on the last day of the annual conference of the Association. If, for any reason, the CCA annual conference is not held, the elected official's term of office shall begin on July 1st **[removal of: "of the year"**] following the regular date of the annual conference and shall continue until a successor is duly elected.
- Michele asks if it would be worthwhile to mention in the document the process by which the document, once adopted by the caucus, would undergo changes in the future. Mariane explains that any future changes would go through the approval of the Caucus and that the TORs are internal documents, which fall under the larger purview of the CCA bylaws. The Caucus decides that the proposed specification is not necessary.
- Mariane points Article 2.1 and explains the rationale behind the specifications for the representatives: "2.1 At least one representative must be fluent in French and one in English, bilingualism is desirable. The two representatives must not be enrolled at the same university nor live in the same province. Both representatives must be graduate students in Communication or a related field of study."
- Motion to approve the Terms of Reference: Be it resolved that the Canadian Communication Graduate Caucus approves and adopts the Student Representatives' Terms of Reference as presented today. Motion presented by: Hubert, seconded by: Dana. Unanimous. Motion approved.

1. Elections of student representatives — Élection des représentant(s) étudiant(e)s

- Motion to renew Mariane Bourcheix-Laporte's appointment as student representative for the 2022-2023 term. Motion presented by: Hubert, seconded by Meghan. Unanimous. Mariane abstains. Motion is approved.

- Appointment of a new student representative for the 2022-2023 term
- Nominated candidates: Dana Cramer and Chelsea Russell. No nominations from the floor.
- Candidates introduce themselves and explain their interest in the position.
- Discussion and questions from the floor.
- Voting is done through the poll function in Zoom.
- Dana is elected by a majority vote.
- Motion: Be it resolved that Dana Cramer be appointed as student representative for the 2022-2023 term. Motion is presented by Hubert, seconded by Chelsea, Unanimous, Dana abstains. Motion is approved.

0. Other business — Autres sujets de discussion
- Hubert reiterates that students can apply for reimbursement of their conference fees, that there is funding available through CCA for student conferences, and to watch out for a call for submissions for Stream.
- Mariane welcomes Dana as a student representative and thanks Hubert for his service.

0. Ajournement – Ajournement