

Siskiyou Velo Board Meeting Minutes

August 26, 2025

Call to Order 4:30 PM

Attendance (quorum):

- Attendees in room: Harlan Bittner, Lisa Brill, David Browder, Dennis Cramer, Richard Handler, Robert Johnson, Stuart Okorofsky, Nikki Orlaineta, Jeff Roberts, Neal Westegardes
- Attendees on Zoom: Ann Smith
- Absent: Warren Kahn

1. Welcome

2. Club Business

- The agenda ([W 2025-8-26 Agenda.docx](#)) was accepted as submitted
- The minutes for the July 22, 2025 meeting ([W 2025-7-22 BOD Mtg Minutes.docx](#)) were approved as submitted
- The status of to-do items from the last meeting was reviewed
- The Treasurer's Report was delivered in three parts: Annual Budget versus expenses incurred to date, monthly cash flow, and year-to-date cash flow. Expenses and income are consistent with expectations. Stuart stated that he noticed a foreign transaction on our bank statement. His research indicated it is associated with our monthly Gaggle fee.
- Prior to the meeting, Warren Kahn requested the club reimburse him for support from a Wix designer. The amount was \$50. A motion was made and seconded that the club reimburse Warren. The motion was unanimously approved.

3. Membership Works Discussion (Jeff)

- Jeff used a combination of slides ([PDF Wix _ MW integration.pdf](#)) and live demonstration to report on the progress on evaluating Membership Works (MW) integration with Wix.
- He went through what will change, what will not change, the advantages to using MW, and steps remaining to complete the integration.
- He made a motion that the board approve adoption of MW for all member functions (Join, Renew, Profile, Directory, Sign in/out) and authorize him to proceed with full integration. The motion was seconded and the board approved it.

4. Preparation for 2026 Board of Directors Election (Lisa)

- Lisa provided a background paper ([W 2025-8-26 Balloting summary by LB.docx](#)) prior to the meeting that described planning for the 2026 election of members of the Siskiyou Velo board of directors.
- She informed the board that preparations must start in September to finish before the December annual meeting. Currently, board members serve one-year terms and are placed on the ballot for each successive year until they notify the president they no longer want to serve. This means that the first item is to determine whether there are any

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board members who do not want to be listed on the ballot for election to the 2026 BOD. She asked all board members to notify her as soon as possible whether they will continue.

- She then discussed the process by which candidates to fill any opening are identified, screened, and selected. Traditionally, the board has only nominated the same number of candidates as there are positions on the board. There was some discussion about whether additional candidates should be recruited and placed on the ballot. There was also some discussion about potential term limits to ensure turnover each year. Neither discussion was conclusive, and the opinion seemed to be that the process will remain the same.
- Lisa expressed her intent to step down as president while continuing to serve on the board in 2026.

5. Other Topics - None

6. Committee Reports

- Advocacy (Harlan):
 - Harlan summarized a meeting held with Officer Kepler of Medford Police Department. Five members of board attended the meeting to discuss the city's policies concerning e-assist bicycles. Public law was updated to clearly define Class I, II, and III e-assist bicycles and we expressed concern that early drafts of the city's policies did not correctly differentiate. The officer assured us that their intent is to minimize reckless and unsafe behavior. They are not intending to adopt a policy that requires a valid motorcycle endorsement for any class of e-assist bicycle.
 - Harlan also notified the board that the club will provide the bicycle corral at Ride for a Cause in Medford free of charge.
- The Membership Committee submitted a written report prior to the meeting ( [2025-07-13 Membership Report.pdf](#)) and stated that club membership is holding steady at approximately 180 members
- Rides – Dennis requested a future discussion on whether favorite rides can be posted somewhere on the Google drive for access to club members only (or other member-only location)
- The chairs of the remaining committees were asked whether they had anything requiring immediate board attention. They did not, so the remaining committee reports were deferred to the next meeting

7. Miscellaneous

- Nothing to report or discuss

8. To-Do Items (see Attachment #1)

9. Next Meetings

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- September 23, 4:30 – 6:00 PM – Carpenter Room, Medford Library
- October 28, 4:30 – 6:00 PM – Carpenter Room, Medford Library

Lisa adjourned the meeting at 6:06 PM

Attachment #1 To-Do Items

- LISA If there are openings on the BOD, send an email to members to recruit a member(s) who may be interested.
- LISA Send an email to ride leaders re Ken's accident and reminding them to alert riders to obvious road hazards as needed.
- LISA to write to the BLM requesting they remove the gravel (or whichever agency manages the road).
- LISA continue to interview caterers
- LISA email Warren to expect a check for \$50.
- STUART Cut a check to Warren for \$50 to cover WIX IT consultant fee he paid for.