

## Mt Pleasant Community High School

400 East Madison Mount Pleasant, Iowa 52641

Principal – Mike Wilson Associate Principal – Dalton Stone Athletic Director – Scot Lamm Phone – 319-385-7700 Fax – 319-385-7789

Dear High School Parent/Guardian,

It is hard to believe that we are almost done with quarter one of the school year and ready for our first round of parent-teacher conferences. We are again going to use PTCFast.com to schedule conferences. During the registration process completed online, you will need to indicate if you wish to have the conference via Zoom (Z), by telephone (T), or in-person (P). The website will have you fill out some general information to register your student. When you register your student, it will prompt you to write their first name, then last name. In the same box as the last name, put in parenthesis your desired method of the conference. For example, when you write the student's last name, follow the following format: "Stone (P). When you have finished the registration process, PTCFast will send you an email that will lead you to an appointment schedule to choose your preferred conference time.

Please enter the following web address into your browser window to access the online scheduler:

## https://ptcfast.com/schools/MPCHS

If you do not have internet access, please contact us via phone at (319) 385-7700. I sincerely hope you will be able to attend.

Best Regards,

Michael Wilson, High School Principal

Dalton Stone, High School Assistant Principal