

Job Title: Elementary Teaching Assistant

Location: International Montessori School of Latvia, Riga Centrs

Employment Type: Full-Time

Work Hours: 9:00 AM - 5:00 PM

International Montessori School of Latvia in Riga Centrs is looking for an elementary teaching assistant for the 2025-2026 school year. We are looking for a positive, upbeat person who enjoys children and who loves to learn!

Remuneration: €1,300-1,400 per month (gross) commensurate with experience, plus health insurance after six months of employment

Benefits:

- One month of annual leave, plus all Latvian national holidays
- Complimentary lunch and snacks provided
- Enrollment in Montessori Assistant Course
- Access to all school professional development

Responsibilities:

- Assist the lead teachers in supporting student learning
- Prepare and organize materials for classroom
- Supervise students during lunch and recess
- Assist with management of classroom behavior by maintaining clear boundaries
- Oversee student care during after-school programs
- Maintain positive and professional relationships with parents and guardians

Requirements:

- B2+ English
- A can-do attitude
- Ability to work collaboratively
- Previous experience working with children
- Previous experience working in a Montessori school is preferred

Given the scarcity of skilled Montessori teachers, we prioritize candidates who are interested in pursuing a career as a lead Montessori teacher. We are committed to nurturing talent from within, providing a clear and structured path for advancement to lead teacher positions.