

Alex Sumner

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Experience	HRChief.com HR Manager <ul style="list-style-type: none">Implement new employee engagement program to increase eNPS 35% and decrease voluntary turnover 20% YoYPartner with Leadership team to develop strategic culture plans, leading to three “Best Places to Work” placementsManage candidate and onboarding experience for all new hires in partnership with hiring managersImplemented and conducted training for initial HRIS, ATS, payroll, and total rewards software for entire team	Washington, DC 1/2021 – Present
	LivingSocial HR Coordinator <ul style="list-style-type: none">Grew regional HR team from two to seven while maintaining 100% retentionOversaw projects with county-wide scope including succession planning and overall policy developmentLed and executed strategic Human Resources initiatives, including people data analysis and performance management migration	Washington, DC 7/2016 – 1/2021
	HR Associate <ul style="list-style-type: none">Coordinated recruiting activities, benefits, employee relations, and the overall administrative HR duties for the Mid-Atlantic regionServe as liaison in analyzing HR data and reporting trends across regional teams	Washington, DC 9/2013 – 7/2016
	Dominion Energy HR Assistant <ul style="list-style-type: none">Managed payroll and human resource practices for department of over 100 employeesCommunicated policy, procedure, benefit programs, job expectations, and safety issues to on-site teams	Richmond, VA 7/2010 – 8/2013
Education	George Mason University Psychology, BS Magna Cum Laude	Fairfax, VA
Volunteer Activities	Habitat for Humanity Northern Virginia Program Manager <ul style="list-style-type: none">Managed over \$500,000 in state grants, used to build and renovate a dozen homesTrained and supported team of 20 volunteers on various worksites across Northern VirginiaCoordinated weekly meetings with vendors and volunteers	4/2017 – 1/2021