

CM General Intern Job Description 2024-2025

Life Groups Intern (Allendale)

Campus Ministry @ GVSU is a community of Christ followers called to engage college students with the life-changing love of God, to disciple leaders who make disciples, and to be a bridge for students to Jesus Christ and his Church.

Our prayer is that the CM Intern role will create space and experiences that will:

- Help you love God more deeply while becoming a more devoted disciple of Jesus
- Provide opportunities to discover and develop your own specific leadership skills, gifts, and passions as you learn to lead others.
- Give you a front row seat to the work God is doing in the lives of students in CM
- Help you better understand the inner working of CM and a life of ministry.

This is a volunteer Intern position that comes with many advantages including:

- Discipleship opportunities in community with the CM Staff
- Free admittance to all CM Events
- Free CM Intern Retreat
- Free CM Leadership Retreat
- \$250 stipend for Co-Leading a CM Spring Break trip
- \$50 debit card to be used to care for student leaders

CM Intern Responsibilities

1) CM Leadership Covenant

Strive to live this out in a way that glorifies God and encourages others do the same

2) CM Internship Program Participation (5 hours/Month)

Attend and participate in monthly CM Intern Gatherings with the goals of:

- Encouragement through rest, care, and community building
- Training in Spiritual Practices, Leadership Skills, and Vocational Discernment

3) Participate in/Help Facilitate CM Leadership Events

- CM Intern/Staff Retreat August 18-19, 2025
- CM Leadership Retreat August 19-20, 2025
- CM Spring Break Trip (Co-Lead) March 1-8, 2026
- CM Leadership Interview and Placement Process March/April 2026

4) Have a presence in the larger CM Community

- Attend 2 CM events each semester
- Regularly attend The Well
- Prayerfully consider giving a monthly financial gift to CM

5) Participate in one-on-one meeting with CM Staff

- Develop mentorship relationship with CM Staff
- Check in about life, share prayer requests,
- Participate in accountability, spiritual direction, and discipleship practices

Life Groups Intern Responsibilities:

Weekly Time Commitment: 8-10 hrs / week (on average)

Reports to: Life Groups Staff

CM Life Group Interns are team captains of the Life Groups Team! You will have the opportunity to lead a group of LG leaders, be disciplined/mentored by LG staff, and assist the staff in planning and executing LG Team Gatherings, events and administrative work.

We are looking for Life Group Interns who:

- Are growing in their relationship with Jesus and desire to be in the Word of God and in prayer consistently
- Are committed to the ongoing process of discipleship with Life Group staff and discipleship with Life Group leaders
- Have a heart to serve the Campus Ministry and GVSU community
- Have a team player attitude, a positive and encouraging spirit, and gracious flexibility
- Are reliable communicators and coachable learners
- Have the capacity to commit to the LG team and CM intern team responsibilities
- Regularly and consistently attend The Well in Allendale (6PM or 8PM)

Life Group Team Gatherings (2/month, Sundays 3:30-5:00 PM)

- Arrive 10 minutes early to welcome leaders
- Develop relationships with LG leaders in your block and build community
- Facilitate block discussions during training times at your table
- Lead a block of 6-10 LG leaders at each team meeting
- Help with training times during team meetings as needed

Team Planning & Training (2 x per semester, Sundays 3:30-5:00 PM)

- Check-in with Life Group staff and fellow interns
- Help cast vision and plan Life Group Team Gatherings and LG events (Life Group Night Out, service opportunities for LG's, end-of-semester parties, etc).
- Complete administrative responsibilities as needed

Discipleship/relationship building with LG Leaders (2 hrs/week)

- Plan and hangout with your block of LG Leaders together
 - 1-2 x per semester with block outside of LG Team Gatherings
 - Check in with block weekly (at gatherings and by text in group chat on off weeks)
- DO LIFE with your block leaders (coffee shops/go on a walk/grocery runs/chase seagulls on the beach...just kidding, maybe don't do that!). Invite them to follow you and give them a window into your life!
- Pray for the Life Group leaders in your block
- Help manage/problem solve with your Life Group leaders if/when challenges or crisis arise
- Occasionally stop by your leaders' Life Group to drop off treats, meet their LG, encourage them, etc.