

**FRIENDS OF COEUR D'ALENE AVENUE ELEMENTARY**  
**A California Nonprofit Corporation**  
**Meeting of the Membership**  
**March 14, 2025**

A meeting of the Members of the Friends of Coeur D'Alene Avenue Elementary ("**School**"), a California nonprofit corporation ("**FOCDA**" or the "**Club**"), was held on March 14, 2025, at 8.45 am, PST, in person in the Auditorium and by Zoom teleconference (the "**Meeting**"). Prior notice was given in accordance with the Club's Bylaws.

<b>Executive Officers Present:</b>	Alexandria Zech, President Jane Hinton, Co-Secretary Beau Yarrow, Treasurer Adam Blakis Co-Treasurer
<b>Committee Leaders:</b>	Meg Scheduling, VP of Communications Erin Harnisch, VP of Enrichment Fund Pete Williams, Co-VP of Enrichment Fund Georgina Goodwin, VP of Fundraising
<b>Apologies</b>	Alex Shapiro, Secretary
<b>Others Present</b>	Various Other Members
<b>Total in Attendance:</b>	29 members, including the Executive Officers, Committee Leaders, and Others present attended in person and online
<b>On the Agenda:</b>	<ol style="list-style-type: none"> <li>1. What is the Booster Club?</li> <li>2. Rules of Engagement/Code of Conduct</li> <li>3. Approve Meeting Minutes from February Meeting</li> <li>4. Updates to the current Booster Board</li> <li>5. Family Dance Budget</li> <li>6. Auction Update</li> <li>7. Logos</li> <li>8. Enrichment Fund Updates</li> <li>9. Budget</li> <li>10. Committee Updates: Yearbook</li> <li>11. Principal Update</li> <li>12. Other business and questions</li> </ol>

## **1. CALL TO ORDER**

The meeting was called to order at 8:45 a.m. following the parents' introductions in the room. The President (Alexandria Zech) provided a brief introduction and an overview of agenda items. Jane Hinton was present to take the minutes.

## **2. BOOSTER CLUB; CODE OF CONDUCT REVIEW: FRIENDS OF THE CDA BOARD**

The President briefly described the Booster Club and reviewed the Club's Code of Conduct and the expected Rules of Engagement for the Meeting.

**3. APPROVAL OF MINUTES FROM THE FEBRUARY MEETING.** The President explained that the minutes are posted on the website and called for a motion to approve the February minutes the motion was so moved by Jane Hinton and Meg Scheduling seconded the motion. There being no opposition the motion was carried and the minutes were approved unanimously.

## **4. BOARD POSITIONS**

The President also noted that we have had some changes at the leadership of FOCDA and she shared the current make-up of what we have been calling the Board, and its Executive Officers and the Committee Leaders. It was noted that nominations are being sought for Vice President and other the Officer positions for the 2025-26 school year.

## **5. SCHOOL DANCE**

Danielle Freeman provided more information about the Dance with the theme of "Dance through the Decades" and sponsorship opportunities on April 5<sup>th</sup>. The Members were encouraged to attend and share with the community. Polly provided a concern over numbers, and the President shared it was the same night as Mark Twain's dance.

## **6. AUCTION**

Amy Williams provided an update on the auction and how the popcorn bidding would work at the end of the silent auction. Everyone thanked the Auction team for the hard work putting the site together and gathering donations.

## **7. LOGOS**

The President shared the new logos and thanked Meghan for the hard work in putting them together. It was agreed that they were good and new merchandise was shared by Erin.

## **8. ENRICHMENT FUND UPDATE.**

Peter Williams provided an update that we have about 40% of the school participation and we are \$30,000 short year to year and \$70,000 short of the goal. It was requested that the grades are added to the update slide.

## **9. FINANCIALS and FUNDING GAP**

Beau Yarrow provided a brief review of the budget and he shared that we are working with the Principal to find the greatest needs.

## **10. Key Dates and Events, Yearbook**

The President encouraged everyone to upload photos for the yearbook and shared the Events Calendar.

Sofia Fang, Principal of CDA, joined the meeting.

## **11. PRINCIPAL UPDATE**

The principal provided an update on tutoring, aid training for small group instruction, and yard safety. She provided an update on the STEM club, the game room, and roofing progress. We now have working a/c, new air filters, blinds and roofs, and gutters, and the school looks much better.

## **12. ADJOURNMENT**

The President thanked everyone for attending, and the meeting was adjourned at 9.29 *am*.

***\* The remaining budget approvals will be discussed at the next Members' Meeting, which will be held on 28 April at 6 p.m. on Zoom.***