

Dear Spectrum Parents/Guardians,

- Student Meals **must** be preordered on the school's website.
- We will continue to have four choices for the students for lunch:
 - *Menu Item for the day*
 - *PB&J*
 - *Meat-only Sandwich*
 - *Meat & Cheese Sandwich*

HOW TO ORDER:

1. Go to <https://www.spectrumcharter.org/>
2. Access your parent portal
3. Select student's school building
4. Order your meals in the school lunch section by selecting the month to fill out the form for that month.

HOW TO PAY:

1. Navigate to the link for your school:
<https://secureinstantpayments.com/sip/?ID=35567>
 2. Set up an account. (Needed for Balance Notifications and Automatic Payments)
- Both Breakfast and Lunch are offered for students. Here are the prices:
- Breakfast: Reduced \$0.30 / Full Price \$1.75
 - Lunch: Reduced \$0.40 / Full Price \$2.95
- ★ ***Free and Reduced Lunch Applications*** are available [here](#) (English) and [here](#) (español). Filled out applications can be turned in to the front office and/or emailed to chrissy.lewis@spectrumcharter.org.

NEGATIVE BALANCE POLICY:

If your child has a negative balance of -\$20.00 and they are signed up for a school breakfast/lunch, they will not be able to receive the full school meal until the balance is paid.

Under the Negative Balance Policy your child will receive a breakfast item in the morning, and a sandwich at lunch. They will not receive milk, or salad bar (High School). The cost of this meal will be \$1.00. This policy will be in effect until the child's account is paid.