

## Archbishop Jordan High School September Meeting Minutes

ABJ School Library  
Monday, November 27, 2023  
6:30-8:30 p.m.

Attendees:

### **Executive for the 2023-2024 Parent Advisory Council**

Shelley Borowski – Chair

### **Archbishop Jordan High School Staff**

Ruth Bernadas-Tymko, Principal  
Courtney St. Amand, Counsellor

### **Archbishop Jordan High School Parents**

Lisa Hall & Robert Stepaniuk

### **Archbishop Jordan High School Student Council**

Kae Campbell

#### **1. Welcome & Introductions**

- Shelley Borowski called the meeting to order at 6:38 p.m.

#### **2. Land Acknowledgement & Opening Prayer, Shelley Borowski**

- Shelley began the meeting with a land acknowledgement and the opening prayer.

#### **3. Approval of Agenda**

Motion: To approve the agenda as presented.

Moved by Ruth T.

Seconded by Robert S.

VOTE

MOTION CARRIED

#### **4. Minutes from October 30, 2023, Meeting**

Motion: To adopt the October 30, 2023 meeting minutes as presented.

Moved by Robert T.

Seconded by Courtney St. A.

VOTE

MOTION CARRIED

#### **5. Highlights from the Elk Island Catholic Schools Board of Trustees**

Click [here](#) for November 2023 updates.

## **6. Student Council Activities, Kae C.**

November has been a busy month and student activity plans for December include:

- Dress-cember – in support of sexual harassment awareness
- Felice Navidad – student are invited to wear festive cloths
- Mad about plaid, holiday hat, Christmas light-up glow day, pajama and ugly sweater day.
- Student's are hoping to hold a school dance in April and a mental health summit in May.
- A school scavenger hunt may also be held.
- Baskets of Joy are being created by each grade with distribution to four families taking place before Christmas. The class that finishes the wish list the quickest wins a pizza party.

## **7. Administration/Principal Report - Ruth Bernadas-Tymko & Courtney St. Amand**

### **Student services – Courtney St. Amand**

Ms. St. Amand shared the following updates regarding her role as Student Councillor:

- One on one meetings were held with grade twelve students as the deadline to complete the Gold book is December 8 and they are trying to ensure all students submit their books on time.
- The Gold book is essentially a 16-page graduation check list that highlights important information including what is needed to graduate, information on post-secondary requirements and so on.
- Working on a wellness app. Wellness Hub – overarching support for families and students: Community resources, mental health and wellness tips Crisis lines (kickstand -Youth resources), apps, helpful videos, sleep, nutrition, spiritual health, movement for mental health, study and exams tips. Hope to have it up and running for exam week. 2 each other counsellors.
- Grade 11 students are encouraged to log-in to google classroom, take the career quiz and apply to myPass which is an Alberta Education self-service website for students planning to apply to post-secondary institutions.
- A suggestion was made to hold a meeting for grade 11 parents/guardians to let them know about myPass.

### **Athletic Director update – Courtney St. Amand**

Ms. St. Amand shared:

- Basketball teams are up and running. To ensure transparency in how students are selected for teams policies and procedures were put in place for try-outs. Multiple

teachers observed try-outs and group discussions were held regarding each student. Feedback was provided to students that were not placed on a team to ensure everyone felt valued for trying out.

- Information including team and coach profiles and pictures is available on the ABJ Athletics [website](#). The gym schedule and features such as athletes of the week are posted.
- ABJ gyms have access to HUDL, cameras located in the gym enable games to be live streamed to ABJ TV, games are also recorded and statistics from the games can even be calculated.
- Congratulations on the creation of a wonderful website.

### **Principal Report – Mrs. Ruth Tymko**

Mrs. Tymko shared:

- Parent-Teacher-Student interviews are complete.
- Band and choir concerts will be held on December 7.
- Into the Woods drama production will be held December 11-18.
- Grade 12 Religion retreat is scheduled for December 8 and 9.
- Advent mass will take place on December 14.
- The annual talent show will be on last day of school, December 22.
- The exam schedule has been released.
- A robotic tournament and cheer showcase is also scheduled for the parents.

### **8. PAC Updates**

Shelley reported feedback from the parent-led career fair was quite positive.

Comments shared included:

- The event was well organized. 15 minutes was a perfect amount of time.
- Students should be able to select which presenter they want to visit with as opposed to being assigned.
- Invite grade 12 students.
- Have students prepare questions to ask ahead of time.
- Would not have presenters arrive so early (45 minutes). Would prefer to arrive 15 minutes before the start of the event. Perhaps a different day of the week would be better.
- Meaningful conversations about what university life was like as opposed to career conversations took place.
- Kids were super polite and they asked questions even if they weren't interested in my career.

- Conversations grade 11 and 12 were really engaging.
- Prime kids with questions.
- Like small group presentations and Q&A. Give all students an opportunity to attend. Each table was set up very professionally. Thank you for the plant.
- Through EICS, we will purchase Directors of Officers liability insurance. 1M coverage.
- We are still looking for volunteers to serve as Secretary and Member At Large.

## **9. Next Meeting Date**

Monday, January 29, 2024, in the ABJ school library.

## **10. Closing Prayer, Shelley Borowski**

### **Adjournment**

MOTION: Robert S. moved the meeting be adjourned at 7:49 p.m.

SECONDED: Lisa H.

VOTE

MOTION CARRIED

Future meeting dates: March 11, May 6, June 10.