

## **AFTER NOMINEE ATTENDS NOMINEE INFO NIGHT OR ALT MEETING:**

**Subject:** MSA Elections: Accepting your Nomination

**Cc:** [OTHER ELECTION HEAD EMAIL]

**Bcc:** [NOMINEE EMAIL]

Salam,

We are glad to have seen you attend the Nominee Information Night (or alternative meeting) and hope that the information we presented will help you decide on whether you'll accept your nomination. We advise you to consult your family, friends, and elders and most importantly ask Allah to guide you in your decision. May your decision be what is best for you in this life and the next!

To accept your nomination, you must fill out the Nomination Acceptance Form **[INCLUDE FORM LINK]** by **[DEADLINE DAY & TIME]**. This form will gauge your understanding of the eligibility criteria and expectations, ask for your goals, platform, and the Board position(s) for which you believe you are qualified, and collect other information regarding your level of experience and commitment. All information collected through this form is subject to being made public when candidate profiles are released. Feel free to respond back to this email with any questions.

As a final note, we will walk you through every step of the election process. For the sake of transparency, however, you may review the whole process as it is outlined [here](#).

Best,

**[ELECTION HEADS NAMES]**

MSA Election Heads

**P.S. A Note on Campaigning:** The Prophet Mohammed (SAW) said in a [saheeh hadith](#), "We will not (or, we do not) appoint for our affairs anyone who seeks that position." Leading our community bears great responsibility, a matter which cannot be taken lightly. It is contrary to Islamic etiquette to seek a position on the MSA Board. The election process is designed with this principle in mind. Asking people to nominate or vote for oneself, creating political parties around a candidate, and campaigning of any kind will not be tolerated. Word of a candidate asking members to vote for him or her will be grounds for the immediate disqualification of the candidate.

---

**REMINDER 2 DAYS BEFORE DEADLINE:**

**Subject:** Reminder: Nomination Acceptance Deadline

**Cc:** [OTHER ELECTION HEAD EMAIL]

**Bcc:** [NOMINEE EMAIL]

Salam,

This is a reminder that the deadline to accept your nomination for MSA board is fast approaching! To accept your nomination, you must fill out the Nomination Acceptance Form **[INCLUDE FORM LINK]** by **[DEADLINE DAY & TIME]**. This form will gauge your understanding of the eligibility criteria and expectations, ask for your goals, platform, and the Board position(s) for which you believe you are qualified, and collect other information regarding your level of experience and commitment. All information collected through this form is subject to being made public when candidate profiles are released. Feel free to respond back to this email with any questions.

Best,

**[ELECTION HEADS NAMES]**

MSA Election Heads

---

## **ONE-DAY EXTENSION:**

**Subject:** Extension! Nomination Acceptance Form Due Tonight!

**Cc:** [OTHER ELECTION HEAD EMAIL]

**Bcc:** [EMAIL OF NOMINEES WHO DIDN'T ACCEPT OR DENY]

Salam,

We are reaching out to you because we have not yet heard a response to your nomination for MSA Board. In an attempt to allow everyone ample time to consider their nomination, we've extended the Nomination Acceptance Form **[INCLUDE FORM LINK]** deadline to **tonight at 11:59pm**. All information collected through this form is subject to being made public when candidate profiles are released. If you're still on the fence, we hope you'll take this final opportunity to make your final decision. Otherwise, no further action is required. Feel free to respond back to this email with any questions.

Best,

**[ELECTION HEADS NAMES]**

MSA Election Heads