

## **Schofield PTO Meeting Agenda**

September 20, 2021, 7:30pm - Zoom

### **Welcome and Introductions- 7:32pm**

Introductions of the 2021-2022 PTO Board:

Co-presidents - Katie Moulton and Seana Gupta

Co-vice presidents - Sharon Clarke, Elizabeth Kaplan, and Andrea Melnick

Secretary - Kim Snapper

Treasurer - Liz O'Connor

Advisor to president - Kristen Toffer

### **Updates from Principal Martinez**

-Welcomed everyone. Shared that this was the largest turnout (35 people in attendance) for a PTO meeting as compared to in person.

-His weekly updates provide real-time sense of what is happening. Days are populated with kids being outdoors and at lunchtime. Kids get to eat longer- because they are outside and don't need to cut eating their lunch short due to transitioning from the lunchroom to being outside because they are already outside.

-Academics- teachers have done a great job of assessing kids earlier in the year. This week is the first full week of being in school and this will start the continuity of school.

-Safety protocols regarding Covid: There is a webinar on Tuesday 9/21/2021 that will provide an update on surveillance testing and the nurse will also be part of the webinar.

-Overall, the kids have acclimated to new routines, multiple different entrances, staging how many kids are in the hallways at any given time, etc. Teachers have figured out how to keep kids safe in the classroom while giving a sense of community.

-Opened up for Q&A. No questions were asked.

### **PTO Governing Documents**

[Schofield PTO Bylaws \(available on PTO web site\)](#)- governing document that outlines membership, voting rules, and operational rules and guidelines. The Bylaws through a very comprehensive overhaul last year. Voted in place last year.

Relevant points:

-For membership - if you have a student at Schofield, you are a member of the PTO. Also, if you are staff at Schofield, you are automatically on the PTO.

-Voting- everyone on the PTO gets a vote.

[Schofield PTO FY22 Budget](#)- trying to raise enough money to cover what we spend and to enhance the learning of our community. The two big fundraisers are the Auction and the Road Race & Fun Fair (June 5, 2022). The last big gala held was in 2019. It is held every three years and the money raised is spread over 3 years. April 1, 2022 is the next Auction Gala.

Expenses: Classroom support and Enrichment take up 52% of the money raised.

The budget is balanced.

Mr. Martinez shared that in years past there were expenses that the PTO covered but really the district needed to absorb. For example, years ago the PTO bought iPad's for the students and Mr. Martinez advocated for the district to pay for the iPad's. Now the money raised by the PTO goes toward enrichment.

PTO voted and approved the budget.

### **PTO Announcements**

- [Schofield Directory \(Currently available in Membership Toolkit app\)](#)- a new App called Membership Toolkit- allows to search by child's grade and/or classroom. When logging in, use the same email address that you gave the district (same one used in Power School). Please log in and take a look at your entry- as it will appear this way in the printed directory.
- **Seeking volunteer for Photo Directory** (small time commitment, fall)- we are looking for a volunteer to help out with the Photo Directory- it is a compilation of all the school pictures that will come out in the early fall/ winter. There is a very simple directions and a small time commitment.
- **Seeking 2 parent reps for [School Site Council](#)** (1 meeting/month after school, typically 3-year term)- It is technically not a PTO committee, it is a requirement by the State to have a school site committee- a small group of teachers and parents that meet with Principal Martinez once a month after school. The goal is to advocate for everything and understand how it impacts our children and inform the PTO. It is a 3-year term commitment. – once a month after school. Looking for two representatives.
- **Shopper's Corner** - seeking donations (new/gently used clothes, all sizes)- Open on Wednesdays and one Saturday a month. We are looking for seasonally appropriate clothes, cleats, basketball sneakers, kids/ adult- anything that is clothing, accessories, hats, jewelry.
- **Seeking hosts for grade-level parent socials** for outdoor gatherings for grades K, 1, 3, 4, and 5- There is no commitment for the host other than to provide a space for people to gather. It is BYOB and Potluck. It is a great way to get to know other parents.
- [Wellesley's Wonderful Weekend parade: walk with Schofield float](#)- normally this is held at the end of May. Because of Covid it was pushed back to the first weekend in October 2021. A flatbed truck has been secured for the parade. We are asking Schofield students to walk in the parade. We will be handing out candy to spectators. Come in Schofield shirts and colors, signs. There is a sign-up sheet.
- **WPS Webinar tomorrow** (Tuesday 9/20/2021) - COVID testing at 6:30pm
- **Watch for: PTO Volunteer Opportunities**, Annual Donation Form- there will be a 2-sided flyer to find out what is happening this school year and also opportunities to volunteer.

**Approval of PTO Meeting Minutes:** Deferred until next meeting

**“Extra credit”**

**Visit [smile.amazon.com](https://smile.amazon.com)**, choose “Schofield School PTO” (in app too!) ½ of a percentage goes to Schofield PTO. You are able to choose which charity to support on either phone or web browser in the settings feature- Amazon smile and choose Schofield School PTO.

**Upcoming Dates:**

- **9/21**, 8:15am (tomorrow!) Curbside Collection for Shopper’s Corner donations (morning car line)
- **9/21**, 6:30pm (tomorrow!) WPS Webinar, COVID updates & school-based COVID strategies (Zoom)
- **9/23** Picture Day
- **9/29** Back to School Night (Zoom)
  - 6:30-7:10pm Grades 3-5
  - 7:15-7:55pm Grades K-2
- **10/1** **Schofield Spirit Day** (wear Schofield shirts or yellow/blue)
- **10/3**, **1pm Wellesley Wonderful** Weekend Parade
- **10/15**, **6:30-8:30pm Grade 2 Parent Social** (rain date: 10/16), outdoors at Bell home
- **4/1/22** **Schofield PTO Auction Gala**
- **6/5/22** **Schofield 5K Road Race & Fun Fair**

Questions/ Comments:

-Last year initiatives were discussed to have a DEI- Diversity, Equity and Inclusion update woven into the PTO meetings. Seana shared that there is a community read-Caste by Isabel Wilkerson. WEF is hosting the author of the book. If there are a pool of parents interested in having a bulletin board to create awareness that would be great.

**Meeting ended at 8:20pm**