



## PACT for Presentation Feedback

Presenter's name:		Reviewer's name:	
<b>PACT Criteria</b>	<b>Exceptional</b>	<b>Proficient</b>	<b>Emerging</b>
<b>Purpose:</b> Introduces the purpose of the presentation clearly and creatively; provides an accurate and complete explanation of key concepts and theories; draws upon relevant research and examples as appropriate.			
<b>Audience:</b> Tone and style are appropriate for the audience; the presentation is organized to get and keep the audience's attention.			
<b>Conventions:</b> Keeps time constraints in mind (within 1 minute of allotted time); graphics reinforce the main message; visual aids were colorful and large enough to be seen even in the back of the room; no misspellings or grammatical errors; delivery is confident, with good volume and steady rate.			
<b>Trouble-shooting:</b> What distracts or needs to be polished: <ul style="list-style-type: none"> <li>• Proofread slides (or other media) to avoid distracting errors</li> <li>• Work on visuals to be sure slides (or other media) are visible and clear</li> <li>• Practice timing to avoid being rushed or going over</li> <li>• Memorize key points to maintain more eye contact and rely less on notes</li> <li>• Practice volume, pace, and expressive delivery</li> <li>• Consider appearance in terms of the occasion and the audience</li> </ul>			
<b>Summary comment (praise/question/polish):</b>			

