



Kennedy Middle School Co-Curricular Handbook

2025–2026

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Kennedy Middle School is *not* a WIAA affiliate school; however, KMS will follow all WIAA rules except the following: May participate in no more than two (2) out of school competitions/events, other than for your official interscholastic school team while you are a member of that school team and during the entire school season (start of practice to end of season) of that sport or play in an all-star contest.

For further information visit **www.gsdwi.org** or **www.wiaawi.org**

For game schedules visit the Kennedy Middle School pages of **www.gsdwi.org**.

The Germantown School District does not discriminate on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or disability. The district provides equal access to the Boys Scouts and other designated youth groups. Individuals designated to handle inquiries regarding non-discrimination are outlined in District Policy 2260.

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Purpose and Offerings

The main purpose of the Co-Curricular Activities Code is to establish a uniform code of conduct for Kennedy Middle School students involved in school co-curricular activities. All co-curricular activities are covered by this Code.

To The Student

Co-curricular activities are an important part of your middle school experience. Co-curricular activities provide new opportunities and experiences and help you develop your interests and skills. When you decide to participate in any co-curricular activity, you agree to meet certain responsibilities. Your greatest responsibility is to be a credit to yourself, your parents, your school, and your community.

Therefore, it is required that you:

1. Display proper respect for fellow students, support staff, teachers, and officials.
2. Display outstanding sportsmanship/behavior.
3. Abide by the rules of the school and this Handbook.

Additionally, the role of a Parent/Guardian is to:

- Support your son or daughter – attend his/her games and compliment him/her for playing fair and to the best of his/her ability.
- Require your son or daughter to adhere to the Code of Conduct.
- Actively engage your son or daughter in conversation about his/her experiences and assist them to reflect on those experiences.
- If a problem arises, have your son or daughter address the coach/advisor first. If the issue is not resolved, you can address the coach with your son or daughter. Then, if things are still not resolved, you can address the Activities Director.
- Support our coaches' dedication and scheduling and plan accordingly for the season if possible.
- Ridiculing or yelling at your son or daughter or his or her teammates for making a mistake or losing a competition will not be tolerated.
- Respect the officials and their authority during games. Please do not question, discuss or confront coaches or officials at the competition site. Take time to speak with coaches at an agreed upon time and place after the event has concluded.
- Maintain your dignity under any circumstance. Participate in only positive cheers for our teams.
- Set a POSITIVE example of ATTITUDE and EFFORT for your son or daughter, their teammates, and our community.

Participation in co-curricular activities is a privilege extended to all students in the Germantown School District. This Co-curricular Code is in effect all year long. As a district, we strive to be known for our school spirit and sportsmanship. The way to reach this status is to act with integrity. We hope you find that your best efforts and your self-discipline reward you with a feeling of pride in yourself and your school.

Activities Offered at Kennedy Middle School

1. **WIAA Sanctioned Athletic Sports:** Basketball, Cross Country, Track & Field, Volleyball (girls), Wrestling
2. **Non-WIAA Sanctioned Activities:** Best Buddies, Board Game Club, Destination Imagination (DI), Drama Club, Forensics, Future Business Leaders of America (FBLA), Future City Club, Health Occupations Students of America (HOSA), Ice Fishing Club, Jazz Band, Jr. Key Club, Math Counts, Mountain Biking Club, Multi-Ethnic Student Association (MESA), National Junior Honor Society (NJHS), News Club, Newspaper, Science Club, Ski & Snowboard Club, Student Council, Variety Show, Yearbook, Young Writer's Club

Activities may be added or eliminated, and the status of activities may be reevaluated from year to year. As a result, students and parents should be aware that student activities may be added to the activities identified and covered by this Handbook from time to time, even if not listed above.

Philosophy

The School District of Germantown is committed to providing a comprehensive educational program that includes interscholastic athletics and co-curricular activities. Interscholastic athletics and all other co-curricular activities are part of the District's complete educational program and are made available to students to assist in the achievement of mental, physical, and social growth, and to develop personal responsibilities and standards. Values of self-discipline, fair play, sportsmanship, an appreciation of teamwork, and integrity are fostered through a quality activity program. Because some students choose to take part in these programs, are using facilities provided for that purpose by the community, and are benefiting from tax funds expressly set aside for these programs, more is expected of those students.

These programs and activities are voluntary, and participation is a privilege, not a right. All students that take part in these programs and the advantages that participation offers should be prepared to follow the rules. The Germantown School District will not discriminate against any student in any co-curricular program or activity because of the student's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.

Handbook Interpretation and Enforcement

The following materials include rules and regulations that have been developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics that are governed by WIAA Rules. These rules and regulations also apply to other school activities as determined by the Board of Education.

The Germantown School District shall have the sole authority to interpret and apply its own rules and regulations, subject to any mandates of WIAA Rules. This means that the District may make judgments in particular cases about what these rules and regulations mean or how they apply to specific situations. The District's decision shall be final. Participation in school athletic programs and other co-curricular or extra-curricular activities is a privilege and not a right; therefore, students and parents agree to accept the District's judgment in the interpretation and application of these rules as a condition of eligibility and participation in school athletic programs.

Accordingly, this bulletin does not discuss specific penalties for all violations. Penalties shall be consistent with WIAA Rules and school standards but can vary depending upon the nature and severity of the violation, and the District's policy determinations on the best interests of the District and its programs. There may be exceptions and other discretionary provisions in some rules which the District may interpret and invoke if, at its discretion, it believes it appropriate. Students and their parents should discuss all athletic eligibility-related situations with the school principal or Activities Director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

Signatures and Certification

Students, as well as parents, are asked to read this Handbook and electronically sign stating that they have read and agree to its terms prior to practicing and competing. Failure to sign the statement will be grounds for the school to refuse participation, but will not in any event relieve students of the obligation to comply with these rules.

Standards for Co-Curricular Activity Participation

ACADEMIC STANDARDS

1. Students in all co-curricular activities must be passing all classes. The middle school Activities Director will run an academic report every two weeks to determine eligibility. If a student is failing, the following staff members will be notified:
 - Administration
 - House Leader
 - Special Education Case Manager (if applicable)
 - Counselor
 - Social Worker
 - Coach
2. Students will be ineligible for participation until the failing grade is passing. At said time, the student can immediately return to practice. Students need to be eligible 24 hours before a meet or competition in order to give the coaching staff ample opportunity to create a lineup, etc. At Kennedy Middle School, we respect that many situations have a unique set of circumstances attached to them, thus specialized circumstances will be taken into effect when determining eligibility.
3. After the grade report is run, coaches will follow this protocol:
 - a. Student and parent will be given 24 hours advance notice of ineligibility. For example, when the grade check list is forwarded, coaches will send an email or make a phone call notifying the parent and student of the student's ineligibility which would begin the following day. If unable to email or make a phone call the same day the grade report is released, ineligibility would begin 24 hours after an email or phone call is made.
 - b. If a student shows up for practice when ineligible, the student will call to arrange a ride, but will stay with the team until he/she is picked up. Offering and arranging to go to Study Skills is another option on Tuesdays and Thursdays.

SCHOOL ATTENDANCE

Regular attendance is an important factor in academic achievement.

1. A student must be in attendance in at least half of his/her scheduled classes in order to be eligible to participate in a practice, contest, or performance that day. Should an activity/event take place on a weekend, the student must be in attendance at school preceding the activity/event. If any part of the day is unexcused, the student will be prohibited from participating in any activity. Exceptions to this rule include the following: absences that have been excused for a funeral, court appearance, school-approved trips, documented medical appointments, or for other unusual circumstances that have been cleared in advance with the Coach or Advisor.
2. Any student who is truant for a class or study hall will be ineligible for his/her next scheduled contest, game, or performance.
3. If a student is suspended from school, in school or out of school, they may not practice or compete, home or away, during the duration of the suspension and may return to practice the day following the suspension.

EQUIPMENT

1. One of the values of co-curricular activities is to teach responsibility. This applies to care for all equipment as well as other school property. Each participant is expected to take care of his/her equipment. In most activities, Kennedy Middle School will loan every student the equipment necessary to compete in the activity. The original equipment issued to you must be returned at the close of the activity season.
2. To help with the athletic budget, we are asking the parents of athletes to launder all school uniforms and equipment issued to them and to keep them in good repair. Athletes will be held financially responsible for the replacement cost of lost, stolen, or misplaced equipment. Deliberate damage to school property will also be charged to the student.
3. All equipment brought home by athletes should be returned to school. In most cases, these items, whether they are from Kennedy Middle School or other schools, are not given to the students but are taken.

TRANSPORTATION

All students will use school-sponsored transportation to and from school-sponsored trips. Any request for an exception must be submitted in writing by a parent or legal guardian on the district "Request and Release for Private Transportation" form and must be specifically approved for each school event. This form must be given to the coach/advisor prior to the event. Transportation to off-site practices and competitions is not provided by the district. *(This includes Ski & Snowboard Club, Destination Imagination, Ice Fishing Club and Mountain Biking Club).*

DISCIPLINE

Due to differences in the activities offered by the District as well as the requirement that athletic activities comply with WIAA Rules, the same disciplinary measures are not always appropriate for all activities. For this reason, the code may distinguish between athletics and non-athletic activities. Students who participate in both areas should understand that in the event of a violation, they are potentially subject to separate disciplinary action in each area.

Athletic Program

OBJECTIVES

The athletic program is an integral part of our high school co-curriculum. As such, it provides certain opportunities and emphasizes definite aims difficult to duplicate in other school activities or in later life. A primary purpose of education is to provide each individual with a good background in health and physical fitness. Interscholastic athletics help to achieve these purposes.

Some objectives of the athletic program are:

1. To provide opportunities for competition and thereby test and improve skills and development.
2. To unify the student body through an activity that the entire school can enjoy and support, to involve students other than athletes, and to enfranchise many student organizations.
3. To teach students health, hygiene, and safety.
4. To teach new skills and offer opportunities to improve existing skills.
5. To provide opportunities for lasting friendships, both with teammates and opponents.
6. To provide an opportunity to exemplify and observe good sportsmanship.
7. To give students a chance to enjoy a central tradition of our American heritage: the opportunity to play and compete.
8. To teach that a penalty or consequence follows the violation of a rule.

9. To teach students that participation in athletics is a privilege and that participants have special responsibilities to themselves, their teams, their school, and their community, this carries responsibilities with it.
10. To consider interscholastic athletic squads as “advanced” classes for teaching of special athletic skills.

Participation in the athletic program does not guarantee that all of these objectives will be achieved. Some students approach sports the wrong way, sometimes putting a premium on the adulation of fellow students and spectators, while treating school studies, policies, and athletic training regulations as something to be circumvented if possible. Every effort should and will be made to help students realize the true objectives for which sports were established. We hope that parents, after reading this statement of our philosophy and objectives, will work with the middle school and the athletic department to make athletics a positive influence on the lives of athletes.

Athletic Injuries and their Care

1. All injuries must be reported to the supervising coach immediately.
2. In case of an emergency, athletes will be taken to Froedtert Menomonee Falls, or at out-of-town events, to the nearest hospital.
3. Parents should make sure they have filled out and returned the Permission for Medical Treatment Page. Special medical problems should be listed on this sheet.
4. If an injury is discovered after an athlete has returned home, parents should notify the coach or building principal immediately.
5. If an athlete consults a physician regarding an injury, a Doctor's Certificate should be signed and turned in before the athlete returns to competition.

Athletic Trainer Program

Jamie Pecha, GHS Athletic Trainer

262-751-0504 or 262-502-7200

jpecha@gsdwi.org

School year schedule: Jamie's daily schedule will be posted outside the HS training room door

The athletic trainer program is provided for our athletes through Froedtert Community Physicians. The program provides our athletes contact with professional athletic trainers and ensures that they are seen regularly during the school year if needed. It also provides an opportunity for students who wish to go into sports medicine with an educational experience in a practical school situation.

Potential Dangers In Athletic Participation

Parents and student-athletes should fully understand and appreciate the risk of serious personal injury associated with participation in the athletic programs provided by Germantown School District. Participation in school activities can involve being struck by flying objects, swift movement of bodies which many times are airborne and unavoidable collisions.

Athletic activities can be hazardous and taking part in such activities involves risk. That risk, however, is balanced by unique opportunities for competition, strenuous effort, and creative activity. Reducing injuries to a minimum without detracting from students' athletic opportunities is an ongoing goal for our coaching staff and administration staff.

Eligibility Requirements for WIAA Sanctioned Athletics

- A. To participate in WIAA athletics, you must be in compliance with applicable WIAA standards and Rules. Both students and their parents should have an understanding of these requirements and should review the actual WIAA Rules for a complete understanding of student athletes' obligations. It is equally important that students and/or parents talk to their principal or Activities Director if they have any questions about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at www.wiaawi.org.

This Handbook shall be interpreted to incorporate and be consistent with WIAA standards and Rules, and any apparent inconsistencies shall be resolved in favor of the WIAA's standards and Rules. The Germantown School District reserves the right to impose more demanding rules and requirements for students participating in interscholastic athletics and school activities generally.

EACH MIDDLE SCHOOL ATHLETE IS RESPONSIBLE FOR GETTING A COPY OF THIS [HANDBOOK](#) AND FOR REVIEWING ALL WIAA RULES. IT SHALL BE THE STUDENT'S RESPONSIBILITY TO TAKE THE HANDBOOK HOME TO REVIEW THE CONTENT WITH THE PARENT(S)/GUARDIAN(S). THE STUDENT/ATHLETE MAY NOT PRACTICE OR COMPETE UNTIL THE APPROPRIATE FORMS ARE COMPLETED AND PROPERLY SIGNED BY THE STUDENT AND PARENT(S)/GUARDIAN(S). THIS IS THE STUDENT'S AND PARENT'S RESPONSIBILITY. IF, FOR ANY REASON, A STUDENT IS INADVERTENTLY PERMITTED TO PARTICIPATE IN SCHOOL ATHLETIC PROGRAMS BEFORE RETURNING SIGNED, COMPLETED FORMS, THE STUDENT MAY BE PENALIZED AS THE DISTRICT DEEMS APPROPRIATE, IN ITS DISCRETION, AND IN NO EVENT SHALL THE STUDENT BE RELIEVED OF HIS/HER OBLIGATION TO COMPLY WITH WIAA RULES OR THIS HANDBOOK FOR FAILURE TO SIGN AND RETURN REQUIRED FORMS.

- B. An Athlete:
1. Must be a full-time student.
 2. Must have on file in your school evidence of both having passed a physical examination administered by a licensed physician or Advanced Practice Nurse Prescriber and having received parental permission to participate in sports. During the year that the physical is not required, athletes must have one of his/her parents/ guardians sign the Alternate Year Card. The Alternate Year Card must be on file in the office. All prospective athletes must document insurance coverage on our "Statement of Insurance Coverage" card. This is on the physical and alternate year card.
 3. Must follow the code of conduct established by the school, and have a signed Registration Form on file (which includes "Abide by Co-Curricular Code, WIAA Eligibility Requirements, and Financial Responsibility"). A read and signed understanding and agreement of the Concussion Management Plan also must occur.
 4. Must not violate your status as an amateur athlete by (a) accepting any amount of money or any kind of merchandise, (b) signing a contract for your services as an athlete, (c) receiving any benefit for the use of your name, picture, and/or personal appearance as an athlete, (d) providing any endorsement, as an athlete, in promoting a profit-making event, or (e) playing under another name.
 5. Must not at any time have received an award of merchandise of value, such as a jacket, sweater, watch, billfold, etc. in recognition of your talent or accomplishment as an athlete.
 6. May participate in no more than two (2) out-of-school competitions/events, other than for your official interscholastic school team while you are a member of that school team and during the entire school season (start of practice to end of season) of that sport or play in an all-star contest.

7. Must not let anyone besides your parents/legal guardian pay a fee for specialized training, such as summer camps, or if you are instructed by your school coach outside the season of a sport (unless the contact is in the summertime and takes place during an approved contact period).

This list is not all-inclusive; please check with the WIAA.

Parent/Coach/Advisor Communication

A. Parent/Coach/Advisor Relationship

Parenting, coaching, and advising are challenging, and everyone in these roles has a responsibility to students and to one another under this Handbook. As parents, when your children become involved in our program, you have a right to understand what our expectations are for your child. As coaches and advisors, we expect parents to support and reinforce those expectations and encourage students to understand that accepting our judgment is an essential requirement of this Handbook and its goal of helping our students to develop into mature, responsible adults.

B. Communication You Should Expect From Your Child's Coach/Advisor

1. Philosophy of the coach/advisor.
2. Expectations the coach/advisor has for your child as well as all the participants.
3. Locations and times of all practices and contests.
4. Team requirements, i.e. fees, special equipment, off-season conditioning.
5. Procedure should your child be injured during participation.
6. Discipline that could result in the denial of your child's participation.

C. Communication Coaches/Advisors Expect From Parents

1. Concerns expressed directly to the coach/advisors.
2. Notification of any schedule conflicts well in advance.
3. Specific concern in regard to a coach's/advisor's philosophy and/or expectations. As your children become involved in the programs in the Germantown School District, they will experience some of the most rewarding moments of their lives. It is important to understand that there may be times when things do not go the way you or your child wishes. At these times, discussion with the coach/advisor is encouraged.

D. Appropriate Concerns To Discuss With Coaches/Advisors

1. The treatment of your child, mentally and physically.
2. Ways to help your child improve.
3. Concerns about your child's behavior. It is difficult to accept your child not playing as much as you may hope. Coaches/advisors are professionals. They make judgments based on what they believe to be best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach/advisor. Other matters should be left to the discretion of the coach/advisor.

There are situations that may require a conference between the coach/advisor and the parent. When these conferences are necessary, the following procedure should generally be followed:

1. Call to set up an appointment. The school's phone number is 262-253-3450.
2. If the coach/advisor cannot be reached, email the KMS Activities Coordinator, and he/she will set up the meeting for you.
3. **Please do not attempt to confront the coach/advisor before or after a contest or practice. These can be emotional times for both parents and coaches/advisors. Meetings of this nature do not promote resolution and are generally not appropriate.**

4. For meetings, please follow this structure: *(Student/Coach or Advisor; Student/Parent/Coach or Advisor; Student/Parent/Coach or Advisor/Activities Director)*

If the meeting with the coach/advisor did not provide a satisfactory resolution, call and set up an appointment with the Activities Director to discuss the situation. The appropriate next step can be determined at this meeting. Research establishes that a student involved in co-curricular activities has a greater chance of success during adulthood. Many of the character traits required to be a successful participant are the same traits that will promote a successful life after high school. We hope that the information provided in this Handbook makes both your child's and your experience with the Kennedy Middle School Athletic program and co-curricular activities less stressful and more enjoyable.

Violations of the Co-Curricular Code

A. Alcohol, Tobacco, And Drugs (A.O.D.A)

The use or possession of alcohol, any tobacco product or e-cigarettes, illegal drugs, mood-altering substance (as defined in school board policy), or performance-enhancing substances (PES, as defined by the WIAA) is prohibited for any Kennedy Middle School co-curricular participants. This shall include look-alike drugs, designer drugs, and prescription drugs that are used or distributed unlawfully. In addition, attendance at a function where alcohol and/or drugs are present and being illegally consumed will be considered a violation of the Code of Conduct. Therefore, being "in the presence of" alcohol, tobacco, and/or drugs is a violation of the Code. This standard shall be in effect and enforced twelve months of the year.

B. Assault, Hazing, And Bullying

The physical or verbal assault of any adult or student will not be tolerated, in or out of school. Hazing as defined by Wisconsin Statute 948.51 is also prohibited. Students and parents are reminded that bullying can also, in certain circumstances, violate this code and/or rise to the level of a "physical or verbal assault."

C. Theft

Theft, in or out of school, violates this code and will not be tolerated.

D. Vandalism

Vandalism, which is deliberate damage to property, is prohibited.

E. Unbecoming Conduct

Unbecoming conduct by a participant may include, but is not limited to, one or more of the following and will **not** be tolerated:

1. Flagrant misbehavior in class and/or at an activity. Including, but not limited to:
 - a. Being removed from class
 - b. Academic dishonesty
2. Disorderly conduct, as defined by State of Wisconsin law, in or out of school.
3. Flagrant disrespect of other students or school personnel, in or out of school.

F. Other

Co-Curricular Code violations may also occur through, e.g., the use of social networking and electronic communications. Potential violations are subject to review and possible disciplinary action.

Examples and Consequences for Co-Curricular Code Violations

- A. If you are found guilty of, or admit to, consumption, possession, delivery, or transportation of alcoholic beverages or drugs on school property, at a school-sponsored activity, or if you cause damage to our or to another school's buildings, buses, or grounds, you may be suspended or expelled from school, along with co-curricular consequences.
- B. If you are found guilty or admit to consumption, possession, acquisition, delivery, or transportation of alcoholic beverages, drugs, or theft, you will not be allowed to participate in events or activities until the school administration reinstates you to eligibility as prescribed by this code.
- C. If your habits and/or conduct in and out of school during the school year or summer months violate this code, you will be ineligible, and the Activities Director or coach will exclude you from participating in any events until you are reinstated to eligibility by the school administration as prescribed by this code.
- D. If you are found guilty or admit to breaking the law or if you are placed on probation status, you will be ineligible to participate in any events or activities as prescribed by this code.
- E. If you have violated the rules and regulations of this code, you will be disciplined according to the provisions and guidelines of this code.
- F. A student who commits a violation of this code as a citizen, which includes violating any criminal law or local ordinance, may be suspended or dismissed from events or activities. If a student is found guilty of a felony, that student will be prohibited from participation in co-curricular school activities/athletics for a minimum of one calendar year from the date of the conviction.
- G. All participants must follow the General School Rules and Regulations. Any suspensions or other disciplinary action imposed by the school will disqualify that individual from practice, competition, or performance for any period of time determined by the school administration.

Coach/Advisor Rules

Coaches/advisors may impose additional rules for the sports/activities that they supervise. Additional rules must be approved by the administration and a parent meeting must be held or informational materials must be distributed informing parents and students of these rules. Parents will be asked to sign a form showing that they are aware of these rules.

Penalties for Co-Curricular Code Violations

Co-Curricular Code violations will have the following penalties (Violations A–D, and F, page 12):

A. First Violation

Loss of participation for 1/4 of regular-season contests, games, or performances (may attend all practices) AND may be required to be evaluated by the counseling department or receive an AODA assessment from outside the district. Failure to take part and follow the assessment recommendations will result in the student missing an entire season or semester. Any student receiving an AODA Co-Curricular violation will no longer be eligible to be elected and/or serve on a dance “court” for one calendar year (12 months from the date of the offense).

B. Second Violation

Loss of eligibility for the equivalent of 1/2 season contests, games, or performances (may practice with the coach’s/advisor’s permission) AND will be required to take part in the appropriate guidance department program or go for an AODA assessment. Refusal or failure to take part and follow the assessment recommendations will result in the student being suspended from activities for a calendar year. Any student receiving a second AODA Co-Curricular Code violation will no longer be eligible to be elected and/or serve on a dance “court.”

For those students who are suspended because of a second offense related to the use or possession of drugs or alcohol, it is required that prior to further participation they have a chemical assessment and be involved in an AODA treatment program as deemed appropriate by the professionals conducting that assessment at the parents’ expense.

C. Third Violation

Loss of eligibility for one year (12 months) from the date that the decision is rendered AND must take part in AODA assessment and/or treatment by a bona fide AODA treatment center at the parents’ expense or appropriate guidance program. Refusal or failure to take part and follow the assessment recommendations will result in the student being suspended from all athletic competitions for an indefinite period of time.

D. Fourth Violation

A student will no longer be able to participate in any co-curricular activities/athletics.

E. Multiple Violations

One incident may include more than one violation.

F. Hosting a Party

Any participant who has a gathering at his/her home/property where alcohol or illegal drugs are being used will be given a penalty at the next highest level above the level they would normally be suspended. Example: If a participant hosts a party and it was his/her first violation, since the party was at the participant’s home/property, the participant would be given a violation as his/her second offense. A participant who hosts a party may not use the honesty clause reduction.

In the event that a student who has an unfulfilled penalty pending chooses to try out for a co-curricular activity in which he/she has not previously participated, the student must meet with the Activities Director and coach/advisor to review the rules for the program. In order to satisfy the remaining penalty, the student must win a spot on the team/activity (if there are cuts) and then sit out the events to finish the penalty. Meanwhile, the student must contribute positively to the team and complete the season in good standing. If the applicant does not qualify for the new activity/sport or otherwise fails to meet the requirements of the program, all penalties will remain in effect.

Games	3	4	5	6	7	8	9	10	11	12
¼ season	1	1	1	1	2	2	2	2	3	3
½ season	2	2	2	2	3	4	4	5	5	6

Penalties for Conduct Violations

Conduct violations will have the following penalties (Violations E and F, page 12):

A. First Violation

1. **WIAA Sanctioned Activities** — Suspension from one (1) regularly scheduled contest. One date counts as one event.
2. **Non-WIAA Sanctioned Activities** — Suspension from the activities for seven (7) days or one event or performance. The participant will be allowed to practice with the advisor's permission.

B. Subsequent and all Severe Violations

Suspension will be determined by the administration and coach/advisor but must be equal to or greater than the first violation penalty. The participant will be allowed to practice with the coach's/advisor's permission.

Honesty Clause/Self Referrals

Participants in activities who turn themselves in to school authorities and/or their head coach or advisor, prior to the school obtaining any information, and who do not attempt to deceive or mislead school officials, may receive a reduction in suspension. Any participant involved in a code of conduct violation for which there is a police report or involvement of a police department may not self-refer under this honesty reduction.

Electronic Device

Any digital image, photograph, recording, or video that establishes, shows, demonstrates, and/or, in light of related evidence, reasonably indicates that a student has been in possession or presence of alcohol and/or drugs, has been engaged in the use of alcohol and/or drugs, has displayed behavior reflecting poor character, or has engaged in, supported, or furthered criminal activity, shall be presumptive evidence of a violation of this Handbook as set forth herein. A student that falsifies, fabricates, or knowingly transmits a falsified digital image, photograph, or video of another student may also be subject to penalty under this Handbook to the extent deemed appropriate by the District, in its discretion. A student shall have the opportunity to dispute the authenticity of any such image, photograph, recording, or video. The District's decisions as to the authenticity and/or probative value of any digital image, photograph, recording, or video in establishing a violation of this Handbook shall be final.

Appeals Process

After the Code of Conduct consequences have been applied, a student may begin to serve the consequences as outlined by the Activities Director. If a student chooses to appeal the application and/or consequences of the violation, this appeal must be requested, in writing, within five (5) calendar days from the date the Code was applied. Appeals will be heard by a Board of Review, which will be composed of the building principal, assistant principal or designee, a team coach/advisor, and one faculty member. The Activities Director will be the hearing officer, presenting the information that led to the application of the code, but will not be a voting member. If the Board of Review upholds the application of the Code of Conduct, the student may choose to appeal to the District Administrator of schools.

That potential appeal must be submitted, in writing, to the District Administrator within five (5) calendar days of the date the notification of the determination of the initial appeal is sent. The determination by the District Administrator shall be sent in writing within ten (10) calendar days from the date the appeal is received. The District Administrator's determination is final.