



*Meghan Dunn, Superintendent*

Darlene Cameron, Deputy Superintendent

Lisa H. Pilaski, Executive Director

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**D13 MBK Mentorship Workshop Participant**

Dated: May 3, 2025

10 Day Posting

Contingent upon Funding

Position:

Paraprofessional

Location:

(85K813) District 13 (355 Park Place, Brooklyn, NY 11238)

Eligibility:

Paraprofessional working in District 13

Selection Criteria:

- Current D13 paraprofessional with satisfactory attendance and punctuality
- Comfortable working in teams and fostering collaboration
- School leader nomination

General Duties and Responsibilities

- Participation in all professional learning and associated activities

Work Schedule

Dates: 5.14, 5.22, 5.28, 6/.4, 6.11

Approx. 11 hours in total

Salary:

Per session rate as per UFT Collective Bargaining Agreement.

Application:

Submit letter of application via email and completed OP175 form no later than May 13, 2025

Alphonso Dance Jr.

355 Park Place

Brooklyn, NY, 11238

adance2@schools.nyc.gov

RE: Paraprofessional Per Session Circular #11 – D13 MBK Mentorship - Participant

Service exceeding the number of hours specified in the DHR Memorandum dated March 5, 1999 concerning the change in the minimum number of hours for per session activities effective July 1, 1999 and/or service in more than one per session activity in a per session year (July 1, 2004-June 30, 2005)



## Community School District 13

355 Park Place  
Brooklyn, NY 11238



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Requires prior approval of the Chief Executive Officer for the Division of Human Resources. The appropriate Senior Executive, Senior Instructional Manager, Special Education Superintendent, Personnel Manager and any other appropriate head of a Central Headquarters office must make the request in writing (Form OP 175W) and receive written approval before the person can be working in the activity. For details, refer to Chancellor's Regulation C-175 dated August 27, 1990.

**PLEASE NOTE:** Pursuant to DHR Memorandum dated April 19, 1999, the 270 hour limit will remain in effect for School Psychologists and School Social Workers employed in "School/CSE Assessment Staff" activities only.

APPROVED: \_\_\_\_\_