

[PA/PTA LETTERHEAD]

DEPOSIT SUMMARY SHEET

Event: _____

Event Date: _____ Today's Date: _____

Summary:

CASH TOTAL $\Rightarrow$ \$ _____

CHECK TOTAL $\Rightarrow$ \$ _____

TOTAL FOR DEPOSIT $\Rightarrow$

\$

CASH:

1's x _____ = \$ _____

5's x _____ = \$ _____

10's x _____ = \$ _____

20's x _____ = \$ _____

50's x _____ = \$ _____

100's x _____ = \$ _____

Coins/Other Bills = \$ _____

CASH TOTAL \$ _____

CHECKS:

Number of Checks _____ CHECK TOTAL \$ _____

Counted By:

Name _____ Signature _____

Name _____ Signature _____