

SUPPORT SERVICES

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SAFETY DRILLS

1. Each school holds a fire drill at least twice during the first 20 school days of each session.
2. Fire drills shall be held monthly the remainder of the school year. Evacuation routes for students are posted in each room.
3. No fire drills will be conducted during periods of mandatory testing required by the Board of Education.
4. Documentation of the fire drills, including the date, time, number of occupants and amount of time needed to fully evacuate the building shall be submitted monthly to the Chief Operations Officer.
5. The Superintendent shall receive monthly reports for the fire drill information.
6. Each principal shall conduct at least one inclement weather drill (tornado, severe thunderstorms) every school year.
7. Documentation of the inclement weather drill, including the date, time, number of occupants and amount of time needed to fully comply with the directives provided to the schools for inclement weather drills shall be submitted to the Chief Operations Officer.
8. Each principal shall conduct two lock-down drills during the first twenty days of the school year, with one being in September. Each school provides the parents of enrolled students with at least 24 hours' notice before the school conducts any lock-down drill. Such notice is not required to include the exact date and time of the lock-down drill.

Pre-kindergarten and kindergarten students are exempt from mandatory participation in lock-down drills during the first 60 days of the school session. Each school's crisis plan includes procedures to implement such exemption.

9. Each school holds at least one additional lock-down drill after the first 60 days of the school session. Lock-down drills shall be held at least two additional times during the remainder of the school session, with one being in January. Each pre-kindergarten and kindergarten students participates in each lock-down drill after the first 60 days of each school session.
10. Each school having school buses shall hold a drill in leaving school buses under emergency circumstances at least once during the first ninety calendar days of each school session and more often if necessary.
11. Students and employees are provided training at least once each school year on safety procedures in the event of an emergency situation on school property.

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CHARLOTTESVILLE CITY SCHOOLS

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Legal Reference: Code of Virginia, sections 22.1-137, 22.1-137.1. Acts 2006, c 164.
8 VAC 20-131-260.

Cross Reference: EB School Crisis, Emergency Management and Medical