

# Riley King

Lees Summit, MO | 816-800-2364

[rileymorgank2003@gmail.com](mailto:rileymorgank2003@gmail.com) | [linkedin.com/riley-king](https://www.linkedin.com/riley-king) | [rileykingmedia.com](http://rileykingmedia.com)

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## Education

Digital Media Production, B.S.

May 2026

Journalism emphasis and Technical Writing minor

University of Central Missouri, Warrensburg, MO

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## Experience

UCM Radio Station KMUL Radio Host

January 2025 - May 2026

- Hosted and produced my music radio show, Anything Goes, twice a week
- Hosted, produced and edited my talk show, Warrensburg Voices, once a week
- Pre recorded shows and sweepers
- Researched and created interview questions

Technical Writer for UCM Technology Website

August 2025 - December 2025

- Conducted three rounds of editing for over 70+ articles for the services and knowledge base for UCM Technology along with three other technical writers.
- Checked for accuracy (i.e., links not working, photos not up to date, information outdated, grammatical errors).
- Created a tracking system to track notes, edits, and dates that articles were created and modified.

Muleskinner Features Editor

September 2024 - May 2025

- Lead, direct, and collaborate with five direct reports
- Edit a wide variety of stories for all sections
- Set deadlines for printed publication and online coverage
- Produce audio recordings for online stories
- Wrote and conducted interview questions for myself and help write interview questions for direct reports

Student Newspaper, Muleskinner Reporter

January 2024 - September 2024

- Create ideas, write and assign stories
- Research and create a variety of interview questions
- Collaborate and communicate with newsroom staff
- Edited and wrote for different sections (i.e., News, Features, Opinions).

Corporate and Freelance Client Work

August 2025 - December 2025

- Worked with two different clients on UCM campus on different production projects
- Edited together a music visual for the UCM Band Ensemble for their end of the year concert
- Produced and edited a promotional video for the English department's UCM Pleiades

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## Software:

Audacity

Adobe Premiere Pro

Adobe Audition

## Equipment:

Cameras: Sony PXW-Z, Canon T5i

Tripods: Manfrotto, Vinten

Audio: Zoom H1N Voice Recorder, Zoom H4 with XLR connections

Microphones: Shure SM-58, Shotgun, Wired/Sony Lavalier

Lighting: On Camera LED, GVM LED 3-point light kit

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## Employment

Housing Desk Manager

August 2025 - Current

*Warrensburg, MO*

- Manage and train Office Assistances and Community Advisors when working the front desk
- Handle any problems with packages and mail coming in from different mail carriers
- Control refunding money

Housing Community Advisor

August 2023 - May 2025

*Warrensburg, MO*

- Providing different resources about campus to underclassmen
- Assisting any conflict resolutions while maintaining housing policies
- Communicating with the housing office and my building team about any conflicts, events, and team building exercises

Funhouse Pizza, Shift Lead

January 2020 - February 2026

*Lees Summit, MO*

- Communicated effectively with kitchen staff to ensure customer satisfaction
- Diffuse any volatile situations while maintaining rules and policies
- Answered questions and provided helpful suggestions to customers over the phone and in person