



PHILIPPINE ENERGY
RESEARCH & POLICY INSTITUTE



**FROM THE OFFICE OF THE
EXECUTIVE DIRECTOR**

1st REGULAR EXECUTIVE BOARD (EB) MEETING
series of 2026

**6th Floor, Executive Board Room University of the Philippines, Bonifacio Global
City, Taguig City**
13 February 2026, 2:00 p.m.

AGENDA

I. Call to Order

II. Determination of Quorum

**III. Approval of the Minutes of the 6th EB Meeting series of 2025 held on 25
November 2025**

IV. Business of the Day

1. Operations Update:

A. Office of the Executive Director (OED)

1. Oathtaking of Newly Hired Employees
 - a. Marielle Manahan
 - b. Jaymar Sorza
2. First 100 Days Plan of Action

[W 100 Days Plan of Action.docx](#)

3. OED Annual Report 2025

[W 2025 OED Annual Report.docx](#)

B. Administrative and Finance Division (AFD)

1. Action of PERPI to the CSC-COA-DBM Joint Circular No. 1, s. 2025 on the Revised Rules and Regulations on the Engagement of the COS and JO Workers in the Government
2. BIR Remittance Updates



 2026 0211 Status Updates for BIR.pdf

3. Bids and Awards Committee (UPPO and MOA with UPLB)
4. Commission on Audit matters (Meeting last 26 January 2026, Audit Observation Memoranda)
5. Presentation of Summary of the FY 2026 Budget

C. Communication, Linkages, Extension, and Innovation Division (CLEID)

1. Courtesy Visits, Forums, and Meetings Conducted ([ANNEX](#))

- SPARK Needs Assessment on December 15-16, 2026
- Hearing for the approval of MOU in Pasig City
- Meeting with DOE Undersecretary Wimpy Fuentebella (micro-credential of the SPARK module and other Modules that will be released by PERPI)
- Meeting with Fireworks for the Oil and Gas Conference on June 18-20, 2026
- Meeting with Informa Markets for the PhilEnergy on June 24-26, 2026

2. Updates on Partnerships

- a.  Inventory of Official Partners and MOU/MOAs
- b. https://lookerstudio.google.com/s/g_kUA4y_FXQ

3. Updates on Pending MOU/MOAs

- a. Cavite State University (CvSU)
- b. University of Science and Technology of Southern Philippines (USTP)
- c. Palawan State University (PSU)
- d. Bicol University (BU)
- e. Ethanol Producers Association Of The Philippines (EPAP)
- f. Technical Education and Skills Development Authority (TESDA)

4. Updates on Social Media Analytics

 **PERPI SOCIAL MEDIA REPORT**

5. Summary Report of the Price Monitoring and Circulars



W Energy Circulars and Oil Prices.docx

D. Research Development and Policy Utilization Division

1. Courtesy Visits, Forums, and Meetings Conducted

- World Energy Day (December 19, 2025)
- Collaboration meeting with Vermont International Law and Sustainability Lab (8 January 2026)
- ECCP Technical Consultation (13 January 2026)
- IEMOP x PCED x PERPI Research Coordination (13 January 2026)
- Discovery Meeting with EnergyMax (21 January 2026)
- EMC x PERPI Research Coordination (22 January 2026)
- Courtesy Call with DOE Undersecretary Felix William “Wimpy” Fuentebella and senior officials of the Energy Policy and Planning Bureau (29 January 2026)
- Discovery Meeting with iEnergy Australia (30 January 2026)
- Senate Committee on Energy Meeting (9 February 2026)
- House Committee on Energy (11 February 2026)

2. Updates on Research Projects

3. Presentation of Biomass Research

V. Matters for Consideration, Discussion, and/or Approval by the Executive Board (EB):

Office of the Executive Director

1. Approval of the Budget Modification under General Administration and Support – MOOE for the Salary Rates of Contract of Service (COS) and Job Order (JO) Personnel for the Period February–December 2025, Chargeable to the FY 2025 Budget, Subject to Existing DBM Rules and Regulations

2. Approval of Delegates to Attend the ASEAN Smart Energy & Energy Storage Expo 2026 (ASEE 2026), 24–28 March 2026

Delegates:

- Atty. Richie Avigale R. Pilares
- Atty. Angel Chona Grace I. Valero-Nuñez



- Catherine M. Pamintuan
- Jaymar Sorza
- Marielle Manahan

 [04] Invitation Letters

B. Administrative and Finance Division

1. Approval of the Proposed Budget Modification of General Administrative Services MOOE (Rents – Buildings and Structures) to Other MOOE to Support Energy Conservation Measures and the PERPI Partners' Appreciation Day, Chargeable to the FY 2025 Budget and Subject to Existing DBM and COA Rules and Regulation
2. Approval of the Attendance of AFD and OED Personnel at the Personnel Officers Association of the Philippines (POAP) Training and Approval of Budget Modification from the Remaining Rents-Building and Structures Expense under the FY 2025 Budget, Subject to Existing DBM Rules and Regulations
3. Permit to Study for Aira Ivy M. Inguito, Patricia Marie Arcalas, Jennifer De Leon - Flores
4. Limited Practice of Profession Mr. Dexter S. Pajarillo
5. Memorandum of Agreement on Space C at UP BGC
6. Approval of Request for Fidelity Bond for the following PERPI Personnel:
 - a. Catherine M. Pamintuan
 - b. Karen D. Mabazza
 - c. Jaymar Y. Sorza
7. Approval of the Budget Proposal FY 2027

C. Communication, Linkages, Extension, and Innovation Division

1. Approval of the following MOUs: ([ANNEX](#))
 - a. Fireworks Trade Exhibitions & Conferences Philippines, Inc. – Oil and Gas Expo 2026 & Offshore Wind Expo 2026
 - b. Informa Markets - PhilEnergy 2026



- c. Pasig City
 - d. Makati City
 - e. Energy Regulatory Commission (ERC)
 - f. Global Wind Energy Council (GWEC)
 - g. National Transmission Corporation (TransCo)
 - h. Independent Electricity Market Operator of the Philippines (IEMOP)
 - i. Philippine Electricity Market Corporation (PEMC)
 - j. Philippine Learning Center for Environment and Social Sustainability (PHILCESS)
2. **Approval of MOU with Department of Energy - Policy Formulation and Research Division, with UP President Atty. Angelo A. Jimenez as a signatory. ([ANNEX](#))**
 3. **Approval to enter a MOU with Grandeur Group (China) for the 18th Solar PV & Energy Storage World Expo 2026 to be held on 16–18 September 2026 in Guangzhou, China ([ANNEX](#))**
 4. Approval of the budget modification from Training/Workshop/Conference Expenses to Local Travel Expenses under GAA FY 2025 for the Project Title: PERPI Energy Research Roadshow: Continuing Energy Research Linkages across Visayas and Mindanao, in accordance with the existing rules and regulations of the DBM:

PROJECT TITLE	FROM (FUND SOURCE)	TO (FUND SOURCE)	AMOUNT
PERPI Energy Research Roadshow: Continuing Energy Research Linkages across Visayas and Mindanao	Training/Workshop/Conference Expenses	Local Travel	Php 219,560.00

5. Amendment of the Information Systems Strategic Plan (ISSP) 2024–2026 of its fund source for the following projects, in accordance with the existing rules and regulations of the DBM:



PROJECT TITLE	FROM (FUND SOURCE)	TO (FUND SOURCE)	BUDGET
Development of FMS, PIMS, SPPMS, DMS, HRMS, DRS	MOOE (FY 2025)	CO (FY 2025)	Php 12,500,000.00
Development of IPBDMS, ERPDS, EDSS, LIMS, LMS	MOOE (FY 2026)	CO (FY 2026)	Php 12,500,000.00
IT Machinery and Equipment - Smart TV	CO (FY 2026)	MOOE (FY 2026)	Php 171,000.00

6. Approval of the Information Systems Strategic Plan (ISSP) 2027-2029 for the submission to DICT

ISSP 2027 - 2029

D. Research Development and Policy Utilization Division

1. Resolution Approving the Correction of the Source of Funds for the Budget Modification under Research Services – MOOE for the FY 2025 Budget in the Amount of Ten Million Pesos (₱10,000,000.00), to Reflect the Same PAP, Subject to Existing DBM Rules and Regulations.
2. Approval of the Research Titles for Fiscal Year 2026 with Roadmap.
3. Approval of the Change of Title of WESM Study.

Other Matters:

A. Office of the Executive Director

1. Approval for the Enrollment of the Deputy Executive Director in the Public Policy with AI Programme (online), NUS Lee Kuan Yew School of Public Policy



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B. Administrative and Finance Division

- 1. Approval of the Appointment of Accountant 1, SG-12**
- 2. Approval of the ICS Personnel replacement to Ms. Susan Sanchez with equivalent SG-12**

VI. Next EB Meeting Schedule

3 March 2026 - Special EB Meeting

VII. Adjournment