



Roxbury Elementary School
6795 Solon Boulevard
Solon, Ohio 44139
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Mariann Moeschberger
Principal

Shanna Butler
Pyramid Coordinator/Guidance

August 1, 2025

Dear Roxbury Families,

Welcome to the 2025–26 school year!

We're excited to kick off another year of learning and growth at Roxbury Elementary School. Over the summer, our campus underwent major improvements, including a full reconstruction and paving of the driveway and playground, a complete tear-off and rebuild of the roof on the front half of the building, and extensive interior cleaning throughout. Our team has worked hard to prepare a safe, refreshed, and welcoming space for your child(ren), and we can't wait to see them back in our hallways.

Please remember to check your email regularly for important updates from both Roxbury and the district, as these will keep you informed throughout the year.

For the 2025-26 school year, you will use your PowerSchool log in to access your child's teacher placement. All families will receive an email when the class assignments are available to access. If you do not know your log in, please contact Tammy Strom via email (tamarastrom@solonboe.org) and expect there could be a delay in response. In addition, class lists will be available at the ice cream social. **KINDERGARTEN** families will also receive a separate email with a link to sign up for kindergarten orientation time.

Student placement is the result of much time and consideration regarding your child's learning needs, as well as creating a balance in the classrooms to provide an optimal learning environment for all students. Please understand that we will NOT honor requests for changes in classroom placement.

IMPORTANT DATES TO REMEMBER:

August 18	5:30pm – 6:00pm	New Family Welcome (Grades 1-4 only) in the cafeteria
August 18	6:00pm – 7:00 pm	PTA Ice Cream Social in Playground area / Supply Drop Off (Grades 1-4 only)
August 19	2:00 pm – 2:45pm	Classroom Visitations / Supply Drop Off (Grades 1-4 only)
August 20	8:00 am – 2:30 pm	First Day of School (Grades 1-4)
August 22	8:00 am – 2:30 pm	First Day of School (Kindergarten)
August 26	9:15 am - 10:00 am	PTA Meeting, Cafeteria
September 4	6:00pm - 8:00 pm	Curriculum Night (6:00 pm – GK, G1 and G2; 7:00 pm G3 and G4)
September 16	8:00am – 1:00pm	Picture Day

Important Information for Back to School:

Bus Routes: Your child's bus route will be emailed to you prior to the start of school. Routes are no longer posted on the district website. Please note that students are still enrolling, and additions and changes may need to be made to bus routes. Bus notes to alternate locations will not be permitted. **The daycare transportation forms needed for the start of school were due online in July.** No late requests can be honored. Any form received after the July deadline will not be processed for the start of school. A separate form must be submitted for each child. You can find the form at <https://www.solonschools.org/Page/4291>. Any questions please call the transportation office at 440-349-6250 or e-mail transportation@solonboe.org.

New Family Welcome on August 18 at 5:30pm: This event is held in person in the Roxbury Cafe for any first through fourth grade families that are new to Roxbury and have not had a chance to see our building and meet Mrs. Moeschberger (Principal) and Mrs. Butler (Guidance). We ask that Kindergarten families wait to attend a separate orientation in their child's classroom during the first week of school.

Ice Cream Social/ Supply Drop Off on August 18 from 6:00-7:00 pm: This event is for all (K-4) Roxbury families. It will be held at the Roxbury playground. Come and see the school, meet many of our staff members and enjoy a cold treat! **You may also drop off your child's supplies at their classroom, if you wish, during this time.**

Meet the Teacher and Supply Drop Off on August 19 from 2:00-2:45 pm: Students in grades 1-4 can meet their teacher and other students in their classroom as well as drop off school supplies. The building will be open, and teachers will be in their classrooms to greet families at this time. If you already dropped off supplies at the ice cream social, you do not need to attend this event.

Opening Week Routine: The first day of school for grades 1-4 will be Wednesday, August 20. The school day begins at 8:00 am (drop off and bus arrival begins at 7:45) and ends at 2:30 pm. During the first week of school, we will dismiss students from classrooms about ten minutes early, allowing the buses to keep on schedule. **The first day of Kindergarten classes will be Friday, August 22.** Small group Kindergarten orientation times are scheduled for each student on August 20 and 21. Please check your email as we get closer to the Kindergarten Orientation dates as there will be a sign up available.

Parent Drop off & Pick-Up: Drivers form a line with the cars around the new drive loop and come to the front of the building. Students all along the sidewalk and enter Door # 1. Morning drop off occurs from 7:45-8:00. It is helpful if your child can sit on the passenger side of the car for an easy exit. Adults should not exit the car. A car line will form similarly for dismissal at 2:30 pm. Students will be dismissed from the playground doors and escorted by adults to the car line. Cars will be identified by using a hanging tag on the rear-view mirror. This tag will have an ID number that will also match a number assigned to your child(ren). Drivers without a current, original, school-issued carpool tag for the current school year will need to present a PHOTO ID in order to receive their child(ren). Any changes in transportation must be made by the child's parent/legal guardian by contacting the main office. **Please do not exit the vehicle during drop off or pick up.**

Lunches: Please read the attachment carefully.

School Supplies: Supply lists are posted on the Solon City Schools website. On August 18, during the Ice Cream Social, **OR** August 19 from 2:00-2:45, parents can drop off their child's school supplies in their classroom. If you are unable to drop them off at this time, please send them with your child on the first day of school. **Kindergarteners should only drop their supplies off during their designated orientation time.**

PTA: Our first PTA meeting will be Tuesday, August 26, at 9:15 AM, in the multi-purpose room. All are welcome- we hope to see you there!

Forms & Resources: (bus schedules, lunch menus, supply lists, medication forms, day care transportation forms, planned absence form, etc.) Forms can be found online at <https://www.solonschools.org/parents/quick-links> (click on Quick links on the side bar and go to letter F - Forms). Each fall the district uses an online eForm system to collect and update student emergency contact information and parent notifications. **Students will need at least two emergency contacts in addition to parents or guardians. These individuals are the only adults that students would be released to for rides home or in case of illness or emergency situations.** This information must be completed online. Directions and log in credentials will be sent to you. If you have difficulty, please contact the main office. **Be sure that you are providing the district with updated email addresses and cell phone numbers so that a parent/guardian can be reached at any time.**

We are truly excited about the beginning of the school year. I am looking forward to seeing your children's smiling faces soon. Enjoy the remaining days of the summer.

Sincerely,



Mariann Moeschberger
Principal, Roxbury Elementary



Solon City Schools
Food Service Department

33800 Inwood Road
Solon, Ohio 44139
(440) 349-7703

2025-2026 SCHOOL LUNCH INFORMATION

Welcome to the 2025-2026 school year! Children need healthy meals to learn. The Solon Schools offer healthy meals every school day. Paid lunches will be \$3.50 for grades K-6 and \$3.75 grades 7-12; free and reduced-price lunches are \$0.00 for those who qualify. Students who qualify for Reduced-Price meals will receive free meals for the 2025-2026 school year.

Importance of Free & Reduced Lunch Applications

You are encouraged to fill out an online Free & Reduced Lunch application for your family. Free & Reduced Lunch applications **must** be completed every year.

Students who qualify for free or reduced lunches also qualify for free or reduced school fees. This includes a complete waiver of fees for students who qualify for free lunches. A new application must be approved for the 2025-2026 school year, along with a parent signature to share the lunch application status with other departments in the district, to receive the waiver for free or reduced-price school fees.

All applications on file will be subject to verification. You may be asked to send written proof of your income. If you fail to provide proof of income, free/reduced benefits will be revoked and school fees will be reinstated.

There are two methods for qualification:

1. Direct Certification

- If you received a letter stating that your student is **ELIGIBLE FOR DIRECT CERTIFICATION, YOU DO NOT** need to fill out an application for free or reduced lunches. Your student is automatically eligible for free lunches and the fee waiver.
- All children living in the household with a student who qualifies under Direct Certification are also eligible for free lunches and fee waivers. Please contact Lynne Hutchison, Director of Food & Nutrition Services, at (440) 349-7703, if there are additions in the household that were not listed in the letter.

2. Online Free & Reduced Lunch Application

All Free & Reduced Lunch Applications will be processed online. Please go to the Solon Schools' website at www.solonschools.org and click on the Food & Nutrition Services link under the District tab, then click on the Free & Reduced Application button on the left.

- You only need to complete one application for all the students living in your household regardless of which school they attend.
- You will need your students' Solon student ID numbers to complete the application.
- Your application must include **ALL** members living in the household and their income.
- Once you have filled out the application, you will receive confirmation of qualifying within 12-48 hours.
- If you do not receive confirmation that your application has been processed, please contact Lynne Hutchison, Director of Food & Nutrition Services, at (440) 349-7703 or LynneHutchison@solonboe.org.

School Lunch Accounts

School lunch accounts are automatically created for every registered student and can be accessed in the cafeteria using their Student ID.

Money can be loaded electronically into student accounts using PaySchools Central. Please go to the Solon Schools' website at www.solonschools.org and click on the Food & Nutrition Services link under the District tab, then click on the PaySchools Central button on the left. Once you have created an account and linked your student to the account, you can complete the Free & Reduced Lunch application, add money to the lunch account, set up the auto-replenish feature for automatic refill of lunch accounts, pay school fees, and monitor student lunch accounts in real-time by viewing purchase history reports.

Money on student lunch accounts will carry over from year to year indefinitely until spent or a lunch account transfer/refund has been requested. However, the auto-replenish feature may need to be reactivated each year depending on the expiration date set by the parent during account set-up.

Lunch account transfers/refunds/donations can be requested by visiting the Solon Schools' website at www.solonschools.org and clicking on the Food & Nutrition Services link under the District tab, then clicking on the Lunch Account Transfer/Refund/Donation button on the left.

Lunch Borrows

The parent/guardian is responsible for ensuring their student has money in their lunch account, a packed lunch, or a Free & Reduced Lunch application on file.

However, any student PreK-8 who would like to purchase a lunch and does not have sufficient funds in their lunch account is permitted to "borrow" money from the district to receive a full reimbursable meal of choice. Students whose meal accounts have insufficient funds of any amount will not be allowed to purchase a la carte items (except milk) until the account has sufficient funds.

Grades 9-12 will not be permitted to purchase items in the cafeteria without sufficient cash in hand or funds in their lunch account.

The front office staff will communicate weekly via email to parents/guardians if their student has a negative balance and will provide instructions for payment options (cash or online with PaySchools Central).

The student is allowed to reach a negative balance of no more than (\$50.00). Upon reaching a negative balance of (\$50.00), the student is provided an alternate meal that includes an uncrustable WowButter sandwich, vegetable juice, applesauce cup, and milk. The alternate meal contains all food groups and meets the reimbursable standard for a complete meal. The student will continue to receive the alternate meal until the account is paid in full or the student has qualified for Free or Reduced-Price lunches.

Students who have qualified for Free or Reduced-Price lunches are still responsible for paying off any debt that was incurred prior to qualifying for Free or Reduced-Price lunches.

Negative lunch account balances will carry over from year-to-year until paid in full or until a student enters 9th grade. Upon entering 9th grade, any negative lunch account balances will be converted to school fees. Parents/guardians will be responsible for paying all fees listed in PaySchools Central. Negative lunch account balance fees do not qualify for fee waivers.

Dietary Restrictions

All allergy-related dietary restrictions on file with the school nurse will be automatically loaded on to student lunch accounts at the beginning of each school year and monitored closely to ensure the safety of the students purchasing food from the cafeteria.

If you wish to place additional dietary restrictions for religious, personal preference, or other reasons, please go to the Solon Schools' website at www.solonschools.org and click on the Food & Nutrition Services link under the District tab, then click on the Request a Dietary Restriction button on the left.

This institution is an equal opportunity provider.